



## CIRCULAR 2025 – 0417

Date : April 26, 2025  
To : Our Valued Residents/ Contractors  
From : HOA Office  
Re : Invitation to Bid – Construction of Guard House and Installation of Automated Gate System with Plate Number and Sticker Recognition (Phase 1–6)

The Camella Lipa Homeowners Association, Inc. invites qualified and reputable contractors to submit bids for the Construction of a Guard House and the Installation of an Automated Barrier System within the Camella Lipa subdivision.

1. **Scope of Works:**
  - A. Construction of Guard House:
    - Standard design in accordance with HOA specifications
    - Electrical and necessary civil works integration
    - Durable, weather-resistant materials for long-term use
  - B. Installation of Automated Gate System:
    - Entry and exit automatic barrier arms
    - Vehicle plate number recognition cameras
    - System must be capable of detecting and validating vehicle sticker with corresponding plate number
    - Centralized monitoring and control unit
    - Other auxiliary improvements related to site functionality
2. **Eligibility Requirements:**
  - Valid Business Registration and Permits
  - Proposed Timeline of Completion
  - Detailed and Itemized Cost Proposal
  - Warranty and Post-Construction Service Commitment
3. **Important Dates:**
  - **Opening of Bids:** April 26, 2025
  - **Deadline for Submission of Bids:** May 10, 2025 (5:00 PM)

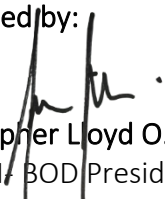
Interested bidders are encouraged to obtain the official Guard House design and project specifications from the HOA Office. All bids must be submitted in a sealed envelope addressed to Camella Lipa Homeowners Association, Inc.

The Association reserves the right to reject or disapprove any or all bids, waive any defects or formalities, and award the project to the bidder whose offer is most advantageous to the Association.

For further information, please contact us at 0917 136 4374 or email [hoaofficial@camellalipahoa.com](mailto:hoaofficial@camellalipahoa.com). We appreciate your interest and look forward to your participation in enhancing the safety and security of our community.

Sincerely,  
HOA OFFICE  
Camella Lipa Homeowners' Association, Inc.

Approved by:

  
Christopher Lloyd O. Castillo  
CLHOAI / BOD President