



Camella Lipa Homeowners' Association, Inc.

Brgy. Tibig, Lipa City Batangas • HLURB Reg. No. 15447 • TIN No. 420-931-299-000

Official Website: <https://camellalipahoa.com> • Contact No.: +639171364374 •

Email: hoaofficial@camellalipahoa.com

CIRCULAR 2025 – 0308

Date : March 4, 2025
To : Our Valued Residents/Tenants
From : HOA Office
Re : Revised Vehicle Renewal Requirements

Please be informed that the Camella Lipa Homeowners' Association, Inc., through its Board of Directors, has unanimously approved the revised vehicle renewal requirements to ensure a more efficient and streamlined process for all residents.

Revised Vehicle Renewal Requirements:

1. The submission of the Official Receipt (OR) and Certificate of Registration (CR) shall no longer be required for **vehicle renewal**. However, if the driver's license is expired or newly renewed, it must be presented as part of the renewal process.
2. The submission of a sales invoice shall no longer be required for e-bike renewal, simplifying the process for e-bike owners.
3. The HOA reserves the right to verify vehicle ownership and compliance with community regulations through other means as necessary.
4. This revised policy shall take effect immediately upon approval and dissemination of this circular.

We appreciate your cooperation in ensuring an organized and efficient vehicle registration renewal process.

Should you have any questions or concerns, please feel free to contact the HOA Office at 09171364374 or email hoaofficial@camellalipahoa.com.

Thank you for your continued support.

Sincerely,

HOA OFFICE

Camella Lipa Homeowners' Association, Inc.

Approved by:


Christopher Lloyd O. Castillo
CLHOAI- BOD President

CONTACT US:

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