**Complaint Investigation Response to Recommendations**

**INDIVIDUAL’S NAME:** Click here to enter text.

**DATE OF COMPLAINT:** Click here to enter text.

**DATE OF REPORT:** Click here to enter text.

**INVESTIGATOR:** Click here to enter text.

**RESPONSE DUE BY:** Click here to enter text.

**DATE OF RESPONSE:** Click here to enter text.

**AGENCY COMPLETING THIS RESPONSE:** Click here to enter text.

This investigation was conducted to determine if Click here to enter text. rights under He-M Click here to enter text. were violated. The report was determined to be Click here to enter text. against Click here to enter text.

**Proposed Recommendations and Response:**

1. **It is recommended that…**Click here to enter text.
	1. **Response-** Click here to enter text.
2. **It is recommended that…**Click here to enter text.
	1. **Response-** Click here to enter text.
3. **It is recommended that…**Click here to enter text.
	1. **Response-** Click here to enter text.
4. **It is recommended that…**Click here to enter text.
	1. **Response-** Click here to enter text.
5. **It is recommended that…**Click here to enter text.
	1. **Response-** Click here to enter text.
6. **It is recommended that…**Click here to enter text.
	1. **Response-** Click here to enter text.
7. **It is recommended that…**Click here to enter text.
	1. **Response-** Click here to enter text.

Please feel free to contact me with any questions or concerns that you might have. I can be reached at phone or email.

Sincerely,

Name

Title

*\*\*\*As stated on the investigator’s coversheet, all responses should be submitted directly to the Area Agency.*