



Wedding Checklist

8 weeks prior to wedding day

- Send out rehearsal dinner invitations.
- Finish and print ceremony programs.
- Have hair and makeup trial runs and finalize your wedding day beauty appointments. Don't forget to bring your wedding veil to make sure it works with your style.
- Get the marriage license.
- Work on a "must-play" wedding song list (and "do-not-play song list") for your DJ or band.
- Discuss your ceremony music with musicians and agree on final choices.
- Confirm wedding-night and honeymoon reservations.
- Brides: Shop for all additional accessories like stockings, earrings, a clutch, etc.
- Wrap all gifts for the wedding party and write each attendant a nice note.
- Schedule a follow-up meeting or phone call with the officiant to go over ceremony timing and details.
- Work out wedding day timing and details (with your coordinator).
- Brides: Get your final haircut, if necessary.
- Do all paperwork for official documents if you are changing your name.
- Finalize any special preferences, readings, or other ceremony details (in writing) with your officiant.
- Brides: Pick up your wedding dress.
- Brides: Make sure you have your garter and your "something old, new, borrowed, and blue" if you want to include these customs in your wedding.
- Call guests who haven't RSVP'd for the wedding.
- Get a head start on those thank-you notes (it will feel great to get a batch out before the wedding)!

4 weeks prior to your wedding day

- Call or email wedding party to relay critical info related to rehearsal and wedding (dates, times, directions, duties).
- Give final head count to the caterer. Confirm all catering set-up instructions and menu items.
- Brides: Practice walking in your wedding shoes. Add a tread to the bottom of your shoe to prevent slipping
- Pick up veil and/or headpiece.
- Confirm head count, delivery time, and reception location with your cake baker.
- Put together the reception seating plan if you're having a seated reception meal.
- Buy materials for and make or buy escort cards (give typed names to the calligrapher if you're using one).

- Confirm all final payment amounts with your vendors.
- Confirm location, date, and time with videographer.
- Prepare your wedding toasts or thanks to friends and family.
- Confirm delivery locations, times, and final arrangement count with florist.
- Grooms: Pick up your tux and try it on. (Don't wait until the day of to do this!)
- Shop and pack for the honeymoon.
- Email transportation providers a schedule and addresses for pickups on wedding day.
- Confirm location, date, and time with photographer and put together ideas for "must-take" photos.
- Grooms: Get your final haircut.
- Put together an overnight bag for your wedding night and designate someone to deliver it to the hotel for you.
- Put final payments and cash tips for vendors in marked envelopes and give to coordinator to distribute on the wedding day.
- Confirm all honeymoon travel plans (including transportation to airport, etc.).
- Leave a copy of your honeymoon itinerary with someone in case of emergency.
- Brides: Get a manicure and pedicure and confirm wedding day beauty appointments.
- Finalize seating chart and timeline with your coordinator.

Day before the wedding

- Give all ceremony & reception items to your coordinator
- Brides: Pull together wedding gown, veil, shoes, stockings, and a last-minute emergency kit (aspirin, makeup, safety pins, mints, etc.).
- Rehearse the ceremony with officiant and wedding party
- Have fun and relax at your rehearsal dinner.
- If your wedding is in the a.m., set your alarm and arrange for a backup.
- Get some much-needed sleep -- if you can!

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