

BYLAWS
Northern Durham Islamic Association (NDIA)

March 31, 2014

=====

TABLE OF CONTENTS

ARTICLE I. NAME	2
ARTICLE II. REGISTERED OFFICE AND REGISTERED AGENT	2
ARTICLE III. MISSION STATEMENT & PURPOSE	2
ARTICLE IV. OBJECTIVES	2
ARTICLE V. BASIC LAW	3
ARTICLE VI. MEMBERS & MEETING OF MEMBERS	3
ARTICLE VII. ORGANIZATIONAL STRUCTURE	5
ARTICLE VIII. GENERAL BODY	6
ARTICLE IX. IMAM COUNCIL	6
ARTICLE X. BOARD OF DIRECTORS	7
ARTICLE XI. EXECUTIVE COMMITTEE	9
ARTICLE XII. STANDING AND AD HOC COMMITTEES	11
ARTICLE XII. ELECTIONS	12
ARTICLE XIV THE IMAM	13
ARTICLE XV CONTRACTS, CHECKS, DEPOSITS, AND FUNDS	15
ARTICLE XVI CERTIFICATES OF MEMBERSHIP	15
ARTICLE XVII BOOKS AND RECORDS	16
ARTICLE XVIII. FISCAL YEAR	16
ARTICLE XIX. DUES	16
ARTICLE XX. SEAL	16
ARTICLE XXI. WAIVER OF NOTICE	17
ARTICLE XXII DISSOLUTION	17
ARTICLE XXIII. BYLAWS AMENDMENTS	17

Article I. NAME

The name of the organization shall be ~~Northern Durham Islamic Association (NDIA)~~, a non-profit organization, operating as North Durham Masjid.

Article II. REGISTERED OFFICE AND REGISTERED AGENT

The principal office of the NDIA shall be located in the City of Durham, County of Durham, North Carolina. The corporation may have such other offices, either within or outside of the State of North Carolina, as the Board of Directors may determine or as affairs of the corporation may require from time to time.

NDIA shall have and continuously maintain in the State of North Carolina a registered office, and a registered agent whose office is identical with such registered office, as required by the North Carolina Non-Profit Corporation Act. The address of the registered office may be changed from time to time by the Board of Directors.

Article III. MISSION STATEMENT & PURPOSE

The mission and purpose of the organization is to please Allah (SWT) by obeying His commands. Specifically the mission of NDIA is to establish a masjid for the purposes of community prayers, provide educational opportunities in the Islamic sciences, and conduct a variety of religiously-mandated activities. As such, our goal is to -invite to all that is good, enjoy what is right and forbid what is wrong according to Qur'an and Sunnah. The specific objectives are elaborated in Article IV.

Article IV. SPECIFIC OBJECTIVES

1. Provide a place for all Muslims in the Durham and surrounding areas to pray, learn, and coordinate their religiously mandated affairs;
2. Engage in the religious beliefs and practices of Islam through the moral, educational, cultural, and economic development of all members of the North Durham Masjid, Muslims in general, and the nearby community in particular;
3. Provide members with the needed services, accommodations, and guidance in matters of marriage, divorce, inheritance, Islamic funerals, the collection and dispensing of *Zakaah* (charity), and resolution of disputes in accordance with Islamic Law (*Shariah*), and any other services deemed necessary by members of the North Durham Masjid, Muslims in general, and the nearby community in particular;:-
4. Establish an open and fair environment where Muslims are free to pray, think, research, discuss, and analyze the Holy Qur'an (the Divine Message sent to the Prophet Muhammad [SAW]), and the Sunnah (the authenticated reports of the statements, actions, and teachings of Prophet Muhammad, peace and blessings of Allah be upon him);

5. To develop *Da'wah* (invitation) programs to propagate the message of Al-Islam. As such, the organization is intended to serve as a source of educational programs designed to increase the knowledge and awareness of Islam within the community of Muslims and non-Muslims;
6. To enter into contracts, agreements, leases, and other transactions necessary to attain the purposes enumerated above;
7. To do each and everything necessary, suitable or proper for the accomplishment of any purpose, or the attainment of any one or more of the above enumerated purposes;

Article V. BASIC LAW

The following items constitute the BASIC LAW which is unchangeable partially or completely.

