First Coast Basketball Officials Association Board of Directors Meeting Minutes DRAFT July 14, 2025

1. Call to Order – C. Forcier called the meeting to order at 6:05pm.
2. Establish Quorum – Quorum was established with Forcier, Propes, Williams, Hughes, Mitchell, Jackson, and Devenny.
3. Reading of the Minutes – It was decided to circulate Meeting Minutes from April 7th and July 14th prior to our next scheduled meeting. All agreed.
4. President’s comments – Forcier welcomed everyone to our first meeting of the 2025-2026 season.
5. Treasurer’s Report – J. Hughes sent the financial account summary on 7/12 for review. As of 7/1 the ending balance is $3,573.14. One of five officials have submitted reimbursement for FHSAA camp. Williams confirmed attendance and requested Hughes proceed with payment. KIPP still has an outstanding balance of $114. After some discussion, we decided to requirement payment prior to any games being assigned for the upcoming season. Terrence and Jesse will also address with the school when the new contracts are sent. Hughes mentioned that Arbiter has been paid. It was mentioned that dues are collected via cash, check or QR code on the website. The membership fee is $55.
6. Forcier presented a list of meeting dates for the upcoming season. It was agreed upon that the first meeting would be in person and then zoom meetings every other meeting. The dates are: 7/14 and 8/12. Update per email dated 7/22 to confirm the following meeting dates: 8/26,9/9, 9/23,10/7,10/21,11/10,12/15,1/5,2/2,2/16.
7. Training Report from Chuck Propes. Propes confirmed that the first rules training session will happen on 7/16 on the Baymeadows Public Library. Propes will work on a training calendar for training. Likely be at the Library or at a HS gym and be the off weeks from our regular meetings. Devenny mentioned that he was working on offering the Martin/Gillespie HS boys varsity and jv games as training. Those games start 9/6.
8. Commissioner’s Report – T. Mitchell mentioned that school contracts for 2025-2026 season will be mailed this week. He is requesting the schedules be returned by 10/10. Forcier stated the we may have an opportunity with Nease HS and asked Devenny to provide an overview of the current status. During this conversation, Williams reviewed the State’s position and timing for shot clock requirements.

We discussed the upcoming St. Johns Elementary School season which is schedules for mid-September to mid-November. Williams mentioned that we should assign a veteran to these games to provide training for the 2nd official as well as manage the game. We were going to contact Landrum to discuss the contract for this season.

1. Member at Large Report – K. Jackson is working on updating the website and requested headshot photos Devenny to update the website. She also asked for any photos of our officials to add to the website.
2. Old Business. It was mentioned that we need to improve our recognition awards at the end of the season. We will present the awards plaques at the first meeting of the season.
3. Current inventory of rule books (5), case books (5) and officials manual (5). Discuss providing the officials manual to all new officials.
4. New Business-The Bolles boys varsity will be using the shot this season. Mitchell mentioned that we need more shot clock operators. It was discussed that Jerry Williams would be the new Rules Interpreter for the upcoming season.
5. Motion to adjourn at 7:13pm.