**Chelsea Place Townhome Owners’ Association**   
 [www.chelseacircletownhomes.com](http://www.chelseacircletownhomes.com)  
 Board Meeting Minutes  
 June 18, 2018

The CPTOA Board of Directors met on Monday, June 18, at 7:00 p.m., at the home of John Fikejs.

**Board Members Attending:**

Frank Alberts Laurel Ingram Robert Wheatley John Fikejs Sue Janis (by phone)

**Approval of Minutes-** Motion was made to approve the minutes of the May 14, 2018. The motion was seconded and approved.

**Treasurer’s Report -** The May Treasurer’s report was presented by John Fikejs. A motion to approve these was made and seconded. For new business, John proposed opening an operating account offering 2% interest. A motion was made, seconded, and approved.

**Business Discussed:**

* Requests have been received regarding the brick squares in the front sidewalks and repairs that need to be made to these. Frank will speak with API to learn what provider has repaired these in the past.
* Two requests have been made to repair or replace the front steps of homeowners that have sunk. Direction had been given to API in May’s meeting minutes to get estimates for repair. Frank will follow-up with them for these to be completed and the work done.
* A request for the replacement of a garage door at 696 was discussed. Questions remained about matching the color and model of the door; Frank will get further clarification from AIP on this.
* A request by the homeowner at 212 for the installation of a deck and privacy fence was discussed. The decision was made that the board members needed to defer this decision until the board can view the area for themselves; some clarification regarding the height of the fence is needed and a copy of the design required to secure a building permit is needed as well.
* The homeowner at 671 that recently had a dead pine tree removed is requesting a replacement. Frank will ask Acres to recommend a tree for replacement and communicate the choice to the homeowner. This will be done in the planting schedule for fall.

**Adjournment:** At 8:44 p.m., a motion was made and seconded to adjourn.

**Next Meeting:** Monday, July 16. Location to be determined.

Submitted for Approval by Laurel Ingram, Vice President