Section 1. Criteria for the Organization Members

1.a. Their belief should be based on Qur'an and Sunnah according to the methodology of the people of the *Sunnah* and *Jama'ah* (i.e. the four main *Mathaahib* - Hanafi, Maliki, Shaffi'y, Hanbaly and other Muslims who base their understanding exclusively on Qur'an and Sunnah of the Prophet Muhammad [SAW] and the Sunnah of the four rightly guided Caliphs [i.e. Abu-Bakr, Umar, Uthman and Ali, May Allah[SWT] be pleased with them all).

1.b. They should be of good Islamic conduct.

1.c. Membership shall be immediately revoked by the Executive Committee in the manner provided in Article VI (Members and Meeting of Members) of these bylaws if a member does not comply with the criteria mentioned in 1.a. and 1.b.

Section 2. Any *Shariah*-associated issue or matter in the [NDIA](#) is not subject to be voted upon. It is to be referred exclusively to the Imam Council for a verdict.

Section 3. All decisions and recommendations of the organization should be within the framework of Qur'an and Sunnah according to the methodology of the people of the *Sunnah* and *Jama'ah*.

Article VI. MEMBERS & MEETING OF MEMBERS

VI.1 Members

Section 1. Membership.

Any Muslim whose belief is according to Qur'an and Sunnah as stated in the Basic Law, and endeavors to practice Islam as a total way of life is eligible for membership in MOAD and the North Durham Masjid. Any Muslim interested in membership shall submit an application. Approval of membership shall be by majority vote of the Executive Committee.

1.1. Member Criteria:

- (a) Belief is according to the Qur'an and Sunnah as stated in the Basic Law.
- (b) Acceptance of the [NDIA](#) Bylaws.
- (c) Age of 18 years or more
- (d) A resident of Durham, NC, or surrounding areas.

Section 2. Voting Rights.

Each member shall be entitled to one vote on each matter submitted to a vote of the members. However, the member cannot vote on any matter pertaining to the affairs of MOAD until ninety (90) days following his or her membership approval by the Executive Committee and payment of the annual membership dues.

Section 3. Termination of Membership.

The Executive Committee, by affirmative vote of the majority of all of the members of the Executive Committee, may suspend or expel a member for cause after an appropriate hearing, and may, by majority vote of those present at any regularly constituted meeting, terminate the membership of any member who becomes ineligible for membership, or suspend or expel any member who shall be in default in the payment of dues for the period fixed as detailed in Article XX (Dues) of these bylaws.

Section 4. Resignation.

Any member may resign by filing a written resignation with the Secretary of the Executive Committee. The Executive Committee may subsequently reinstate such former member to membership upon such terms as the Executive Committee deems appropriate.

Section 5. Transfer of Membership.

Membership in MOAD is not transferable nor reassignable.

VI.2 Meeting

Section 1. Annual Meeting.

An annual meeting of members shall be held on the first Sunday in the month of February in each year at the hour of twelve o'clock, noon for the purpose of presenting an annual financial summary report of previous years' activity to the General Body. The Board of Directors shall have the authority to hold a special meeting if the above date cannot be accommodated.

Section 2. Special Meetings.

Special meetings of the General Body may be called by the President, the Board of Directors, or not less than one-third of the General Body membership having voting rights.

Section 3. Place of Meetings.

The Board of Directors may designate any place within the County of Durham as the place of meeting called by the Board of Directors. If no designation is made or if a special meeting is otherwise called, the place of meeting shall be the registered office of MOAD in the State of North Carolina. However, if the majority of the members are able to meet at any time and place within the State of North Carolina, and consent to the holding of a meeting, such meeting shall be valid without call or notice, and at such meeting any corporate action may be taken.

