

**Camella Lipa Homeowners' Association, Inc.**

Brgy. Tibig, Lipa City Batangas - HLURB Reg. No. 15447 - TIN No. 420-931-299-000

Official Website: <https://camellalipahoa.com> - Contact No.: +639171364374 -Email: hoaofficial@camellalipahoa.com**BOARD RESOLUTION NO. 2025 - 65****A RESOLUTION APPROVING AND IMPLEMENTING THE EMPLOYEE HANDBOOK**

WHEREAS, the Camella Lipa Homeowners Association, Inc. (the "Association") is a duly organized homeowners' association governed by its By-Laws, Rules and Regulations, and other governing documents adopted by the Board of Directors;

WHEREAS, the Board of Directors of the Camella Lipa Homeowners' Association, Inc. convened in a face-to-face meeting on November 15, 2025, with a quorum present and acting throughout, and duly considered, among others, approving and implementing the employee handbook;

WHEREAS, the Board has reviewed the proposed Employee Handbook and determined that its provisions are compliant with applicable laws, aligned with organizational objectives, and essential for promoting order, efficiency, and fair employee relations;

WHEREAS, HOA office is hereby authorized and directed to distribute the Employee Handbook to all employees, secure acknowledgment of receipt, and ensure compliance with its policies and procedures;

WHEREAS, the Employee Handbook shall take effect immediately and shall remain in force unless amended or superseded by subsequent Board action;

NOW, THEREFORE, BE IT RESOLVED, that the Camella Lipa Homeowners' Association, Inc. through its Board of Directors hereby approves and adopts the Employee Handbook in its entirety.

SIGNED this 24 NOV 2025 at Camella Lipa, Tibig, Lipa City, Batangas by the Board of Directors of Camella Lipa Homeowner's Association, Inc.

CHRISTOPHER LLOYD O. CASTILLO
President

MARIDEL D. CRUZ
Vice-President

JOSELITO E. MAGO
Secretary

MAY ANN F. QUELA
Auditor

MARIA RIZZA F. CATIMBANG
Treasurer

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PRO

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Joselito E. Mago			
Maria Rizza F. Catimbang			
Maridel D. Cruz			
May Ann F. Quela			
Roderick N. Malabanan			
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Series of 2025			

Board Resolution No. 2025-65

CAMELLA LIPA HOMEOWNERS' ASSOCIATION, INC.**Page 1 of 1****CONTACT US:**

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