



Camella Lipa Homeowners' Association, Inc.
HLURB Reg. No. 15447 • TIN No. 420-931-299-000
Brgy. Tibig, Lipa City, Batangas
Website: camellalipahoa.com
Contact No.: 09171364374; Email: hoaoofficial@camellalipahoa.com

BOARD RESOLUTION NO. 2022-018

RESOLUTION TO ESTABLISH/CREATE PETTY CASH FUND FOR THE EMERGENCY/SMALL EXPENSES OF CAMELLA LIPA HOMEOWNERS' ASSOCIATION INC.' S OPERATION.

WHEREAS, that the Camella Lipa Homeowner's Association Inc.'s petty cash fund amounting to Ten Thousand Pesos (Php 10,000.00) has already been depleted and the association's daily cash collection is being utilized for the daily small expenses of the subdivision;

WHEREAS, that the existing amount of the Petty Cash Fund is not enough for the current expenses so there is a need to increase the PCF into Twenty Thousand Pesos (Php 20,000.00);

WHEREAS, that the fund shall be replenished every time seventy percent (70%) of its amount is expended by requesting for a replenishment of petty cash fund (check/cash voucher) accompanied by the breakdown of the used-up expenses together with the corresponding receipts to the treasurer with approval of the President;

WHEREAS, after the approval, check will be issued with authorized signatures, the amount of which corresponds to the approved replenishment request, payable to the authorized petty cash custodian, Ms. Rhea Mulingbayan, the current Treasurer of Camella Lipa;

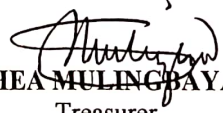
RESOLVED, as it hereby desolved, that the establishment of Petty Cash Fund with the amount of Twenty Thousand Pesos (Php 20,000.00) shall be allotted from the deposited fund of the Association officially signed by the signatures and payable to Authorized Petty Cash Custodian.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of Camella Lipa Homeowners' Association, Inc. hereby approved and confirmed this resolution.


SIGNED this 14 APR 2022 at Camella Lipa, Tibig, Lipa City, Batangas by the Board of Directors of Camella Lipa Homeowner's Association, Inc.


GUILLERMO OCAMPO JR.
President


EDISON HERNANDEZ
Vice-President


RHEA MULINGBAYAN
Treasurer


KRISTINE ALDAY
Secretary


JULIAN FERNANDO RUNIO
P.R.O.

CAMELLA LIPA HOMEOWNERS' ASSOCIATION is Professionally Managed by:

GLOBALAND
Property Management, Inc.
Total Property Management Solutions