Section 4. Notice of Meeting.

Written notice stating the place, day and hours of any meeting of members shall be sent by the Secretary of MOAD to each member entitled to vote at such a meeting, not less than ten (10) days before the date of such meeting, by or at the direction of the President, or the Secretary, or the officers or persons calling the meeting. In case of a special meeting or when required by statute or by these bylaws, the purpose or purposes for which the meeting is called shall be briefly stated in the notice. If mailed, the notice of a meeting shall be deemed to be delivered when deposited in the United States mail with postage thereon prepaid, addressed to the member at the address as it appears on the membership roster of MOAD. If electronically mailed, the notice of a meeting shall be deemed to be delivered when the sent email is addressed to the member at the electronic address as it appears on the membership roster of MOAD.

Section 5. Quorum.

The members holding one-third (1/3) of the votes which may be cast at any meeting shall constitute a quorum at such meeting. If a quorum is not present during the first meeting called, the meeting will be cancelled and the President shall call for another future meeting. In such a meeting, a quorum is not necessary and adoption of a matter can be determined by a majority vote.

Section 6. Manner of Acting.

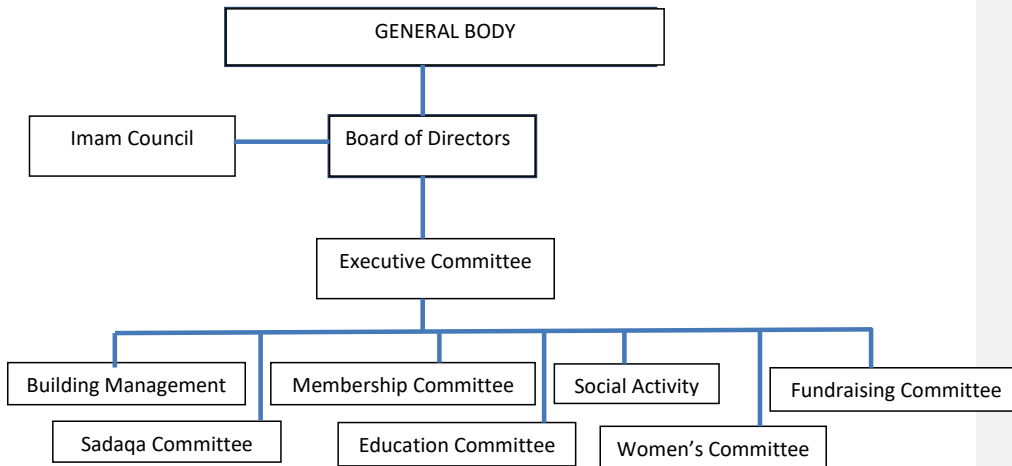
A majority of the votes entitled to be cast on a matter by the members present at a meeting at which a quorum is present shall be necessary for the adoption of the matter under consideration.

Article VII. ORGANIZATIONAL STRUCTURE

The following units shall constitute the organizational structure of the MOAD:

- 1- Board of Directors
- 2- Executive Committee
- 3- Imam Council
- 4- Standing Committees
- 5- Ad Hoc Committees
- 6- General Body

The above units are organized in the following hierarchy with the denoted reporting structure:



Article VIII. GENERAL BODY

Section 1. Composition.

The General Body shall consist of all members whose application of membership has been approved by the Executive Committee.

Section 2. Functions of the General Body.

- a. To participate in [NDIA](#) activities and function as foci of Islamic education and conduct.
- b. To adopt resolution(s) to promote the aims and purposes of the [NDIA](#). Such resolution(s) are to be implemented by the Board of Directors.
- c. To approve or disapprove [NDIA](#) bylaws amendment(s) (see Article XXIV (Bylaws Amendment(s))) after these have been approved by the Board of Directors.

