



BOARD RESOLUTION NO. 2024-034

RESOLUTION TO AMEND THE PETTY CASH FUND OF CAMELLA LIPA HOMEOWNERS' ASSOCIATION INC. FOR OPERATIONAL EMERGENCY/SMALL EXPENSES

WHEREAS, in the meeting of the Board of Directors last June 16, 2024 of Camella Lipa Homeowners Association Inc., where a quorum was present and acted upon all throughout, the following proposals were made;

WHEREAS, the amount of Petty Cash Fund to be established is Fifteen Thousand (P15,000.00);

WHEREAS, the ₱5,000 petty cash is fund and the ₱10,000 operational expense is check;

WHEREAS, all payments must have a receipt attached and will only be allowed for amounts not exceeding Two Thousand Five Hundred (P2, 500.00) for each transaction;

WHEREAS, the petty cash will be only replenishable on the following month;

WHEREAS, Maria Rizza F. Catimbang is the authorized Petty Cash Custodian;

RESOLVED, that the Camella Lipa Homeowners' Association, Inc. through its Board of Directors unanimously approved the amendment of the petty cash fund of Camella Lipa Homeowners' Association Inc. for operational emergency/small expenses.

20 JUL 2024

SIGNED this _____ at Camella Lipa, Tibig, Lipa City, Batangas by the Board of Directors of Camella Lipa Homeowner's Association, Inc.

CHRISTOPHER LLOYD O. CASTILLO
Vice-President

JENNY C. MENDOZA
Auditor

MARIA RIZZA F. CATIMBANG
Treasurer

MARIDEL D. CRUZ
PRO/ Asst. Treasurer

MAY ANN F. QUELA
Secretary

RODERICK N. MALABANAN
President

NAME	GOVERNMENT ID	NUMBER	EXPIRY
Christopher Lloyd O. Castillo	_____	_____	_____
Jenny C. Mendoza	_____	_____	_____
Maria Rizza F. Catimbang	_____	_____	_____
Maridel D. Cruz	_____	_____	_____
May Ann F. Quela	_____	_____	_____
Roderick N. Malabanan	_____	_____	_____

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 Series of 2024

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