

First Coast Basketball Officials Association Board of Directors Meeting

Minutes September 9, 2025

1. Call to Order – C. Forcier called the meeting to order at 5:46pm.
2. Establish Quorum – Quorum was established with Forcier, Propes, Williams, Hughes, Mitchell, and Devenny.
3. Reading of the Minutes – Dan mentioned that he sent previous two Board Minutes to BOD on September 7th. Motion NOT to read and to approved minutes from both meetings. Motion seconded and approved.
4. Treasurer's Report – J. Hughes emailed the financial account summary on 9/9 for review. As of 9/9 the ending balance is \$3,935.13. Mentioned that our insurance invoice of \$322 was coming due at the end of September. Our yearly fee for zoom of \$154 needs to be paid. No dues were collected since our last meeting. It was agreed that no games get assigned until member has paid their dues. Still no payment from KIPP. Terrance will contact their region office to try to resolve. Invoice was sent to St. Johns Elementary League for payment. Motion to approve was confirmed.
5. Commissioner's Report – Terrance shared a roster of officials that are primary and secondary members. We currently have 59 on the roster, of which 43 are FHSAA registered. 33 are primary and 11 are secondary. We have 9 new officials, 4 of them are primary. Terrance reminded us that we do require background and badge for all shot clock operators. Terrance shared that we have all contracts turned in but we have an issue to resolve with Nease HS. He confirmed that we have 3-person training on September 27th at Episcopal 9 and 10am. FHSAA registration ends 10/24 and late registration ends 11/12. Exam will be available 10/7 and 11/18 for late members. He shared that Dana Pappas provides a code for NFHS free subscription.
6. Vice President – Chuck Propes informed us that the St. John Elementary games are loaded in arbiter. 1st game is two weeks from tonight. Nov 5th will be an end of season tournament. Chuck will review communication skills for officials as training tonight. Dan shared those that are officiating HS and youth games this coming weekend.
7. President Chuck Forcier asked for Old business. None mentioned and then moved to New business. He mentioned coaches clinic that has not been attended well in the past.
8. Sergeant-at-Arms – Jerry Williams reported no issues.
9. Members At Large Kenyetta Jackson stated there were no issues.
10. Motion approved to adjourn at 6:18.