

INCLUDE A COMPLETED COPY IN THE BOX FOR EACH REPAIR!



RA Return Authorization

2022

SUBSITE

285 Midland Trail
Mount Sterling, KY 40353

Customer Service
800-767-1974
Fax 707-769-8806

859-499-0122 Fax
859-499-0230

Date: _____

Check for old parts to be returned

PO # _____

RA #

CLEAN EQUIPMENT PRIOR TO SENDING IN FOR REPAIR OR THERE WILL BE AN \$85.00 CLEANING FEE

SHIP: UPS NEXT DAY AIR _____ UPS 2ND DAY AIR _____ REGULAR GROUND _____

OR WILL CALL (If not specified, Subsite will automatically ship completed repair) Customer

Return Name and Address: _____ Bill To / Distributor: PATTERSON EQUIPMENT CO

PO BOX 130367

THE WOODLANDS, TX 77393

RETURN EMAIL:

Receive shipment status notifications during transit!

Name: _____

Phone: _____

E-Mail: _____

Subsite Electronics will complete all repairs necessary to bring equipment up to factory standards unless otherwise instructed by you.

Repair to specified instructions **only!** (Please describe below)

Repairs Only

Estimate Required if Over \$ 300.00
Estimates no longer available for less than \$300
Estimate needs approval within 10 Days
3 Days if you have a Loaner

Approval Contact Name: _____
Approval Phone Number: _____

Expedite - **NOT AVAILABLE FOR ESTIMATES**

Serial #: _____

Equip Description: _____

Briefly Describe Reason for Repair / Special instructions:

Parts Return Only

Credit Invoice # _____ Replacement Other _____

Briefly Describe Reason for Parts Return / Special Instructions:

Items received without a completed RA form **AND** RA # will be delayed in handling and subject to a \$25.00 research fee.
15% Restocking Fee for all Returned Parts and Equipment.