



Camella Lipa Homeowners' Association, Inc.

Brgy. Tibig, Lipa City Batangas · HLURB Reg. No. 15447 · TIN No. 420-931-299-000

Official Website: <https://camellalipahoa.com> · Contact No.: +639171364374 ·

Email: hoaofficial@camellalipahoa.com

CIRCULAR 2025 – 0416

Date : April 14, 2025
To : Our Valued Residents/Tenants
From : HOA Office
Re : Advance Processing of Construction Material Gate Passes Prior to Holy Week

Greetings!

Please be advised that the HOA Office will **no longer accept or approve gate pass requests for construction materials on April 16, 2025, Wednesday**. This is in preparation for the Holy Week break.

We strongly encourage all homeowners and contractors to file their gate pass requests for construction materials no later than April 15, 2025, Tuesday.

On April 16, 2025, the HOA Office will only process and approve gate passes for household items (e.g., furniture, appliances, and other non-construction related items).

Regular operations, including the approval of construction material gate passes, will resume on April 21, 2025 (Monday), following the Holy Week observance.

We seek your kind cooperation and understanding on this matter.

Sincerely,

HOA OFFICE
Camella Lipa Homeowners' Association, Inc.

Approved by:

Christopher Lloyd O. Castillo
CLHOAI- BOD President

CLHOAI

CONTACT US:

****BILLING CONCERN** – Email: camellalipahoa@yahoo.com.ph; camellahoa2021@gmail.com; ****ENGINEER CONCERN** – Email: camhoa.engineer421@gmail.com

FB Messenger: **Camella Lipa Hoai** • FB Page: **Camella Lipa Homeowner's Association, Inc.-Official**