



Camella Lipa Homeowners' Association, Inc.

Brgy. Tibig, Lipa City Batangas • HLURB Reg. No. 15447 • TIN No. 420-931-299-000
Official Website: <https://camellalipahoa.com> • Contact No.: +639171364374 •
Email: hoaofficial@camellalipahoa.com

BOARD RESOLUTION NO. 2026-63

A RESOLUTION AUTHORIZING THE DISBURSEMENT OF SIX THOUSAND NINE HUNDRED FIFTY-SEVEN PESOS (P6,957.00) FOR THE PROCUREMENT OF OFFICE SUPPLIES

WHEREAS, the Camella Lipa Homeowners Association, Inc. (the "Association") is a duly organized homeowners' association governed by its By-Laws, Rules and Regulations, and other governing documents adopted by the Board of Directors;

WHEREAS, the Board of Directors of Camella Lipa Homeowners' Association, Inc. convened in a face-to-face meeting on July 11, 2026, with a quorum present and acting throughout, and duly considered the following matters, among others, authorizing the disbursement of six thousand nine hundred fifty-seven pesos (P6,957.00) for the procurement of office supplies;

WHEREAS, the association requires the replenishment of office supplies to ensure the efficient and uninterrupted performance of its administrative and operational functions;

WHEREAS, the association's last bulk purchase of office supplies was made on December 19, 2025, and the existing inventory has been substantially depleted;

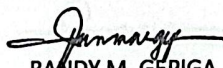
WHEREAS, the procurement of office supplies amounting to six thousand nine hundred fifty-seven pesos (P6,957.00) is deemed necessary and reasonable, with the cost to be charged against the Other Income – Bank Account of the association;

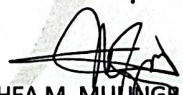
WHEREAS, the said amount shall be payable to RIZELL JOY U. FORTUS, Finance Officer, and shall be subject to liquidation in accordance with the association's accounting and auditing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Camella Lipa Homeowners' Association, Inc. through its Board of Directors unanimously approves disbursement of six thousand nine hundred fifty-seven pesos (P6,957.00) for the procurement of office supplies.

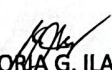
SIGNED this 11 JUL 2026 at Camella Lipa, Tibig, Lipa City, Batangas by the Board of Directors of Camella Lipa Homeowner's Association, Inc.


GUILLERMO A. OCAMPO JR.
President


RANDY M. GEPIGA
Vice-President


RHEA M. MULINGBAYAN
Treasurer


MELANIE Y. MEDRANO
Auditor


GLORIA G. ILAGAN
Secretary

Check No.: _____ Date: _____ Voucher No.: _____ Date: _____

NAME	GOVERNMENT ID	NUMBER	EXPIRY
Guillermo A. Ocampo Jr.	_____	_____	_____
Randy M. Gepiga	_____	_____	_____
Rhea M. Mulingbayan	_____	_____	_____
Melanie Y. Medrano	_____	_____	_____
Gloria G. Ilagan	_____	_____	_____

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Series of 2026

NOTARY PUBLIC

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CONTACT US:

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