



159 Monroe Street
Prospect, PA 16052

APRIL 7, 2025

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. PRAYER
4. ROLL CALL

Brian Taylor	<u>X</u>	Sam Wagner	<u>X</u>	Todd Wilson	<u>X</u>	Tim Lutz	<u>X</u>
Eric Hilliard	<u>X</u>	Brandon Grossman	<u>X</u>	George Simcic	<u>X</u>	Michael Rizzo	<u>X</u>
Andy Menchyk	<u>X</u>	Jim Butler	<u>X</u>	Nick Vaccarello	<u>X</u>	Heather Nyberg	<u>X</u>

5. MOTION FOR APPROVAL OF 3/03/2025 MINUTES:

1st Motion: ERIC HILLIARD, 2nd Motion: BRANDON GROSSMAN, Opposed: 0

6. TREASURER'S REPORT:

	CHECKING TOTAL	SAVINGS TOTAL	GRAND TOTAL
General Fund	25,714.49	88,894.81	114,609.30
Sewer Fund	16,218.53	71,712.30	87,930.83
Fire Tax Fund	4,919.22	00.00	4,919.22
Capital Fund	00.00	80,724.47	80,724.47
Highway Fund	1,546.68	61,873.19	63,419.87
ACT 13	00.00	2,642.92	2,642.92
Savings/Dental	00.00	3,189.89	3,189.89
TOTAL			\$357,436.50

1st Motion: SAM WAGNER, 2nd Motion: TIM LUTZ, Opposed: 0

VISITORS TO BE HEARD: *Each visitor has three minutes unless the Council overrides.*

- Nick Vaccarello: Attended several webinars based on the changes that are occurring under Storm Water Mgmt. Soils.

7. LIBRARY/RECREATION: Sam Wagner-Chair; Nick Vaccarello- Vice Chair; Todd Wilson

- ➔ Director's Reports for January & February (copies attached)
- ➔ Book Sale went well and made \$2500.00.

8. INSURANCE/FINANCE: Brian Taylor-Chair; Brandon Grossman-Vice Chair; Jim Butler; Sam Wagner

- ➔ Annual DCED Audit was done and submitted by Bonus Accounting with no findings.
- ➔ Integrity Energy- New Rates for Prospect Boro will save us \$4,653.00 a year and the contract is for 56 months.

1st Motion: BRANDON GROSSMAN, 2nd Motion: TIM LUTZ, Opposed: 0

9. PUBLIC SAFETY: Sam Wagner- Chair; Tim Lutz- Vice Chair; Jim Butler

- ➔ Spoke about kids out late at night past the curfew (under age 18) time causing issues within the Borough.

10. PLANNING COMMITTEE: Alan Vagasky- Chair; Teddy David- Vice Chair; Gus Guenther; George Simcic, Brian Taylor

- ➔ March Report was regarding: -Langer subdivision and plans for Country Lane Rd.
-Chisholm subdivision plan
-Prospect Fire Dept. subdivision plans.

11. STORM WATER MANAGEMENT/STREETS: Brian Taylor-Chair; Eric Hilliard- Vice Chair; Brandon Grossman

- ➔ Letter from Prospect Borough Franklin Township Fire Dept.: Request for Procurement of Alleyways Adjacent to 373 Main Street --combine 5 lots into 1 big lot and also combine the alleyways, Andy Menchyk, Solicitor will work on the proper way to handle this and eliminate the alleyways.

1st Motion: ERIC HILLIARD, 2nd Motion: SAM WAGNER, Opposed: 0

- ➔ Proposal from SUIT-KOTE for Crack Sealing on Borough streets—bid includes 725 gal @ \$17.50 = \$12,687.50.

1st Motion: ERIC HILLIARD, 2nd Motion: BRANDON GROSSMAN, Opposed: 0

12. BUILDING & GROUNDS/MAINTENANCE & FACILITY: Brian Taylor- Chair; Eric Hilliard- Vice Chair; Brandon Grossman

- ➔ CLEAN UP DAYS Friday May 9th 9-5 and Saturday May 10th 9-12(noon)

1st Motion: BRANDON GROSSMAN, 2nd Motion: TIM LUTZ, Opposed: 0

- ➔ Vote to Approve Cox's Boxes for dumpsters.

1st Motion: ERIC HILLIARD, 2nd Motion: BRANDON GROSSMAN, Opposed: 0; TIM LUTZ ABSTAIN

13. PERSONNEL: Brian Taylor- Chair; Sam Wagner- Vice Chair; Eric Hilliard; Jim Butler (Police Dept Only)

14. MAYOR/POLICE DEPARTMENT:

- ➔ Vote to HIRE Ronda Hinkle for Police Dept. as a part time Secretary (10 hrs. per month at \$20.00 per hr.)

1st Motion: ERIC HILLIARD, 2nd Motion: BRANDON GROSSMAN, Opposed: 0; SAM WAGNER ABSTAIN

- ➔ Mayor attended the BCTCC Meeting regarding Berkheimer Tax Innovation contract that will expire Dec. 31, 2026—BCTCC is reviewing proposal from Berkheimer and also looking at Keystone Collections Group and Jordon Tax Service (information and rates were requested).

15. SEWAGE: Brian Taylor- Chair; Brandon Grossman- Vice Chair; Eric Hilliard

- * **SET SEWAGE MEETING DATE: Wednesday April 23rd at 9am.**

16. KLH, Michael Rizzo:

- ➔ **CIPP LINING PROJECT** • Coordination with Insight Pipe is ongoing.
- ➔ **STEPHENSON EQUIPMENT SEWER EXTENSION** • KLH reviewed a planning module for a proposed sewer lateral extension from Stephenson Equipment located in Franklin township.
- ➔ **CHISHOLM SUBDIVISION REVIEW** • Subdivision has been approved and signed.
- ➔ **LANGER SUBDIVISION REVIEW** • KLH has completed our review of the Langer Subdivision. Our comment letter is attached to this report.
- ➔ **2025 SMALL WATER AND SEWER GRANT** • Grant application is currently being prepared for a Small Water and Sewer Grant to replace the existing flow meter in the park. This will enable us to get a better measurement on the flows going into DCNR's system. A resolution to apply for this grant is attached.
- ➔ Vote to APPROVE *Small Water & Streams Grant* **RESOLUTION No.: 2025-1**
1st Motion: BRANDON GROSSMAN, 2nd Motion: ERIC HILLIARD, Opposed: 0

17. SOLICITOR, Andy Menchyk:

- ➔ Vote to ADVERTISE *Street Opening* **ORDINANCE No.: 2025-03**
(any type of underground work—ex: utilities)
1st Motion: ERIC HILLIARD, 2nd Motion: GRANDON GROSSMAN, Opposed: 0

18. EMERGENCY MANAGEMENT: Sam Wagner - Chair; Tim Lutz - Vice Chair; Jim Butler

19. MISCELLANEOUS:

Time Leaving: 7:36 PM

- ➔ **Executive Session:** Liability and litigation matters.

Time Returned: 7:56 PM

BILLS TO BE PAID:

1st Motion: BRANDON GROSSMAN, 2nd Motion: ERIC HILLIARD, Opposed: 0.

ADJOURN MEETING:

1st Motion: ERIC HILLIARD, 2nd Motion: BRANDON GROSSMAN, Opposed: 0.