



Camella Lipa Homeowners' Association, Inc.

Brgy. Tibig, Lipa City Batangas • HLURB Reg. No. 15447 • TIN No. 420-931-299-000

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CIRCULAR 2026 – 0101

Date : January 06, 2026
To : All Homeowners, Residents, Tenants, and Registered Vehicle Owners
From : HOA Office
Re : Imposition Of Fines for Unauthorized Transfer or Use of HOA Car Stickers

Pursuant to Board Resolution No. 2025–72, the Board of Directors of Camella Lipa Homeowners' Association, Inc. hereby notifies all homeowners, residents, tenants, and registered vehicle owners of the strict enforcement of policies governing the use of HOA car stickers.

Policy Guidelines:

1. Car stickers are issued on a per-vehicle basis with the corresponding fee and are strictly non-transferable.
2. Transfer, lending, or use on a vehicle other than the one originally registered is **prohibited**, unless prior written approval is obtained and all required supporting documents are submitted to and approved by the association through the HOA Office.
3. Unauthorized transfer, lending, or use compromises the association's security system and constitutes a violation of association policies.

Penalties:

- Any homeowner, resident, tenant, or registered vehicle owner found to have unauthorizedly transferred, lent, or used a car sticker on another vehicle without prior written approval shall be subject to a **fine of Five Thousand Pesos (₱5,000.00) per violation**.
- Each unauthorized transfer or misuse shall be treated as a separate offense, regardless of duration.
- The association is authorized to confiscate and invalidate the car sticker involved in the violation, without prejudice to the imposition of the corresponding fine.

This circular takes effect immediately upon approval and shall remain in force unless amended or repealed by the Board of Directors.

All homeowners, residents, tenants, and registered vehicle owners are hereby directed to comply strictly with these rules to ensure the security and proper management of the community.

Signed by:

Christopher Lloyd O. Castillo
CLHOAI - BOD President

CONTACT US:

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