



**Camella Lipa Homeowners' Association, Inc.**  
 Brgy. Tibig, Lipa City Batangas  
 HLURB Reg. No. 15447•TIN No. 420-931-299-000  
 Official Website: <https://camellalipahoa.com>  
 Contact No.: +639171364374; Email: [hoaofficial@camellalipahoa.com](mailto:hoaofficial@camellalipahoa.com)

**WORK PERMIT AND OVERTIME**

Date Filed: \_\_\_\_\_ Reference/Permit No: \_\_\_\_\_

**TO** : \_\_\_\_\_  
 (GUARD ON DUTY/OFFICER IN CHARGE)

**FROM** : Camella Lipa Homeowners' Association Inc. Office

This is to authorize the Owner/Tenant (Name) \_\_\_\_\_  
 (Phase/Block/Lot) \_\_\_\_\_, whose employees or contractor's personnel/worker names are listed below, to undertake construction and/or other works.

**CONTRACTOR:** \_\_\_\_\_

**NAME OF PERSONNEL/WORKER:**

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

**TYPE OF WORK:**  Construction  Renovation  Repair  Installation:  
 Aircon  Electrical  Carpentry  Plumbing  
 Hot Works  Others (pls. specify) \_\_\_\_\_

**TYPE OF SERVICE:**  Maintenance  Security  Janitorial Deployment  Others \_\_\_\_\_

**PERMIT VALID:** From \_\_\_\_\_ To \_\_\_\_\_ Area Covered: \_\_\_\_\_  
 Date \_\_\_\_\_ Time \_\_\_\_\_

**Requested by:**

**Approved by:**

\_\_\_\_\_  
 (Signature over printed name)

\_\_\_\_\_  
 (Signature over printed name)

CLHOAIS2022-0306R0



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