We have a few policies and procedures we would like you to know about:

Print Name

\*ARRIVAL AND PICK UP TIME: Please do not arrive more than 10 minutes before the scheduled party time. Please make sure that parents pick up their children at the designated ending time.

\*WHAT TO BRING? Tablecloth, cups, plates, napkins, plastic utensils, matches, cake, ice cream, drinks, and party favors are to be supplied by the parents. Additional food and decorations may be brought too. Gymstar will provide 2 tables for the party. We will have one table for cake/snacks set-up, the other table for the kids to eat at.

\*FORMAT: One hour of gymnastics, games, music, open gym and play all on the Gymstar equipment. The last half hour is reserved for cake, gifts and then open gym until pick-up time.

\*PARTICIPANTS: Ten children (including the birthday child and siblings) are recommended for a safe, fun and happy birthday. We ask that you please honor this limit for a safe facilitator/participant ratio. If you party is larger, an additional fee of \$10.00/per additional child will be added to the regular fee.

\*PAYMENT: The party is \$175.00 for an hour and a half party. A \$75.00 **non-refundable** deposit is required when the reservation is made. The balance is due on the day of the party. Please note that at this time we **do not** accept any credit/debit cards. Please make checks payable to: Gymstar Gymnastics.

\*CANCELLATIONS: If you need to cancel your party, please call us at least a week before the scheduled party. Gymstar's number is (802) 985-8948. Please keep in mind, that the deposit of \$75.00 is **not** refundable.

\*RESERVATIONS: Gymstar holds all birthday parties on Saturdays after 12:00pm, and Sundays as early as 10:00am. Our instructors are accommodating as far as the time slots are concerned. If you have a particular time in mind just ask! If you decide you would like to celebrate with us, make sure that you have filled out the form below and returned it to Gymstar with the deposit. Gymstar cannot hold a reservation until the form and deposit are sent in.

Date and Time of Party:	Home/Cell #:		
Birthday Child's Name:	Age they are turnii	ng/turned:	
•	ady know) of all children <u>invited</u> to the parastics, 3762 Shelburne Rd, STE6, Shelburn	•	deposit at the time the
1	2		
3	4		
5	6		
7	8		
9	10		
	nysical injury inherent in participation in employees for any liability for person		vities. I hereby release
Renter's Signature		Date	