## Discovery Field Inspections — Privacy Policy (Plain English Version)

**Last updated:** 12/17/2025

At Discovery Field Inspections (DFI), your privacy matters to us. We keep your information safe, we don't sell it, and we don't share it with anyone unless it's required to complete an inspection or meet a legal obligation. This page explains what we collect and how we use it in simple, clear language.

#### 1. The Information We Collect

When you contact us or schedule an inspection, we may collect things like:

- Your name
- Phone number or email address
- Property information
- Any details you choose to share with us

That's it. We only ask for what we genuinely need to do our job.

### 2. How We Use Your Information

We use the information you provide to:

- Schedule and complete inspections
- Communicate with you
- Keep accurate records
- Meet requirements related to HUD or other agencies involved in inspection work

We don't use your information for marketing unless you specifically ask to receive updates from us.

#### 3. We Don't Sell or Share Your Information

## [REQUIRED Wording]

Discovery Field Inspections, Inc DBA DFI will not share, sell, or disclose your personal information or mobile opt-in data to third parties without your explicit consent, except where required by law.

- When required by law
- When required by federal program oversight (HUD/REAC)
- When necessary to complete the services you requested

Your information is kept confidential and used solely for the purposes you have agreed to. All the above categories exclude text messaging originator opt-in data and consent; this information will not be shared with third parties. Text messaging opt-in data is not being shared with third parties.

## [In PLAIN Language]

We never sell, rent, or trade your personal information.

We also don't share any of your information with outside companies except under the following circumstances:

- If a law requires it
- If a government agency involved in the inspection process needs specific documentation
- If sharing it is necessary to complete the work you asked us to do

Even then, we only share the minimum amount of information needed.

### 4. How We Keep Your Information Safe

We do our best to protect your information. We use:

- Password-protected systems
- Secure communication practices
- Limited access based on job needs

Some of our inspectors work as independent contractors. They are expected to keep information private and secure, but they may use their own devices when completing inspection tasks.

No system is perfect, but we are committed to handling your information responsibly and carefully.

#### 5. Cookies & Website Tools

Our website may use basic tools (cookies or analytics) to help us see how visitors use the site. These tools help us improve the website, and they don't identify you personally.

You can turn off cookies in your browser if you prefer.

### 6. How Long We Keep Your Information

We keep information only as long as needed to:

- Complete inspections
- Meet record-keeping rules
- Comply with any regulatory or agency requirements

After that, information is securely stored or deleted.

### 7. Your Choices & Rights

You can contact us at any time to:

- Ask what information we have about you
- · Request a correction
- Request deletion of your information (when allowed by law or program requirements)

Reach out to us at the contact number in Section 12.

### 8. Links to Other Websites

If our site links to other websites, please know that we aren't responsible for their privacy practices.

### 9. Changes to This Policy

If we update this Privacy Policy, we will post the new version here with a new "Last Updated" date.

### 10. Opting Out of Text Messages:

# [REQUIRED Wording]

You have the right to opt out of receiving text messages from DFI at any time. To opt-out, you can reply "STOP" to any text message you receive from us.

### [In PLAIN Language]

If you text the word "STOP" to us, we'll stop sending you text messages.

## 11. Consent and Opt-In:

# [REQUIRED Wording]

By providing your phone number and opting in to receive text messages, you consent to the collection and use of your personal information as described in this policy. We ensure that your consent is obtained explicitly and that you are informed about the types of messages you will receive.

# [In PLAIN Language]

When you provide your phone number and choose to receive text messages from Discovery Field Inspections (DFI), you are giving us permission to contact you by text. We only collect and use your information for the purposes explained in this policy.

We clearly explain the types of messages you may receive before you opt in, and we only send messages you have agreed to receive. Your consent is always voluntary.

#### 12. Contact Us

If you have questions about how your information is handled, please reach out.

**Discovery Field Inspections** 

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