



CIRCULAR 2024– 1235

Date : December 23, 2024
To : Our Valued Residents/Tenants/Service Providers
From : HOA Office
Re : Vehicle Sticker 2025 Camella Lipa Phase 1-6

We wish to inform you that the new vehicle sticker is now available at the HOA office and will be diligently enforced starting **February 3, 2025**. The association encourages all homeowners, tenants, and service providers to register and renew their vehicle stickers for the year 2025.

We kindly request that you adhere to the guidelines and information provided below.

New application:

- Application form (available at HOA Office)
- Photocopy of driver’s license
- Photocopy of updated O.R and C.R. or sales invoice if not available

Renewal:

- Renewal form (available at HOA Office)
- Photocopy of driver’s license (not required if the submitted ID is still valid)
- Photocopy of updated O.R or sales invoice if not available (not required if the submitted OR is still valid)

Note:

- ❖ Only registered tenants who fulfill all requisite conditions are eligible to apply for a vehicle sticker.
- ❖ An authorized representative must submit a copy of the authorization letter or Special Power of Attorney (SPA), along with their identification and that of the homeowner .
- ❖ Deed of Sale (if a second owner)
- ❖ Service providers are advised to coordinate with the Homeowners Association (HOA) office for verification purposes. It is imperative to present all necessary documentation (e.g., operating license, permits, homeowner authorization).
- ❖ All updated homeowners by December 2024 will be entitled to receive one complimentary vehicle sticker for their first vehicle. **Payment is valid until December 31, 2024 only.**
- ❖ Vehicle sticker is required to be **affixed** to the upper or lower left side of the windshield

DESCRIPTION	Rate
1 st Vehicle sticker	P 100.00
2 nd Vehicle sticker	P 100.00
3 rd Vehicle sticker	P 300.00
4 th Vehicle sticker or more	P 500.00
***motors, tricycles and E-bike will be remained to P 100.00	

For strict implementation and guidance.

We hope for your kind understanding and cooperation for the betterment of our Camella Lipa community. Merry Christmas and Happy New year!

Sincerely
HOA Office
Camella Lipa Homeowners’ Association, Inc.

Approved by:
-Signed -
Roderick N. Malabanan
CLHOAI-BOD President