



Phone: 404-414-7478

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Attendance Policy

At Lighting the Way Pediatric Occupational Therapy Services, LLC we strive to deliver the highest quality of care to our patients. Consistent attendance is key when trying to maximize the benefits of therapy. It is important to notify Lighting the Way Pediatric Occupational Therapy Services, LLC if your child will not be able to attend their scheduled therapy session. You are required to give a 24 hour notice of your cancellation. If you fail to do so after a one time occurrence, a \$75 fee will be charged for each missed appointment.

If you are more than 15 minutes late to the scheduled therapy session, it will be at the discretion of the treating therapist to provide therapy for the remaining time of your given session. If the therapist feels that there is not enough time left within your given appointment, this may result in a "no show".

If you have more than 3 "no shows", then your child will be removed from the schedule.

Please do not let your child attend therapy if they are exhibiting any of the following symptoms:

- vomiting
- diarrhea
- fever within the last 24 hours
- pink eye
- strep throat
- influenza
- lice

If your child was exhibiting any of the above symptoms, they may return to therapy once they are symptom free for 24 hours.

I have read and agree to follow Lighting the Way Pediatric Occupational Therapy Services, LLC attendance policy and understand the conditions if I fail to abide by it.

Parent/Guardian Signature

Date

Child's name