

Chelsea Place Townhome Owner's Association

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Board Meeting Minutes

July 16, 2019

The CPTOA Board of Directors met on July 16th, at 7:00 p.m., at the home of Frank Alberts.

Board Members Attending:

Frank Alberts Laurel Ingram Sue Janis Carl Holtz John Fikejs

Approval of Minutes: Motion was made to approve the minutes of June 3, 2019. The motion was seconded and approved.

Treasurer's Report: Treasurer's report was presented by John Fikejs. A motion was made, seconded and approved. Motion was also made to approve annual audit, seconded and approved.

Business Discussed

- Potential future replacement of gutters- size, gauge and timing. Will pursue quote from Norton.
- Window replacement @678 approval pending
- Hail/storm damage – each homeowner would need to pursue through own insurance carrier
- Repair of front patio bricks @ 27W212 approved
- Future violation fee schedule under consideration
- Will attempt to budget replacement of entryway evergreens in 2020.

Adjournment: At 8:26 p.m., a motion was made and seconded to adjourn.

Next Meeting: Monday, August 12, 2019 @ 7:00 p.m. Location TBD.

Respectfully submitted,

Sue Janis, Secretary