Article IX. IMAM COUNCIL

Section 1. Composition

- a. The Imam Council shall consist of five scholarly individuals
- b. The Imam Council is chaired by the Imam
- c. A Board member assigned by the Board of Directors is an ex-officio (non-voting) member of the Imam Council
- d. The Imam Council deals with all sharia matters.

Article X. BOARD OF DIRECTORS

Section 1. Composition.

- a. The Board of Directors shall consist of eleven (11) members. The Imam will be an Ex-officio (non-voting) member of the board.
- b. The Imam may be invited to attend the board of directors meeting in case of discussing any *sharia*-related matter.

Section 2. Qualification for Board of Directors Members.

- a. Any Muslim aged eighteen years or older, by the day of election, and has been a member of the [NDIA](#) for at least one calendar year, is eligible to become a member of the Board of Directors.
- b. Any paid [NDIA](#) employee is not eligible to be a candidate for the Board of Directors.
- c. The Board of Directors shall be elected for a period of four years by the General Body. Elections will be held every two years.
- d. The Election Schedule will be as follows: initially, board members are appointed by the Executive Committee, After two years, five of these individuals will be replaced and the new members will serve for four years. Four years after the initial appointment, five other board members will be replaced. Their replacements will serve for a four year period. This cyclical, staggered pattern of replacement will ensure that there is significant overlap between Board of Directors members in any one year while still creating opportunities for new members to join the Board of Directors.

Section 3. Functions of the Board of Directors.

- a. To appoint the Executive Committee (EC) and any number of other committees it deems necessary to perform its functions.
- b. To approve guidelines for the Executive Committee and bylaws of the standing committees.
- c. To resolve issues referred to it by the Executive Committee.

- d. To approve annual budget proposal submitted by the Finance Committee.
- e. To oversee the general activities of the Executive Committee and other committees.
- f. To approve proposed Bylaws amendment(s) before being presented to the General Body.
- g. To select an Imam for the [NDIA](#) and decide on his compensation (See Article XV (The Imam)).
- h. To determine the annual-membership dues.
- i. To resolve the transitions involved in applying any amended bylaws.

Section 4. Procedures:

- a. The Board of Directors shall elect its own President, Vice-President Secretary and Treasurer.
- b. A Director seat shall be considered vacant if the membership of a Director in [NDIA](#) is suspended or revoked or if a Director:
 - i) Formally resigns,
 - ii) Leaves the area continuously for six months or more,
 - iii) Fails to attend three consecutive meetings of the Board of Directors without being excused,
 - iv) Fails to attend at least 50% of the scheduled meetings in a calendar year.
- c. The Board of Directors shall meet at least once each month.
- d. The meeting shall be called by the President of the Board of Directors.
- e. A special meeting shall be called within four weeks by the President of the Board of Directors whenever formally requested by two-third of its members.
- f. The members of the Board of Directors shall be notified about the time and place of a meeting at least three days in advance of the meeting.
- g. The meeting shall be presided by the President of the Board of Directors.
- h. The presence of two- third (2/3) of the total members in the first meeting and available members (minimum of six) shall constitute a quorum.
- i. Unless specifically required otherwise by the Bylaws, the decisions in a Board of Directors meeting are to be made by a simple majority of members present and proxies.
- j. 2/3 majority of the total membership of the Board of Directors is required to register a vote of no confidence against the President, the Vice-President, Secretary, or the Treasurer of the Board of Directors.

Article XI. EXECUTIVE COMMITTEE

Section 1. Composition.

- a. The Executive Committee (EC) shall consist of the Executive Officers and Chairpersons of all standing committees.
- b. The President, Vice-President, Secretary and Treasurer of the Board of Directors shall be the Executive Officers.
- c. The EC shall be appointed by the Board of Directors.

Section 2. Functions.

