



March 15, 2021

Dear Ryan White HIV/AIDS Program Colleagues:

We have received several inquiries regarding the use of Ryan White HIV/AIDS Program (RWHAP) administrative funds to attend the National Conference on Social Work and HIV (NCSWH) planned by Collaborative Solutions Inc. which is scheduled on May 25 - 29, 2021 as a virtual conference.

Use of RWHAP funds for attendance at the NCSWH is an allowable activity for Parts A, B, C, D, the AIDS Education and Training Centers (AETCs), and Special Projects of National Significance (SPNS), in accordance with applicable language outlined in the Notice of Award (NoA).

RWHAP grant recipients who plan to use administrative dollars to attend this conference should consider the following issues:

- How will attendance at this meeting help address the goals of the National HIV Strategic Plan and/or the Ending the HIV Epidemic Initiative?
- How will attendance at this meeting help enhance the administration of your RWHAP grant and assist in improving HIV service delivery in your service area, jurisdiction, or community?
- Do you have sufficient funds for the administrative expense of this meeting and for other HRSA HAB sponsored meeting you have or will be asked to attend this fiscal year?

If your response to these questions demonstrates that attendance will benefit your RWHAP work and you have the administrative funds for the expense, we encourage you to attend the conference. RWHAP Part A and Part B grant recipients can also work with their local sub-recipient organizations to determine whether the use of administrative funds to attend the NCSWH is an allowable expense.

If you have any questions or concerns, please do not hesitate to contact your HAB project officer.

Sincerely,

/Laura W. Cheever/

Laura W. Cheever, MD, ScM  
Associate Administrator