



**Whittier Towers Association  
Damage/Security Deposit**

Owner Name: _____	Unit #: _____
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If the Association takes action to retain any part of the Deposit, a Fining Committee consisted of 3 (three) Owners of the Association, other than members of the Board of Directors, will meet the Owner(s) and determine if there is a cause for holding part or the whole Deposit.

Owner signature: \_\_\_\_\_ Owner signature: \_\_\_\_\_

Board member signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_.

**Resolution:**

1. \_\_\_\_\_ The Deposit is being returned to the Owner based on the Owner's election to have no tenants, renters or family members occupy the Unit for the period \_\_\_\_\_ to \_\_\_\_\_.
2. \_\_\_\_\_ The Deposit is being returned to the Owner as result of the sale or transfer of the Proprietary Lease to a new owner.
3. \_\_\_\_\_ The Fining Committed has found cause to retain the Deposit in the amount of \_\_\_\_\_ after meeting with the Owner on/\_\_\_\_/\_\_\_\_\_.

Fining committee members were:

(1) _____	_____
Print name	Signature
(2) _____	_____
Print name	Signature
(3) _____	_____
Print name	Signature

Date: \_\_\_\_\_