



**Camella Lipa Homeowners' Association, Inc.**

Brgy. Tibig, Lipa City Batangas · HLURB Reg. No. 15447 · TIN No. 420-931-299-000

Official Website: <https://camellalipahoa.com> · Contact No.: +639171364374 ·

Email: [hoaofficial@camellalipahoa.com](mailto:hoaofficial@camellalipahoa.com)

**BOARD RESOLUTION NO. 2022-067**

**RESOLUTION TO APPROVE THE DISBURSEMENT OF FORTY NINE THOUSAND FIVE HUNDRED EIGHTY-THREE PESOS AND THIRTY THREE CENTS (P49, 583.33) AS PAYMENT FOR THIRTEENTH-MONTH PAY OF HOA STAFF**

**WHEREAS**, in the meeting of the Board of Directors last December 3, 2022 of Camella Lipa Homeowners Association Inc., where a quorum was present and acted upon all throughout, the following proposals were made;

**WHEREAS**, in Department of Labor and Employment Labor Advisory no. 23 Series 2022, guidelines is hereby issued pursuant to Article 5 of the Labor Code of the Philippines, as renumbered, and Presidential Decree No. 851 requiring employers in the private sector to pay their rank-and-file employees 13<sup>th</sup>-month pay;

**WHEREAS**, thirteenth-month pay shall be paid to rank -and-file employees in the private sector regardless of their position, designation, or employment status, and irrespective of the method by which their wages are paid, provided that they have worked for at least once month during the calendar year;

**WHEREAS**, the minimum 13<sup>th</sup>-month pay shall not be less than the one-twelfth (1/12) of the total basic salary earned by an employee within a calendar year;

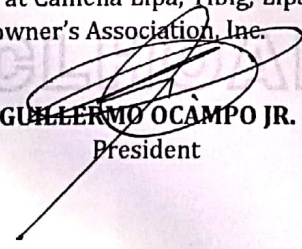
**WHEREAS**, that the Camella Lipa Homeowners' Association, Inc. through its Board of Directors unanimously approved the disbursement of forty-nine thousand five hundred eighty-three pesos and thirty three cents (P49, 583.33) as a payment for thirteenth-month pay of HOA staff;

**WHEREAS**, the said amount will be payable to Jingo Alvar, Finance Officer of Camella Lipa and will be subject for liquidation;


**WHEREAS, AS IT HEREBY RESOLVED**, that the Camella Lipa Homeowners' Association, Inc. through its Board of Directors unanimously approved the disbursement of forty-nine thousand five hundred eighty-three pesos and thirty three cents (P49, 583.33) as a payment for thirteenth-month pay of HOA staff.

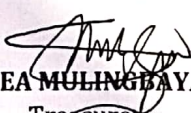
**06 DEC 2022**


SIGNED this \_\_\_\_\_ at Camella Lipa, Tibig, Lipa City, Batangas by the Board of Directors of Camella Lipa Homeowner's Association, Inc.

  
**GUILLEMO OCAMPO JR.**  
President

  
**EDISON HERNANDEZ**  
Vice-President

  
**MARIE CZEL ONGTANGCO**  
Secretary

  
**RHEA MULINGBAYAN**  
Treasurer

  
**JULIAN FERNANDO RUNIO**  
P.R.O.



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Email: [haoofficial@camellalipahoa.com](mailto:haoofficial@camellalipahoa.com)

**NAME**

Guillermo Ocampo Jr.  
Edison Hernandez  
Rhea Mulingbayan  
Marie Czel Ongtangco  
Julian Fernando Runio

**TIN NO.**

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Series of 2022

**NOTARY PUBLIC**



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