



Festival Dates - September 10-12, 2020
May 2020

Sponsored by the Roann Covered Bridge Lions Club, Inc.
www.RoannCoveredBridgeFestival.com

Vendor Rules

Festival Dates: September 10-12, 2020 (Thurs.-Saturday after Labor Day)

NOTICE WE ARE NOW A (3) DAY FESTIVAL – Theme: Country Sunshine

We are ask that you open at 10:00 on Saturday morning for early visitors

Please review 2020 information below

Booth space - 10 foot space for our 3-day event is **\$60** for the first 10 feet and \$25 for each additional 5 feet of space. The fee includes electricity. Checks to: Roann Covered Bridge Festival. *******Due to the Covid 19 virus complications this year we are getting a late start in mailing applications. It looks like we WILL BE ABLE to have our festival – unless the government changes that. We have all been affected by this in many ways. Therefore, we have moved up the dates to get your forms and payments to us. Please make deposits for your vendor space by August 10 and remaining balance by August 24th, 2020. Full payment is due by August 24th.**

If the government makes us cancel you will get a full refund!

Any vendor requiring a health permit is considered a concession and should request a Concession Application.

You may set up between 7:00 A.M. and 3:00 P.M. on Thursday, September 10, and be ready to sell by 5:00 P.M. No set-ups allowed after 4:00 P.M. on Thursday. Some festival visitors have requested vendors to open earlier on Friday. You may do so if you'd like.

YOU MUST BE OPEN AND SELLING DURING FESTIVAL HOURS. (*Please read note below) Check-in with festival staff for booth #.

Festival Hours: Thursday 5:00 p.m. - 10:00 p.m.
Friday 5:00 p.m. - 10:00 p.m.
Saturday **10:00am** – 10:00 p.m.

YOU MAY TAKE YOUR BOOTH DOWN ON SATURDAY NIGHT after 10:15 if you choose to do that.

However, you cannot block streets with vehicles. You can park on side-street east or west of north stage.

Be careful and courteous to all people!!! Town trash pickup is around 11:00. After that, you take it with you!

If you wait until Sunday to tear down, EVERYTHING from your booth must be taken with you.

Additional Rules:

1. The Indiana State Fire Marshal **REQUIRES** that you use a LARGE BLACK TYPE SO OR SE ELECTRIC CABLE due to foot and vehicle traffic. **Bring long cords!!!**
2. There will be NO one-day “pull-ins” or pull-outs”. NO early tear-downs.
3. No raffles will be allowed at vendor booths.
4. Use of the words “Roann Covered Bridge Festival” and/or “You’ll Only Be a Stranger Once” on your products, whether homemade or manufactured, is strictly prohibited. Any such products will become the property of the festival.
5. **NO knives with metal blades (except for kitchen utensils), swords, or guns of ANY kind will be allowed. Also NO profanity or nudity on wearing attire, shirts, hats. Also, nothing referring to drugs will be allowed.**
We have the right to ask you to pull them from your sales.
6. No food or drinks may be sold at your booth, including bottled water. No golf carts.
7. We do not allow stakes to be driven into the pavement.
8. **No pets please UNLESS IT IS A SERVICE DOG. (LET US KNOW AHEAD OF TIME) No smoking in vendor booths.**
9. Your display cannot extend out to the middle of the street/pedestrian walk way.

*If you have any questions or need additional information, feel free to contact us. We hope you will return as a vendor next year. **2021 deposits can be made before you leave.*** Contact us at Roann Covered Bridge Festival web site:

Vendors@RoannCoveredBridgeFestival.com. Or e-mail Donna at: roann.donna@gmail.com

Festival questions: – Call 765-833-2136. We will return a call when we check the messages. Thanks

