



**CIRCULAR 2021 - 12001**

Date : December 09, 2021  
To : **Homeowners, Tenants & Service Providers**  
From : The Property Management Office  
RE : **Car sticker 2022**

Greetings!

The Property Management Office would like to inform you for the RENEWAL AND APPLICATION of Car sticker 2022. Application and renewal will be available on December 13,2021 (Monday). Requirements will be followed:

\*Renewal:

- 1) Application/renewal form (available @ PM's office)
- 2) Photocopy of Driver's License

\*New Application:

- 1) Application/renewal form (available @ PM's office)
- 2) Photocopy of Driver's License
- 3) Photocopy of O.R and C.R. (Sales invoice if not available)

Note:

- Renewal of car sticker will be available only for those cars with 2021 sticker and subject for verification at PMs office.
- For Tenants, bring copy of Contract to lease/ authorization letter from homeowner.
- For Service providers, please coordinate to PM's office for verification. Make sure to bring necessary documents (e.g. License to operate/permits/authorization from homeowner)
- See price below:

DESCRIPTION	PRICE
1 <sup>st</sup> Car sticker	P 100.00
2 <sup>nd</sup> Car sticker	P 250.00
3 <sup>rd</sup> Car sticker	P 500.00
4 <sup>th</sup> Car sticker	P 750.00
5 <sup>th</sup> to nth Car sticker	P 1000.00
***motors and tricycles will be remain to P 100.00.	

For your information and guidance.

Sincerely,

  
**MS. MARIE JOY T. EVANGELISTA**  
Property Manager

*Noted and approved by: Camella Lipa Board of Directors*