

Honor Club Tracking Form



Name of Optimist Club

Membership
October 1

Community - Membership - Net + 3

Target Membership
September 30

	Adds	Moves	Net		Adds	Moves	Net		Adds	Moves	Net		Adds	Moves	Net
Oct				Jan				Apr				Jul			
Nov				Feb				May				Aug			
Dec				Mar				Jun				Sep			

NOW/Recruitment	Date Held	# Adds:

Administrative - Finances

District Dues

	Date Paid		Date Paid

International Dues

First Quarter Due Date Dec. 31	Date Paid	Second Quarter Due Date Mar. 31	Date Paid
Third Quarter Due Date June 30	Date Paid	Fourth Quarter Due Date Sept. 30	Date Paid

Service - Complete 3 or More Services

Project Name	Date Held	Date Submitted

Administrative - Club Reports

Club Officer Elect Report

Proposed Mail Date

Due Date: May 20

Date Sent: _____

Club Pride Report

Proposed Mail Date

Due Date: September 30

Date Sent: _____

Education - Learning Management System

Officer	Date Completed
Club President	
Club Foundation Representative	
Club Secretary/Treasurer	

Charitable - Foundation

Club Foundation Representative: _____

Amount Donated: _____

Education - District Meetings

District Convention	Attendees: _____
District Meetings	Attendees: _____
District Conferences	Attendees: _____

Community - Club/Community Recognition

Name of Club/Community Recognition

(Recipient)

Award Certificate Document, Date Sent: _____

Signature _____ Date _____
Lt. Governor

Signature _____ Date _____
Club President

Optimist Club Goal Setting Plan

Honor Club criteria represent the basic level of service any Optimist club should STRIVE to provide every year – the Honor Club concept promotes SERVICE to Children, SERVICE to Community, and SERVICE to OURSELVES through personal growth and development.

The Steps to Achieve Honor Club Status:

Complete three service projects: list where, when, # of children served, etc.

(1)

(2)

(3)

Conduct an OI “NOW Program” during the year: where, when, # attendees, # joined

Grow your Club (Net +3 for the year)

Appoint a CFR & make at least a \$100 unrestricted donation to the OIF/CCOF (OIF funds OI)

Investigate establishing an ACH payment system with Optimist International for payment of dues on a timely basis

Be current on dues to OI & District

Recognize a Club Member or Community Member on an annual basis (Optimist of the Year)

TWO reports completed by their due dates:

- Club Officer Elect Report (COE)
- Club Pride Report

Club President, Club President-Elect (or two Designees) attend District Convention (or two other District meetings/conferences)

Club Foundation Representative completes the CFR training on the Optimist International Learning Management System

Club President completes the Club President training on the Optimist International Learning Management System

Club Secretary/Treasurer completes the Club S/T training on the Optimist International Learning Management System

Submit copies of current form on January 1st, April 1st, July 1st and September 30th to:

- a) District Club Fitness Chair
- b) Lt. Governor of Zone