Camella Lipa Homeowners' Association, Inc.
Brgy. Tibig, Lipa City Batangas · HLURB Reg. No. 15447 · TIN No. 420-931-299-000
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CIRCULAR 2026 – 0308

Date : March 30, 2026
To : All Homeowners
From : HOA Office
Re : Community Advisory: Home Safety Measures During Extended Absence

In our continued commitment to uphold the safety, security, and order within the community, we respectfully remind all residents to take necessary precautions when leaving their homes for extended periods.

Recommended Guidelines:

- Ensure all doors, windows, gates, and other access points are properly secured and locked.
- Double-check that electrical appliances are switched off and unplugged, except for essential equipment.
- Turn off main water valves and gas lines, if applicable, to prevent leaks or related hazards.
- Arrange for a trusted person to periodically check your property, if possible.
- Safeguard valuables and keep them out of plain sight from windows or entry points.
- Properly dispose of garbage and perishable goods to avoid odor and pest concerns.
- Ensure adequate lighting to maintain a lived-in appearance.
- Coordinate with your authorized representative for any deliveries or maintenance needs during your absence.
- Keep your contact information updated with the HOA Office for emergency communication.

Security Advisory:

- Kindly avoid posting travel schedules or absence details publicly.
- Report any unusual activity or unfamiliar individuals to the Security Officer at 0956-4183178 without delay.
- Homeowners are encouraged to coordinate with the HOA Office if they wish to notify management of their temporary absence for added monitoring.

Your diligence and cooperation are essential in maintaining a safe and peaceful environment for everyone.

Thank you for your continued support.

GUILLERMO A. OCAMPO JR.
CLHOAI- BOD President

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