



Camella Lipa Homeowners' Association, Inc.

Brgy. Tibig, Lipa City Batangas · HLURB Reg. No. 15447 · TIN No. 420-931-299-000
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CIRCULAR 2023 – 1208

Date : December 14, 2023
To : Our Valued Residents/Tenants/Service Providers
From : HOA Management Office
Re : Vehicle Sticker 2024 Camella Lipa Phase 1-6

We would like to inform you that the new vehicle sticker is now available at management office and will be strictly implemented on **February 1, 2024**.

The association encourage all homeowners, tenants and service providers to apply and renew their vehicle sticker for the year 2024.

Please be guided with the below requirements and information.

1. New application:

- Application form (available at HOA Office)
- Photocopy of driver's license
- Photocopy of O.R and C.R. or sales invoice if not available

2. Renewal:

- Renewal form (available at HOA Office)
- Photocopy of driver's license (not required if the submitted ID is still valid)
- Photocopy of O.R or sales invoice if not available (not required if the submitted OR is still valid)

Note:

- ❖ Only **registered tenants with complete requirements** can apply for a vehicle sticker.
- ❖ Authorized representative should submit copy of **authorization letter or SPA along with representative and homeowner's id.**
- ❖ **Deed of Sale** (if second owner)
- ❖ For service providers, please coordinate to management office for verification. Make sure to bring necessary documents (e.g. License to operate/permits/authorization from homeowner).
- ❖ All updated homeowners FTM of December 2023 will receive one complimentary vehicle sticker (1st car) or amenity pass (if the car sticker is not applicable). Payment validity until December 31, 2023 only.
- ❖ See below rate (no increased):

DESCRIPTION	Rate
1 st Vehicle sticker	P 100.00
2 nd Vehicle sticker	P 100.00
3 rd Vehicle sticker	P 300.00
4 th Vehicle sticker or more	P 500.00
***motors, tricycles and E-bike will be remain to	P 100.00

For strict implementation and guidance.

We hope for your kind understanding and cooperation for the betterment of our Camella Lipa community. Merry Christmas and Happy New year!

Sincerely,


GUILLERMO A. OCAMPO JR.
CLHOAI-President

CONTACT US:

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