

Festival Dates 2024 - September 5-7, 2024

Sponsored by the Roann Covered Bridge Lions Club, Inc. www.RoannCoveredBridgeFestival.com

(Thurs.-Saturday after Labor Day)

(3) DAY FESTIVAL

Sept. 5-7th, 2024

Please open by 10:30 on Saturday morning for early visitors

We hope you have had a good year and are ready for a fun festival season. We are excited for another great festival in the little town of Roann. We are glad that you choose to be a vendor this year and we will do our best to accommodate you while you are here. We try not to overlap with similar items, it does a little sometimes.

<u>Vendor Rules —— Please review 2024 information below</u>

Booth space – 10x 10 foot space for our 3-day event is \$\frac{\$60}{}\$ for the first 10 feet and \$25 for each additional 5 feet of space. Your space # will be marked on the street. The fee includes electricity. Checks payable to: Roann Covered Bridge Festival, P.O. Box 322, Roann, IN 46974

PAYMENT OF VENDOR SPACES

We must receive full payment by July 31, 2024 if we mailed you a form. If you did not receive a form, and contacted us after the July due date, you must pay full payment ASAP, and before August 25, 2024

You may set up between 7:00 A.M. and 3:00 P.M. on Thursday, September 5, and be ready to sell by 5:00 P.M. No set-ups allowed after 4:00 P.M. on Thursday. Some festival visitors have requested vendors to open earlier on Friday. You may do so if you'd like. YOU MUST BE OPEN AND SELLING DURING FESTIVAL HOURS. (*Please read note below) Check-in with festival staff for booth #.

<u>Festival Hours:</u> Thursday 5:00 p.m. - 10:00 p.m.

Friday 5:00 p.m. - 10:00 p.m. Saturday 11:00 a.m. - 10:00 p.m.

YOU MAY TAKE YOUR BOOTH DOWN ON SATURDAY NIGHT after 10:15, or Sunday.

However, you cannot block streets with vehicles. You can park on side-street east or west of north stage.

Be careful and courteous to all people!!! Town trash picks up each evening around 10:30.

After that, you must take it with you!

If you wait until Sunday to tear down, <u>EVERYTHING</u> from your booth must be taken with you. Additional Rules:

- 1. The Indiana State Fire Marshal **REQUIRES** that you use a LARGE BLACK TYPE SO OR SE ELECTRIC CABLE due to foot and vehicle traffic. **Bring long cords!!!**
- 2. There will be NO one-day "pull-ins" or pull-outs". NO early tear-downs.
- 3. No raffles will be allowed at vendor booths or others areas unless approved.
- 4. Use of the words "Roann Covered Bridge Festival" and/or "You'll Only Be a Stranger Once" on your products, whether homemade or manufactured, is strictly prohibited. Any such products will become the property of the festival.
- Our rules NO knives with metal blades (except for kitchen utensils), swords, no guns of ANY kind will be allowed.
 Also, NO profanity or nudity on wearing attire, shirts, hats. Nothing referring to drugs.

We have the right to ask you to pull them from your sales.

- 6. No food or drinks may be sold at your booth, including bottled water. No golf carts.
- 7. We do not allow stakes to be driven into the pavement.
- 8. No pets please UNLESS IT IS A SERVICE DOG. (LET US KNOW AHEAD OF TIME) No smoking in vendor booths.
- 9. Your display cannot extend out to the middle of the street/pedestrian walk way.

If you have any questions or need additional information, feel free to contact us. We hope you will return as a vendor next year. **2025 deposits can be made before you leave.** Contact us at Roann Covered Bridge Festival web site:

Vendors@RoannCoveredBridgeFestival.com, or you can e-mail Donna at: roann.donna@gmail.com Festival Office Phone: – Call 765-833-2136. We will return a call when we check the messages. Thanks



Mail Form to: Roann Covered Bridge Festival, P.O. Box 322, Roann, IN 46974

P.O. Box 322
ROANN, IN 46974
Festival Office 765-833-2136
www.RoannCoveredBridgeFestival.com
facebook -RoannCovered Bridge Festival

Sponsored by Roann Covered Bridge Lions Club

VENDOR APPLICATION Please pay in full by July 31, 2024

You will be contacted by phone or mail by August 20th. If your application is denied due to no vendor space available or too many duplicates of same items. We appreciate your understanding. Your payment will be refunded.

September 5 - 7, 2024 (Thurs.-Saturday after Labor Day)

<u>septe</u>	111001 5 7, 2021 (11101)	S. Butter day arter Europi Buyy
Change: Full payment by July 3	1, 2024	
Business Name		Phone
Contact Person		Cell Phone
Address		E-mail Address
City	StateZip _	
Description of craft or merchandise:		
Amount of space requested: Length of camper or trailer including to	feet (10 ft. minimum	
Approximate arrival time on Thursday	, Sept. 8	_
Electricity needed: 110 A	.MPS 22	20 AMPS
Any additional information you feel we	should know to better acc	commodate you while you are at our festival.
workers, and any or all helpers or to n	ny property during the Roa	al Directors will not be liable for loss, damage, or injury to myself, my nn Covered Bridge Festival. I release the Roann Covered Bridge Lion Festival. I have read the attached letter of regulations and I will
Signature		Date