**Chelsea Place Townhome Owners’ Association**   
 [www.chelseacircletownhomes.com](http://www.chelseacircletownhomes.com)  
 Board Meeting Minutes  
 March 19, 2018

The CPTOA Board of Directors met on Monday, March 19, 2018, at 7:00 pm, at the home of Sue Janis.

**Board Members Attending:** Frank Alberts Laurel Ingram Robert Wheatley Sue Janis

**Approval of Minutes -** Motion was made to approve the minutes of the February 12, 2018 meeting. The motion was seconded and approved.

**Treasurer’s Report –** Was presented by Frank in John’s absence. Motion was made to approve. The motion was seconded and approved.

**Business Discussed**:

* Snow removal cost to date for 2018 vs. budget
* Dormant pruning will be scheduled for the fall of 2018
* Initial spring clean by Acres should take place on or around April 1st, weather permitting
* Progress is being made with recovery of fund from Sherwin Williams from prior paint job. Funds will be applied to future paint work on the buildings.
* Discussed Inside-Out Wood Replacement quote options. Will schedule a walk through with Inside-Out and have as many board members attend as possible.
* Pending inspection of building 3 for potential ice dam
* Update on website for homeowner complaint process
* Approval of gutter clean out of building 9

**Adjournment**: At 8:35 pm, a motion made and seconded to adjourn.

**Next Meeting**: March 23, 2018 @ 7:00 p.m. at the Wheatly residence.

Submitted for approval,

Sue Janis, Secretary