

# Update Your Club Officers Online

In 4 Easy Steps!

**1**

*Have a Club Officer log on to [www.optimist.org](http://www.optimist.org). Click "Reports."*

**2**

*Scroll down, and find "Club Officer Elect Report" on the right.*

**3**

*Click "Report."*

**4**

*Select the names of the Members filling each role for the coming Optimist year.*

Questions? Email Charlotte Baker at  
[bakerc@optimist.org](mailto:bakerc@optimist.org)