- a. Conducts the affairs of the [NDIA](#) within the guidelines of the Board of Directors.
- b. Implements decisions of the Board of Directors.
- c. Coordinates activities of different committees.
- d. Processes membership applications
- e. Appropriates funds for various committees, activities and project(s) approved by the Board of Directors.

Section 3. Procedures.

- a. The EC shall meet on a monthly basis to conduct the affairs of the [NDIA](#).
- b. The decisions of EC require approval by a simple majority of its total members.
- c. An EC seat shall be considered vacant if the membership of an EC member is suspended or revoked or a member i) formally resigns, ii) leaves the area continuously for four months or more, or iii) fails to attend three consecutive meetings of the EC without being excused by the Chairman.
- d. A vacancy in EC shall be filled by a new member appointed by the Board of Directors.

Section 4. Chairman.

The President shall be the principal Executive Officer of the Muslim Association of Durham, ([NDIA](#)) and shall, in general, supervise and control all of the business affairs of the corporation. He signs, or co-signs with the Treasurer, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these bylaws to some other officer or agent of the corporation, or shall be required by law to be otherwise signed or executed. He shall, in general, perform all duties incidental to the office of

the President and such other duties as may be prescribed by the Board of Directors from time to time.

The President shall be chairman of the Executive Committee and an ex-officio member of all committees established by the Board of Directors and these bylaws. The Chairman can authorize expenditures up to \$ 500 per project or through a period of two months from the last unauthorized expenditure, without authorization of the Board of Directors.

The President is the main spokesman, representative and correspondent for the [NDIA](#) in external affairs.

Section 5. Vice President

The Vice President, in the absence of the President or in the event of his inability to act, shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all restrictions upon the President. The Vice President is a member of the Board of Directors and shall perform such other duties as from time to time may be assigned to him by the President or by the Board of Directors.

The Vice-President shall be responsible for:

- a. Assisting the President in directing and coordinating activities of all committees so as to achieve the mission, purposes, and objectives of the [NDIA](#)
- b. Preparing circulars, bulletins and newsletters, maintaining the [NDIA](#) website, and presenting these to the EC for approval before distribution.
- c. Being a liaison between the [NDIA](#) and external media under the guidelines approved by the Board of Directors.

Section 6. Secretary.

The Secretary shall perform all duties incidental to the office of Secretary and such other duties as from time to time may be assigned to him by the President or by the Board of Directors.

The Secretary shall be responsible for:

- a. Preparing the agenda for the Board of Directors, EC, and General Body meeting(s).
- b. Keeping the minutes of the Board of Directors, EC and General Body meeting(s) and presenting the minutes of previous meeting(s) for approval.
- c. Notifying the members about the time and place of a meeting.
- d. Keeping the [NDIA](#) registered and in compliance with state laws.
- e. Keeping the organization records and the seal of the corporation.

f. Keeping a directory of names, current phone numbers and postal and e-mail addresses of all [NDIA](#) members according to the membership committee's records.

Section 7. Treasurer.

The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Muslim Association Of Durham, Non-profit org., receive and give receipts for moneys due and payable to the corporation from any source whatsoever, and deposit all such moneys in the name of [NDIA](#) in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article XVI (Contracts, Checks, Deposits, and Funds) of these bylaws; and, in general, perform all duties incidental to the office of Treasurer and such other duties as from time to time may be assigned to him by the President or by the Board of Directors.

The Treasurer shall be responsible for:

- a. Maintaining the records of all financial transactions, systematically maintaining the account books, checks, and receipts, writing disbursements, and performing banking reconciliation.
- b. Assisting the Finance Committee in collecting and depositing all funds.
- c. Assisting the Finance Committee to prepare the annual budget of [NDIA](#).
- d. Preparing and presenting a quarterly report on finances to the EC.
- e. Matters related to the Internal Revenue Service (IRS) and other tax agencies.

Section 8. Assistant Treasurers and Assistant Secretaries.

