



Autauga County Heritage Association  
102 East Main Street  
Prattville, Alabama 36067  
director@autaugahistory.org  
334-361-0961

**TEMPORARY CUSTODY RECEIPT**

Received From \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

The object(s) listed below is/are received by Autauga County Heritage Association

OBJECT(S)/QUANTITY	DESCRIPTION (including defects)

FOR THE FOLLOWING PURPOSE:

\_\_\_\_ Loan \_\_\_\_ Donation \_\_\_\_ Transfer \_\_\_\_ Purchase \_\_\_\_ Other (explain) \_\_\_\_\_

\_\_\_\_ Declined/Date \_\_\_\_\_ Items must be picked up within 30 days of notification.

ARTIFACTS ON LOAN REQUIRE A STANDARD LOAN CONDITIONS FORM SIGNED BY DONOR \_\_\_\_\_  
Initial

Restrictions: (Must be approved by the Museum Advisory Council for ACHA)

Special Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I do in fact, own the material described above. All restrictions and requests must be approved in advance by the Museum Advisory Council for Autauga County Heritage Association (ACHA).

Artifacts may be photographed, and the photographs may be reproduced for an exhibit or for publicity purposes connected with an exhibit.

This receipt shall constitute a release and waiver of ACHA, its employees, officers, and agents from any liability in connection with the items while on deposit or in transit.

ACHA cannot accept artifacts with restrictions requiring that they be placed on exhibition, or that the collection of which they form a part should be kept together permanently and/or displayed only as a discrete collection. Acceptance of an artifact does not mean it will be on permanent display in any ACHA Museum. Artifact(s) that are declined by ACHA must be picked up within 30 days or such artifact(s) will be deemed donated and disposed of at the discretion of MAC.

I have read and understand the conditions regarding the object(s) I am submitting.

Signed: \_\_\_\_\_  
Donor/Lender

Date: \_\_\_\_\_

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Museum Advisory Council Representative

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Prattaugan Museum Director

Date: \_\_\_\_\_

Accession Number: \_\_\_\_\_

**STANDARD LOAN CONDITIONS**

Object(s) loaned may be reclaimed by their owner at any time after one week's prior notice to the Autauga County Heritage Association (ACHA). It is the responsibility of the owner of the object(s) to notify ACHA promptly in writing of any change of address or change in ownership of the material. Should a change in ownership occur, the new owner must provide proof of legal title satisfactory to ACHA before object(s) will be released. If ACHA's efforts to contact the lender within a reasonable period following expiration of the loan are unsuccessful, the object(s) shall be deemed donated to ACHA.

ACHA cannot accept object(s) with restrictions requiring that they be placed on exhibition, or that the collection of which they form a part should be kept together permanently and/or displayed only as a discrete collection. Object(s) may be photographed, and the photographs may be reproduced for an exhibit or for publicity purposes connected with an exhibit.

This receipt shall constitute a release and waiver of ACHA, its employees, officers, and agents from any liability in connection with the object(s) while on deposit or in transit.

THE TERM OF THIS AGREEMENT SHALL BE

From \_\_\_\_\_ until \_\_\_\_\_

SPECIAL INSTRUCTIONS: (RESTRICTIONS must be approved by the Museum Advisory Council for ACHA)

\_\_\_\_\_  
\_\_\_\_\_

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Lender

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Museum Advisory Council Representative

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Prattaugan Museum Director

Accession Number: \_\_\_\_\_