

**Sponsored by the Roann Covered Bridge Lions Club, Inc.** www.RoannCoveredBridgeFestival.com

Festival Dates - September 9-11, 2021

Festival Dates: September 9-11, 2021 (Thurs.-Saturday after Labor Day)

# WE ARE NOW A (3) DAY FESTIVAL - Theme: Let Your Light Shine We ask that you please open by 10:30 on Saturday morning for early visitors

Last year was a challenging year for everyone, including festivals and fairs. As you may know we did not have arts/craft vendors, and people missed your unique items. This year we are hoping for many vendors, so pass the word please! We want to build our festival back up and have the great turn out we have had in the past.

We try not to have booths with the same products, sometimes it does overlaps a little.

## <u>Vendor Rules —— Please review 2021 information below</u>

Booth space - 10 foot space for our 3-day event is <u>\$60</u> for the first 10 feet and \$25 for each additional 5 feet of space. Spaces will be numbered for you. The fee includes electricity. Checks payable to: Roann Covered Bridge Festival, P.O. Box 322, Roann, IN 46974

Your down payment to secure a spot is due by July 1, 2021.

We must receive full payment by July 31,  $\overline{2021}$ .

Any vendor requiring a health permit is considered a concession and should request a Concession Application.

You may set up between 7:00 A.M. and 3:00 P.M. on Thursday, September 9, and be ready to sell by 5:00 P.M. No set-ups allowed after 4:00 P.M. on Thursday. Some festival visitors have requested vendors to open earlier on Friday. You may do so if you'd like. YOU MUST BE OPEN AND SELLING DURING FESTIVAL HOURS. (\*Please read note below) Check-in with festival staff for booth #.

**Festival Hours:** Thursday 5:00 p.m. - 10:00 p.m.

Friday 5:00 p.m. - 10:00 p.m. Saturday **10:30am** – 10:00 p.m.

### YOU MAY TAKE YOUR BOOTH DOWN ON SATURDAY NIGHT after 10:15 if you choose to do that.

However, you cannot block streets with vehicles. You can park on side-street east or west of north stage.

Be careful and courteous to all people!!! Town trash pick each evening is around 10:30.

After that, you must take it with you!

If you wait until Sunday to tear down, EVERYTHING from your booth must be taken with you.

#### Additional Rules:

- 1. The Indiana State Fire Marshal **REQUIRES** that you use a LARGE BLACK TYPE SO OR SE ELECTRIC CABLE due to foot and vehicle traffic. **Bring long cords!!!**
- 2. There will be NO one-day "pull-ins" or pull-outs". NO early tear-downs.
- 3. No raffles will be allowed at vendor booths.
- 4. Use of the words "Roann Covered Bridge Festival" and/or "You'll Only Be a Stranger Once" on your products, whether homemade or manufactured, is strictly prohibited. Any such products will become the property of the festival.
- 5. NO knives with metal blades (except for kitchen utensils), swords, or guns of <u>ANY</u> kind will be allowed. Also NO profanity or nudity on wearing attire, shirts, hats. Also, nothing referring to drugs will be allowed.

## We have the right to ask you to pull them from your sales.

- 6. No food or drinks may be sold at your booth, including bottled water. No golf carts.
- 7. We do not allow stakes to be driven into the pavement.
- 8. No pets please UNLESS IT IS A SERVICE DOG. (LET US KNOW AHEAD OF TIME) No smoking in vendor booths.
- 9. Your display cannot extend out to the middle of the street/pedestrian walk way.

If you have any questions or need additional information, feel free to contact us. We hope you will return as a vendor next year. **2022 deposits can be made before you leave.** Contact us at Roann Covered Bridge Festival web site:

Vendors@RoannCoveredBridgeFestival.com. Or, you can e-mail Donna at: roann.donna@gmail.com Festival Office Phone: — Call 765-833-2136. We will return a call when we check the messages. Thanks



P.O. Box 322
ROANN, IN 46974
Festival Office 765-833-2136"
www.RoannCoveredBridgeFestival.com
facebook.com/RoannCovered Bridge Festival

Sponsored by Roann Covered Bridge Lions Club

**Festvial Theme: Let Your Light Shine** 

## **VENDOR APPLICATION**

You will be contacted by phone or mail by August 20<sup>th</sup>. if your application is denied due to no vendor space available or, too many duplicates of same items for sale. We appreciate your understanding of this.

September 9-11, 2021 (Thurs.-Saturday after Labor Day)

MUST be returned by July 1, 20	021 with a deposit	Full payment by Ju	ly 31, 2021
Business Name		Phone	
Contact Person		Cell Phone	
Address		E-mail Address	
City	StateZip _		
Description of craft or merchandise:			
		<u>XTENSION CORDS</u> >>>>>>>>>	
Length of camper or trailer including t	`	,	
Approximate arrival time on Thursday	/, Sept. 9	_	
Electricity needed: 110 AMPS 220		0 AMPS	
Any additional information you feel we	e should know to better acc	commodate you while you are at our fes	stival.
workers, and any or all helpers or to r	my property during the Roa	al Directors will not be liable for loss, da nn Covered Bridge Festival. I release t Festival. I have read the attached lette	the Roann Covered Bridge Lions
Signature		Date	

Mail Form to: Roann Covered Bridge Festival, P.O. Box 322, Roann, IN 46974