[NDIA](#) will have the option to appoint assistant treasurers and assist secretaries to work under the Treasurer and Secretary, respectively. The Assistant Treasurers and Assistant Secretaries in general, shall perform such duties as assigned to them by the Treasurer or the Secretary, or by the President or the Board of Directors.

Article XII. STANDING AND AD HOC COMMITTEES

Section 1. Standing Committees.

[NDIA](#) shall have the following standing committees:

- a. **Weekend School:** shall be responsible for planning and managing affairs related to the weekend Islamic school.
- b. **Outreach (Dawah):** shall be responsible for Dawah among Muslims as well as non-Muslims.
- c. **Education:** shall be responsible for providing educational programs and conducting classes for the community members in both religious and non religious areas.

d. **Finance:** shall be responsible for financial affairs of [NDIA](#), including the preparation of the annual budget. It shall review and certify the financial statement of the treasurer. It shall review investment prospective and make recommendation to the EC.

e. **Funeral:** shall be responsible for handling funerals (Janaa'iz) and managing an [NDIA](#) cemetery.

f. **Membership:** shall be responsible for recruiting new members and keeping an updated list of members. It shall coordinate with the election committee (an ad hoc committee) and finalize the list of eligible members during the election year. It shall suggest membership dues to the EC.

g. **Planning and Project Management:** shall be responsible for planning and managing [NDIA](#) development and construction projects and other special-purpose projects.

h. **Property Management:** shall be responsible for day-to-day management and maintenance of the Masjid premises. It shall coordinate and schedule different activities within [the North Durham Masjid](#).

i. **Welfare/Sadaqah: (including Zakaah)** shall be responsible for keeping records of needy families under [NDIA](#) support, determining eligibility of individuals to receive Sadaqah or Zakaah, and dispensing collected sadaqah and Zakaah according to Shariah rules.

j. **Social:** shall be responsible for coordinating social activities of [NDIA](#), and arranging and coordinating Eid celebrations and other Islamic occasions according to the Islamic calendar.

k. **Women's** shall be responsible for coordinating group activities which are of particular interest and relevance to Muslim women.

l. **Youth:** shall be responsible for coordinating group activities which are of interest and relevance to the Muslim youth.

Section 2. Ad Hoc Committees.

Ad hoc committee(s) may be appointed by the Board of Directors whenever it deems necessary. The task and the duration shall be outlined by the Board of Directors.

Article XIII. Elections

Elections shall be initiated as needed by the Board of Directors and upon recommendation of the Executive Committee, Imam Council, any of the Standing Committees, Ad Hoc Committees, and the General Body. The criteria for eligibility for voting in [NDIA](#) elections has been previously outlined in these Bylaws.

Article XIV. THE IMAM

Section 1. Qualifications.

- a. Orthodox Muslim male.
- b. Memorization of at least ten (10) *Juzz* (Sections) and ability to recite properly.
- c. Knowledge and practice of the obligations and prohibitions of Islam.
- d. Personal conduct appropriate to this position.
- e. Islamic training either formal or otherwise such that he is capable in the terminology and reference books of the basic Islamic sciences in their original Arabic.
- f. Residency at the Triangle area during the term of the contract.
- g. Ability to communicate (verbally and in writing) with congregation - proficiency in English.
- h. If not found: If the above qualifications cannot be fully satisfied, then a temporary Imam will be chosen from among those available who comes closest to the above qualifications in their order.

Section 2. Functions.

