



## **Eagle Crest HOA**

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### **ECHA Proxy Information/Instructions**

Any ECHA member, who is in good standing (current in dues), can appoint a proxy to act in their stead. The appointed member can cast votes for the absent member.

#### *When might a proxy be appropriate?*

- If you are the owner but not living in the area and you want to participate in Association business, you may appoint someone as your proxy. Your renter may be your proxy, a neighbor or anyone else you select.
- If you live here but cannot attend a specific meeting you may appoint a proxy for that specific meeting.

#### *How may I appoint a proxy?*

The Board has a form to be completed by the ECHA Member to convey the proxy authority. You may obtain the form by downloading it from the Association's website or contacting us through our email. The Association member completes the form and returns it to the Secretary. The form will need to be returned to the Association Secretary prior to the meeting for which the proxy is to be in effect (hard copy or email with signed attachment). The form will permit you to convey your proxy for a specific meeting or for a specific period (hopefully useful for "absent" Members).

The proxy will be validated (Member is current in dues) by the Association Treasurer and the bearer will be permitted to vote for the absent member.

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