



Camella Lipa Homeowners' Association, Inc.

Brgy. Tibig, Lipa City Batangas · HLURB Reg. No. 15447 · TIN No. 420-931-299-000

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CIRCULAR 2022 – 1108

Date : November 28, 2022
To : Our Valued Residents/Contractors
From : HOA Management Office
RE : Revised Construction Guidelines

In accordance with the provisions of the Deed of Absolute Sale, plans and specification for residential construction, renovation or additions within the subdivision develop by Communities Batangas Inc. The Camella Lipa Homeowners' Association, Inc. would like to inform you the Revised Construction Guidelines, Rules and Regulations effective on December 1, 2022. The attached guidelines shall be also supplementary to the provision of the Building Code of the Philippines.

The following are needed to be submitted prior the construction:

Submission: Monday – Friday, 9:00AM to 4:00PM

Approval: 1 (one) WEEK APPROVAL

Releasing: Monday – Wednesday

1. Copy of these guidelines duly signed by the Homeowner and Contractor.
2. Copy of Deed of Restriction (mainly for the specify construction work).
3. Certificate from HOA Management office as to the membership and update payment dues
4. Construction permit application with complete requirements and attachments
5. Barangay Permit
6. Building Permit (Major construction only)
7. Bill of materials and Detailed drawing
8. Picture of the area before construction
9. Construction worker's ID
10. Other necessary requirements mentioned in the application

Also, attached herewith is the complete copy of Revised Construction Guidelines, Rules and Regulations Revision 2022-04 as of November 2022 for your further reference and guidance.

We hope for your kind understanding and cooperation for the betterment of our Camella Lipa community.

Sincerely,



GUILLERMO A. OCAMPO JR.
CLHOAI-President

CONTACT US:

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