- a. Accountability to the Board of Directors: The Imam must work strictly within the guidelines, policies and priorities stated in the contract and the bylaws.
- b. Leading Salaah (Prayer): The Imam shall be the one who leads the prayer at the Masjid (mosque) including the Friday sermon and prayer, *Eid* prayers, special occasion prayers and *Janaazah* (funeral) prayer.
- c. Education & Dawah: The Imam shall be a member of the Education and Dawah committees and shall give classes and courses deemed necessary by the Education Committee.
- d. Committees Support: The Imam shall participate and support as much as possible the various standing and ad hoc committees of the Masjid.
- e. Performing Marriage Contracts: The Imam shall perform all marriage contracts and necessary documents, provide pre-marriage and marriage counseling
- f. Consultation and Counseling: The Imam shall make recommendations to the Board of Directors for all matters related to Islamic activities. The Imam shall also provide scheduled time (office hours) for the community to answer their questions, provide informed Islamic insights on any matter, or direct them to the appropriate resources.

g. Office Hours: The Imam shall maintain office hours as a reasonable access for members of the Muslim community in general and General Body in particular.

Section 3. Areas of Authority.

a. The Imam is the chairman of the Imam Council that has the final say in all *Shariah*-related matters.

b. Delegation: The Imam may appoint someone else to fulfill his duties and responsibilities when needed. These appointments must be based on the individuals' qualifications for the post.

c. Musalla (Prayer Hall): The Imam shall have the authority to conduct, authorize or limit any activity in the Musalla within his line of duties.

d. Office: The Imam shall be assigned an office where which he maintains his office hours and performs some of his duties.

e. Zakaah: The Imam is a permanent member of the Welfare committee.

f. The Imam is a permanent non-voting member of the Board of Directors.

Section 4. Term of Office.

The probationary period for the office of Imam is six (6) months. After satisfactory performance (reviewed by board of directors or if selected by an ad hoc imam committee) the term of office shall be a total of three (3) years. The Imam will be given a performance evaluation semi-annually by the Board of Directors with input from the Executive Committee and General Body membership.

Section 5. Dismissal.

The Imam shall be dismissed from office if he becomes Islamically unacceptable for the position, such as 1) proven and unrepentant commission of major sins, 2) unsatisfactory performance of his duties as Imam, 3) irresponsible behavior and/or misconduct, or 4) proven commission of any of *Nawaaqidh Al-Islam* (those which abrogate Islam) or continued support of such activities. Dismissal of the Imam is the responsibility of the Board of Directors and must be according to the above principles after a hearing. Any formal complaints must be fully investigated and dealt with.

Section 6. Procedure for Imam Search Committee.

6.1 The Board of Directors shall form an Imam Search committee (an ad hoc committee) as soon as the Imam position is vacant.

6.2 The Imam Search Committee should follow the following procedures:

- a. Develop job description according to Imam Qualifications needed (refer to Article XV (The Imam)).
- b. Post on community bulletin board, website, announce after Jumu'ah, etc for comments of general body (seek feedback from community).
- c. Advertise in Islamic and public publications.
- d. Choose the 3 most qualified applicants. Applicant should give presentation either in person or through electronic media (tape, teleconference, etc).
- e. Submit recommendations to the Board of Directors to appoint/hire Imam.

Article XV. CONTRACTS, CHECKS, DEPOSITS, AND FUNDS

Section 1. Contracts.

The Board of Directors may authorize any officer or officers, agent or agents of the corporation, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

Section 2. Checks, Drafts, etc.

All checks, drafts or orders for payment of money, notes or other evidence of indebtedness issued in the name of the corporation, shall be signed by such officer or officers, agent or agents of the corporation and in such manner as shall time to time be determined by resolution of the Board of Directors, such instruments shall be signed by the Treasurer or an Assistant Treasurer and cosigned by the President or a Vice President of [NDIA](#).

Section 3. Deposits.

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other depositories as the Board of Directors may select.

Section 4. Gifts.

The Board of Directors may accept on behalf of [NDIA](#) any contribution, gift, bequest, or device for the general purposes or for any special purpose of the corporation.

Article XVI. CERTIFICATES OF MEMBERSHIP

Section 1. Certificates of Membership.

