

P.O. Box 322, Roann, IN 46974  
Festival Office 765-833-2136  
[www.RoannCoveredBridgeFestival.com](http://www.RoannCoveredBridgeFestival.com)  
[facebook.com/RoannCoveredBridgeFestival](https://facebook.com/RoannCoveredBridgeFestival)

Sponsored by Roann Covered Bridge Lions Club

## ***The 2026 Roann Covered Bridge Festival will be held September 10-12.***

Concession Vendors,

Set up for all concessions will begin after 12:00 noon on Wednesday, September 9, and needs to be completed by 7:00 p.m. The festival begins at 5:00 P.M. on Thursday, September 10. We ask concessions to set up on Wednesday to ease congestion downtown when other vendors set up on Thursday. This also gives us time to correct any problems which may arise prior to the beginning of the festival at 5:00 p.m. on Thursday. If setting up Wednesday afternoon will be a challenge for you, please let us know in advance and we will try to work with you.

**We require you be open and selling during the following hours:** Thursday 5:00-10:00 p.m.  
Friday 5:00-10:30 p.m.  
Saturday 11:00 a.m.-10:30 p.m.

You are welcome to open early any day, but not before 10:00 on Saturday. Some attendees like to visit early to beat the crowds.

**Concession Booth fees for 2026 are \$400 for up to 30 feet and \$75 for each additional foot.**

Water and electricity are included in these fees.

**Please return your completed application and fees as early as possible but no later than July 31.**

Timely submission helps ensure we can give returning vendors their preferred location.

**The Indiana State Fire Marshall REQUIRES that you use a LARGE BLACK TYPE SO OR SE ELECTRIC CABLE due to people and vehicle traffic at the festival.**

**You are required to have a health permit from the Wabash County Health Department filled out and returned at least 10 days prior to the Roann Covered Bridge Festival, please have the permit to us by August 30, 2026. Call the Wabash County Health Department with any questions regarding the permit at (260) 563-0661, Ext. 1249 or fax (260) 563-6082.**

**For your protection and that of the festival you are also required to provide a Certificate of Liability Insurance naming the Roann Covered Bridge Lions Club, Inc. as the certificate holder. This is a standard form which your insurance provider should be able to provide. The certificate should be mailed with your completed application and fees to PO Box 322, Roann, IN, 46974 no later than July 31.**

**Dumping of Grey Water-** The dumping drain is behind the center stage and will be open after closing time. Please dump water as soon as possible each night. If you need to dump earlier in the day, see us at the information booth.

**Trash Pick Up-** We will provide for trash pick up each day of the festival. If you wait until Sunday to tear down, any trash after the end of the day on Saturday needs to be taken with you.

**This is a three-day festival. NO early tear-downs will be allowed.**

**No raffles are allowed at vendor booths. No pets please. No smoking near your concession. No golf carts.**

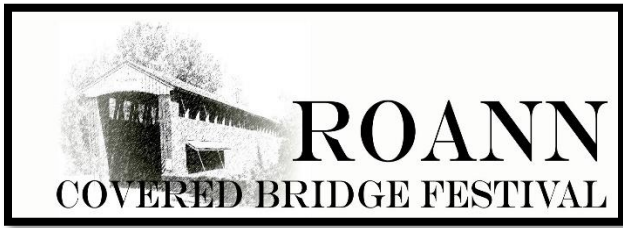
We want your time in Roann to be as pleasant as possible. Please contact us in advance at the numbers below or see us at the information booth during your stay in Roann. We look forward to seeing you in September.

You will be contacted by phone or mail by August 15<sup>th</sup> if for any reason your application is denied.

**Festival Questions: 765-833-2136**

**Or e-mail Donna Harman, Festival Coordinator at [roann.donna@gmail.com](mailto:roann.donna@gmail.com)**

We will respond to all inquiries as soon as possible.



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**Concessions Application Form**

**Return completed form, payment, and certificate of insurance as soon as possible or before July 31.**

Business Name: \_\_\_\_\_ Preferred Phone \_\_\_\_\_

Contact Person \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Description of product (s) to be sold: \_\_\_\_\_

Amount of space requested: \_\_\_\_\_ feet (10-foot increments, minimum 10 feet)

Length of camper or trailer including tongue with all serving windows open \_\_\_\_\_

Approximate arrival time on Wednesday, Sept. 9 \_\_\_\_\_

Electricity needed: \_\_\_\_\_ 110 Amps \_\_\_\_\_ 220 Amps No electricity needed \_\_\_\_\_

Is water hook-up needed? \_\_\_\_\_ Yes \_\_\_\_\_ No

Additional information we should know. Use reverse side, if needed.

***I agree that the Roann Covered Bridge Lions Club and/or Roann Festival Directors will not be liable for loss, damage, or injury to myself, my workers, and any or all helpers or to my property during the Roann Covered Bridge Festival. I release the Roann Covered Bridge Lions Club and/or Festival Directors from any and all liability arising out of said Festival. I have read the concession vendor letter, understand the rules and regulations, and will comply with all.***

Signed \_\_\_\_\_ Dated \_\_\_\_\_

Mail this completed form, certificate of insurance, and payment before July 31 to:  
Roann Covered Bridge Festival, P.O. Box 322, Roann, IN 46974.