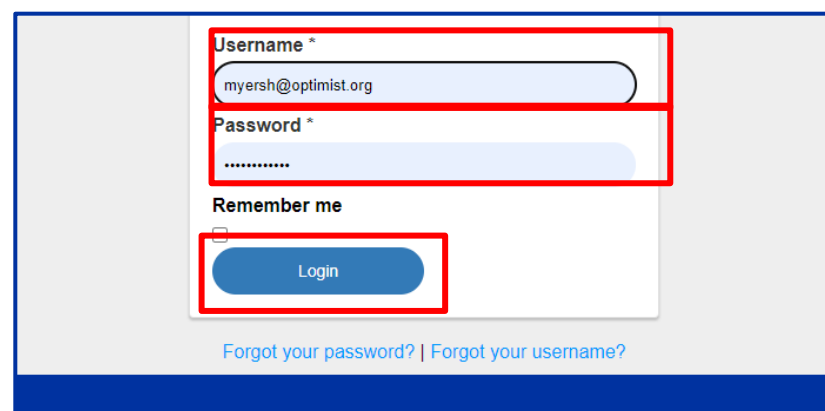


This should only be done if your current subscription plan for the Optimist Institute has expired.

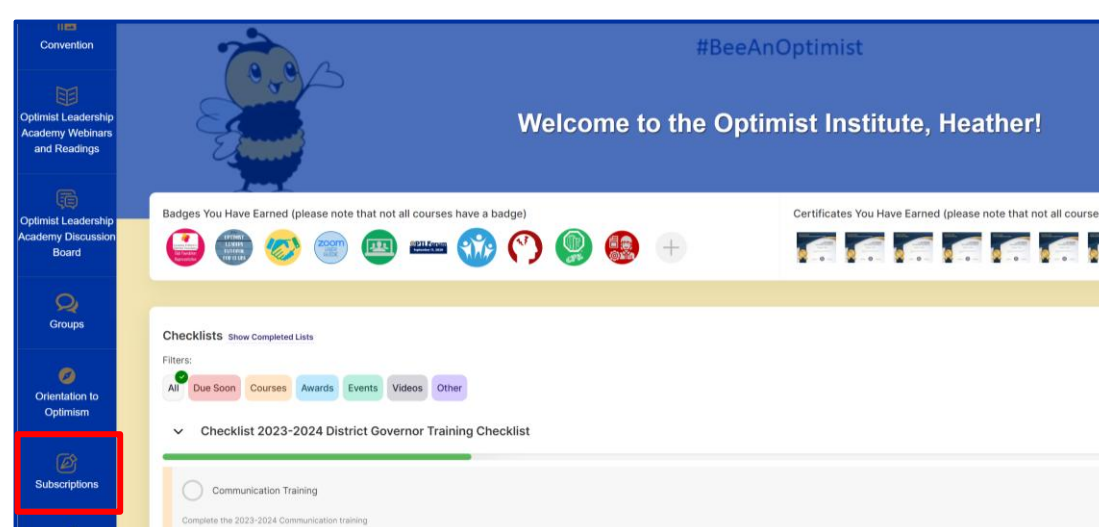
When you get to the Optimist Institute site (www.OptimistInstitute.org), click Login (in the top right corner).



Enter your username (which is your email address) and password. Click Login.



Once you are logged in, look at the blue menu bar on the left of your screen. Scroll down and click Subscriptions.



Scroll down and click the “Click Here to Subscribe” button in the section Optimist Club Member Registration.

The image shows two side-by-side registration cards for Optimist International. Both cards feature the Optimist International logo at the top. The left card is titled "OPTIMIST CLUB MEMBER REGISTRATION" and lists a price of "\$0.00 per Year". Below the price, there are three bullet points: "All Optimist Club Members should register for the Optimist Institute using this subscription plan.", "You will need to renew your subscription on or after May 1 of every year with the updated passcode.", and "YOU MUST HAVE A PASSCODE TO REGISTER FOR THIS LICENSE! Please reach out to your Club President or Lt. Governor for the Passcode." A "Click Here to Subscribe" button is highlighted with a red box at the bottom. The right card is titled "FRIEND OF OPTIMIST REGISTRATION" and also lists a price of "\$0.00 per Year". Below the price, there are three bullet points: "Friends of Optimist should register for the Optimist Institute using this subscription plan.", "You will need to renew your subscription on or after May 1 of every year with the updated passcode.", and "You must have your friend membership number and a passcode in order to register as a Friend of Optimist for the Optimist Institute. If you do not know your friend membership number or the passcode, please reach out to the Club President of your Club. Your friend membership number is the 2-digit district number followed by the letters FOO and a dash, followed by your 4-digit member number." A "Click Here to Subscribe" button is highlighted with a red box at the bottom.

To access the renewal form, enter this year’s Passcode, then click Get Access.

The Passcode is 2627institute

The image shows a screenshot of the "Optimist Club Member Registration" form. At the top, it says "Optimist Club Member Registration". Below that, it says "Passcode is Required". There is a "Passcode:" label followed by a text input field. To the right of the input field is a "Get Access" button highlighted with a red box. At the bottom, there is a small copyright notice: "Optimist Institute © 2024 All Rights Reserved."

Input your 5-digit Club Number(s).

The first Club number is required. Only fill in the amount of Club numbers for which you are a member. Please leave the remaining Club numbers blank.

The image shows a screenshot of the "Account Information" section of the registration form. It lists several fields with input boxes: "Club Number *", "Member Number *", "Second Club Number", "Third Club Number", "Fourth Club Number", "Fifth Club Number", and "Sixth Club Number".

Click the button that reads “Click Here to Subscribe”.

The image shows a close-up of the "Click Here to Subscribe" button, which is highlighted with a red box.



Questions about renewing your Optimist Institute Account?

Email: institute@optimist.org