The Board of Directors may provide for the issuance of certificates evidencing membership in the Muslim Association of Durham, which shall be in such form as may be determined by the

Board of Directors. Such certificates shall be signed by the President or a Vice President and by the Secretary or an Assistant Secretary and shall be sealed with the seal of the corporation. All certificates evidencing membership and the date of issuance of the certificate shall be entered on the records of the corporation. If any certificates shall become lost, mutilated or destroyed, a new certificate may be issued therefore upon such terms and conditions as the Board of Directors may determine.

Section 2. Issuance of Certificates.

When a member has been elected to membership and has paid any dues that may be required, a certificate of membership shall be issued in his or her name and delivered to him or her by the Secretary, if the Board of Directors shall have provided for the issuance of certificates of membership under the provisions of Section 1 of this Article.

Article XVII. BOOKS AND RECORDS

NDIA shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board of Directors and committees having any of the authority of the Board of Directors, and shall keep at its registered or principal office a record giving the names and addresses of the members entitled to vote.

Article XVIII. FISCAL YEAR

The fiscal year of the Muslim Association Of Durham, Incorporated, shall begin on the first day of January and end on the last day of December of each year.

Article XIX. DUES

Section 1. Annual Dues.

The Board of Directors may determine from time to time the amount of annual dues payable to the corporation by members.

Section 2. Payment of Dues.

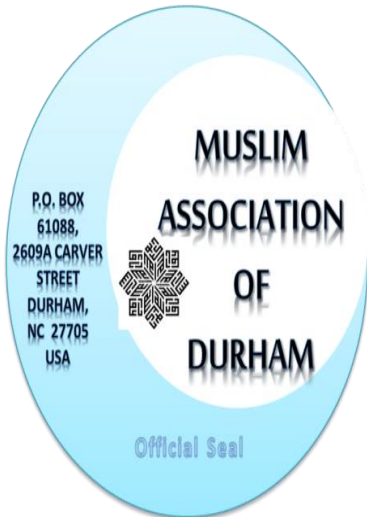
Dues shall be payable in advance on the first day of January in each year. Dues of a new member shall be reduced to one half of regular dues for membership elected on or after July 1.

Section 3. Default and Termination of Membership.

When any member shall default in the payment of dues for a period of three (3) months from the beginning of the fiscal year or period for which dues become payable, such membership may thereupon be terminated by the Executive Committee in the manner provided in Article VI (Members and Meeting of Members) of these bylaws.

Article XX. SEAL

The Board of Directors shall provide a corporate seal which shall be in the form of a circle and shall have inscribed the name of [NDIA](#) and the words "Corporate Seal."



Article XXI. WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of the North Carolina Non-Profit Corporation Act or under the provisions of the Article of Incorporation or the Bylaws of the corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Article XXII. DISSOLUTION

If, as determined by the Board of Directors, dissolution of [NDIA](#) becomes inevitable, the Board of Directors shall handle the process of dissolution. It shall make arrangements to meet all liabilities and transfer remaining assets to North America Islamic Trust (NAIT).

Article XXIII. BYLAWS AMENDMENTS

Section 1. The Basic Law shall not be amended.

Section 2. Proposed amendment(s) shall be signed by at least ten (10) members or ten percent (10%) of the General Body, whichever is greater, and submitted in writing to the Chairman or the Secretary of the Board of Directors.

Section 3. After receipt of proposed amendment(s), the Chairman shall call a meeting of the Board of Directors within four (4) weeks to appoint (an) ad hoc committee(s) to study the proposed amendment(s). The Board of Directors may initiate the process of amendment(s) by appointing (an) ad hoc committee(s).

Section 4. The ad hoc committee(s) shall study the proposal and report its findings to the Board of Directors. After the ad hoc committee(s) reports the findings, the Board of Directors shall discuss and vote on the proposal. An affirmative vote of at least two thirds (2/3) of the total membership of the Board of Directors is required for approval of any amendment(s).

Section 6. The implementation procedure of the amendment(s) shall be decided by the Board of Directors.

Formatted: Left, Space After: 10 pt, Line spacing: Multiple 1.15 li