

HOA Project Management & Oversight Supports

A project management & Oversight contract for your HOA can help save thousands of dollars. We work with your HOA Board to oversee and plan for the many needs of your HOA by managing your projects and providing oversight throughout projects. This arrangement mostly works well as most HOA Boards don't have the time, or project planning and oversight experience. We are also available to provide many other support services to your HOA at your request.

- ❖ Project Planning
- ❖ Preventative Maintenance Planning
- ❖ Create and Oversee Request for Quotes
- ❖ Recruit and Identify Vendors
- ❖ Solicit Quotes
- ❖ Review Quotes and provide recommendations.
- ❖ Oversee scheduling and work activities.
- ❖ Schedule coordination with HOA Members

Our goal is to support your HOA Board with total transparency to help you meet all your maintenance needs.

Call or email today: (205)746-4374

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www.planit.work