



**Camella Lipa Homeowners' Association, Inc.**

Brgy. Tibig, Lipa City Batangas • HLURB Reg. No. 15447 • TIN No. 420-931-299-000

Official Website: <https://camellalipahoa.com> • Contact No.: +639171364374 •

Email: [hoaoofficial@camellalipahoa.com](mailto:hoaoofficial@camellalipahoa.com)

**BOARD RESOLUTION NO. 2026-02**

**A RESOLUTION CHANGING AND UPDATING THE LIST OF AUTHORIZED SIGNATORIES OF CAMELLA LIPA HOMEOWNERS ASSOCIATION, INC. (CLHOAI) FOR ITS BANK ACCOUNTS MAINTAINED WITH BDO LIPA – ROBINSONS' PLACE BRANCH**

WHEREAS, the Camella Lipa Homeowners Association, Inc. (the "Association") is a duly organized homeowners' association governed by its By-Laws, Rules and Regulations, and other governing documents adopted by the Board of Directors;

WHEREAS, the Board of Directors of Camella Lipa Homeowners' Association, Inc. convened in a face-to-face meeting on January 28, 2026, with a quorum present and acting throughout, and duly considered the following matters, among others, changing and updating the list of authorized signatories of Camella Lipa Homeowners Association, Inc. (CLHOAI) for its bank accounts maintained with BDO Lipa – Robinsons' Place Branch;

WHEREAS, the association maintains the following bank accounts with Banco de Oro (BDO), Lipa – Robinsons' Place Branch, for the proper handling of the association's funds, to wit:

1. Savings with Checking Account No. 005670134444 – for depositing collections of association dues and releasing checks for disbursements of the association;
2. SMART Checking Account No. 005678014953 – for depositing and refunding construction and contractor bonds; and
3. SMART Checking Account No. 005678017618 – for other income of the association;

WHEREAS, due to organizational and administrative requirements, the Board of Directors finds it necessary to change and update the list of authorized signatories to ensure proper financial control, transparency, and efficiency;

WHEREAS, that the following officers are hereby designated as authorized signatories of the Association's bank accounts with BDO, Lipa – Robinsons' Place Branch:

Name	Position	Specimen
Guillermo A. Ocampo Jr.	President (Primary)	
Randy M. Gepiga	Vice President (Secondary)	
Isagani D. Labrador	Secretary (Secondary)	
Rhea M. Mulingbayan	Treasurer (Mandatory)	
Melanie Y. Medrano	Auditor (Secondary)	
Gloria G. Ilagan	PRO (Secondary)	

The mandatory signatory shall always sign together with the primary signatory, while any of the secondary signatories may sign in the absence of the primary signatory

Board Resolution No. 2026-02

**CAMELLA LIPA HOMEOWNERS' ASSOCIATION, INC**

Page 1 of 2

**CONTACT US:**

\*\*BILLING CONCERN – Email: [camellalipahoa@yahoo.com.ph](mailto:camellalipahoa@yahoo.com.ph); [camellahoa2021@gmail.com](mailto:camellahoa2021@gmail.com); \*\*ENGINEER CONCERN – Email: [camhoa.engineer421@gmail.com](mailto:camhoa.engineer421@gmail.com)  
FB Messenger: Camella Lipa Hoai • FB Page: Camella Lipa Homeowner's Association, Inc.-Official



**Camella Lipa Homeowners' Association, Inc.**

Brgy. Tibig, Lipa City Batangas • HLURB Reg. No. 15447 • TIN No. 420-931-299-000

Official Website: <https://camellalipahoa.com> • Contact No.: +639171364374 •

Email: [hoaofficial@camellalipahoa.com](mailto:hoaofficial@camellalipahoa.com)

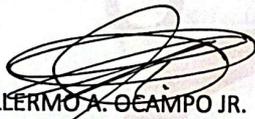
WHEREAS, Ms. Rizell Joy U. Fodus, Finance Officer, is hereby authorized to:

- Deposit collections, income, and other receipts to all the above-mentioned accounts;
- Coordinate directly with BDO Lipa – Robinsons' Place Branch regarding account-related matters;
- Perform other necessary and related banking transactions that do not involve check signing or fund withdrawals;

WHEREAS, that the previously authorized signatories, for the above-mentioned CLHOAI bank accounts be revoked, modified, and superseded by this Resolution;

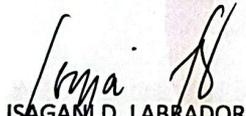
NOW, THEREFORE, BE IT RESOLVED, that the Camella Lipa Homeowners' Association, Inc. through its Board of Directors hereby RESOLVED, that the list of authorized signatories for the above-mentioned CLHOAI bank accounts with BDO Lipa – Robinsons' Place Branch be updated and changed in accordance with the approval of the Board of Directors.

SIGNED this 14 FEB 2026 at Camella Lipa, Tibig, Lipa City, Batangas by the Board of Directors of Camella Lipa Homeowner's Association, Inc.

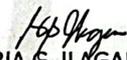
  
**GUILLERMO A. OCAMPO JR.**  
 President

  
**RANDY M. GEPIGA**  
 Vice-President

  
**RHEA M. MULINGBAYAN**  
 Treasurer

  
**ISAGANI D. LABRADOR**  
 Secretary

  
**MELANIE Y. MEDRANO**  
 Auditor

  
**GLORIA G. ILAGAN**  
 PRO

NAME	GOVERNMENT ID	NUMBER	EXPIRY
Guillermo A. Ocampo Jr.	_____	_____	_____
Randy M. Gepiga	_____	_____	_____
Isagani D. Labrador	_____	_____	_____
Rhea M. Mulingbayan	_____	_____	_____
Melanie Y. Medrano	_____	_____	_____
Gloria G. Ilagan	_____	_____	_____

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of 2026

NOTARY PUBLIC