

Prospect Borough



159 Monroe Street
Prospect, PA 16052
Regular Council Meeting
REORGANIZATION/AGENDA MEETING
January 3, 2022

1. CALL TO ORDER

Brandon Grossman/Notary will swear in Jim Butler, Mayor.

Jim Butler to swear in the newly elected members: Brian Taylor, Nick Vaccarello, Sam Wagner, Todd Wilson, and Brandon Grossman.

2. A SALUTE TO THE FLAG

3. PRAYER by Pastor Ben Oesterling

4. ROLL CALL

Bill Katz	___	Sam Wagner	___	Eric Hilliard	___	Nick Vaccarello	___
Todd Wilson	___	Brandon Grossman	___	Brian Taylor	___	Sam Gibson	___
Andy Menchyk	___	Jim Butler	___	George Simcic	___	Heather Nyberg	___

Nomination for President:

1st Motion: _____ 2nd Motion: _____ Opposed:

Nomination for Vice President:

1st Motion: _____ 2nd Motion: _____ Opposed:

2022-01 Appoint Vacancy Board: George Simcic

1st Motion: _____ 2nd Motion: _____ Opposed:

2022-02 Appoint Auditor: Bonus Accounting

1st Motion: _____ 2nd Motion: _____ Opposed:

2022-03 Appoint Open Records Officer: Heather Nyberg

1st Motion: _____ 2nd Motion: _____ Opposed:

2022-04 Appoint Secretary: Heather Nyberg

1st Motion: _____ 2nd Motion: _____ Opposed:

2022-05 Appoint Treasurer: Cathy Baker

1st Motion: _____ 2nd Motion: _____ Opposed:

2022-06 Appoint Solicitor: Andrew Menchyk (Stepanian & Menchyk, LLP Law Office)

1st Motion: _____ 2nd Motion: _____ Opposed:

2022-07 Appoint Designate Depository: First National Bank
 1st Motion: _____ 2nd Motion: _____ Opposed:

2022-08 Appoint Official Newspaper: Butler Eagle
 1st Motion: _____ 2nd Motion: _____ Opposed:

2022-09 Appoint Pension Plan: PMRS
 1st Motion: _____ 2nd Motion: _____ Opposed:

2022-10 Appoint Zoning Enforcement Officer: Richardson Inspection Services, LLC
 1st Motion: _____ 2nd Motion: _____ Opposed:

2022-11 Appoint Sewage Enforcement Officer: Doug Duncan
 1st Motion: _____ 2nd Motion: _____ Opposed:

2022-12 Appoint Zoning Hearing Board Member: George Simcic
 1st Motion: _____ 2nd Motion: _____ Opposed:

2022-13 Appoint Proposed Amended Fee Schedule: Prospect Borough Fee Schedule
 1st Motion: _____ 2nd Motion: _____ Opposed:

2022-14 Appoint Engineer: KLH
 1st Motion: _____ 2nd Motion: _____ Opposed:

2022-15 Appoint UCC Board: Glen Gitzen
 1st Motion: _____ 2nd Motion: _____ Opposed:

5. MOTION FOR APPROVAL OF 12/6/2021 MINUTES:
MOTION TO APPROVE: _____ , *2ND BY:* _____ , *OPPOSED:*

6. TREASURER’S REPORT:

	CHECKING TOTAL	SAVINGS TOTAL	GRAND TOTAL
General Fund	15,563.06	89,122.92	104,685.98
Sewer Fund	30,961.76	84,623.31	115,585.07
Infrastructure Fund	58,027.88	0.00	58,027.88
Capital Fund	0.00	103,705.34	103,705.34
Highway Fund	9,957.97	48,087.11	58,045.08
ACT 13	0.00	67,472.13	67,472.13
Savings/Dental	0.00	4,940.16	4,940.16
TOTAL			512,461.64

MOTION TO APPROVE: _____ , *2ND BY:* _____ , *OPPOSED:*

VISITORS TO BE HEARD: Each visitor has three minutes unless Council overrides.

7. LIBRARY/RECREATION-Todd Wilson, Chair; Nick Vaccarello, Vice Chair

OLD BUSINESS:

NEW BUSINESS:

- Letter thanking for the donation of \$3,500.00.
- Director’s Report for October and November 2021

8. INSURANCE/FINANCE-Brian Taylor, Chair; Bill Katz, Vice Chair; Jim Butler; Brandon Grossman

OLD BUSINESS:

NEW BUSINESS:

- Bonus Accounting for the cost of AUP (Agreed Upon Procedures) for year 2020 and 2021 would be \$4,500.00.

MOTION TO APPROVE: _____ , *2ND BY:* _____ , *OPPOSED:*

- Appoint new Tax Collector- Abbie Flinner

MOTION TO APPROVE: _____ , *2ND BY:* _____ , *OPPOSED:*

- We received \$4,025.10 from Shadrack’s Christmas Wonderland for November 2021 Amusement tax

9. PUBLIC SAFETY- Brandon Grossman, Vice Chair; Jim Butler; Nick Vaccarello

OLD BUSINESS:

NEW BUSINESS:

10. PLANNING COMMISSION -Alan Vagasky, George Simcic, Brian Taylor, Teddy Davis, Gus Guenther

OLD BUSINESS:

NEW BUSINESS:

11. STORM WATER MANAGEMENT/STREETS-Brian Taylor, Chair; Eric Hilliard, Vice Chair; Bill Katz

OLD BUSINESS:

NEW BUSINESS:

- DCS DeAngelo Lawn Specialties 2022 Commercial Service Agreement for Spraying—One Year (2022) \$1,195.00—Three Years (2022) \$1,125.00, (2023) \$1,125.00, (2024) \$1,125.00

MOTION TO APPROVE: _____ , *2ND BY:* _____ , *OPPOSED:*

12. BUILDING & GROUNDS/MAINTENCE & FACILITY-

Brian Taylor, Chair; Eric Hilliard, Vice Chair, Brandon Grossman, Bill Katz

OLD BUSINESS:

NEW BUSINESS:

- BIDS for Pole Building

13. PERSONNEL-Bill Katz, Chair; Eric Hilliard

OLD BUSINESS:

NEW BUSINESS:

14. MAYOR/POLICE DEPARTMENT

OLD BUSINESS: None

NEW BUSINESS:

15. SEWAGE-Brian Taylor, Chair; Bill Katz

OLD BUSINESS:

NEW BUSINESS:

16. SAM GIBSON, KLH

OLD BUSINESS:

NEW BUSINESS:

- Letter of Transmittal- Sanitary Sewer Lining Project (Closeout Documents)
- KLH approved Michael Butler Lot Line Revision at 174 Bear Creek Road

17. ANDY MENCHYK, SOLICITOR

OLD BUSINESS: None

NEW BUSINESS:

- Set Sewage Meeting date:

18. EMERGENCY MANAGEMENT- Eric Hilliard, Jim Butler

NEW BUSINESS:

19. MISCELLANEOUS-

OLD BUSINESS:

NEW BUSINESS:

Executive Session: Time Leaving:

Time Returned:

****DISCUSS SEWAGE PAYMENT AGREEMENTS**

BILLS TO BE PAID:

MOTION TO APPROVE: _____, *2ND BY:* _____, *OPPOSED:*

MOTION TO ADJOURN: _____, *2ND BY:* _____, *OPPOSED:*