



159 Monroe Street
 Prospect, PA 16052
 Regular Council Meeting
 MINUTES
 July 6, 2021

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. PRAYER by Nick Vaccarello
4. ROLL CALL

Bill Katz	<u> X </u>	Janice Boice	<u> </u>	Eric Hilliard	<u> </u>
Nick Vaccarello	<u> X </u>	Todd Wilson	<u> X </u>	Brandon Grossman	<u> X </u>
Brian Taylor	<u> X </u>	Sam Gibson	<u> X </u>	Andy Menchyk	<u> X </u>
Jim Butler	<u> X </u>	George Simcic	<u> X </u>	Cathy Baker	<u> X </u>

5. MOTION FOR APPROVAL OF 6/7/21 MINUTES:

MOTION TO APPROVE: Brian Taylor, Seconded by Brandon Grossman and none opposed.

6. MOTION FOR APPROVAL FOR TREASURER'S REPORT:

	Checking Total	Savings Total	Grand Total ^{2nd.}
General Fund	\$50,538.76	\$94,107.54	\$144,646.30
Sewer Fund	\$28,608.62	\$87,271.78	\$115,880.40
Capital Fund	\$ 00.00	\$33,342.93	\$ 33,342.93
Highway Fund	\$49,798.49	\$28,081.27	\$ 77,879.76
Act 13	\$ 00.00	\$67,467.54	\$ 67,467.54
Savings/Dental	\$ 3,440.07	\$ 00.00	\$ 3,440.07
		TOTAL	\$442,657.00

RATIFY PHONE VOTE FOR TRANSDUCERS.

MOTION TO APPROVE: Brian Taylor, Seconded by Brandon Grossman and none opposed.

VISITORS TO BE HEARD: Each visitor has three minutes unless Council overrides.

Nick Vaccarello-Spoke of letter received for the dead trees on his property. He stated some of his neighbors did not receive the letter and Brian Taylor confirmed that all residents with dead trees were sent the same letter.

7. LIBRARY/RECREATION-Todd Wilson,Chair; Vice Chair, Nick Vaccarello

OLD BUSINESS: None

NEW BUSINESS: The Rotary Club received a grant for the picnic tables. A bench was made in honor of John Hayes. The Library has a hutch for non-perishable food items to be donated. The residents are welcome to take the items on the hutch.

8. INSURANCE/FINANCE-Brian Taylor, Chair; Bill Katz, Vice Chair; Jim Butler; Brandon Grossman

OLD BUSINESS: Fee Schedule

NEW BUSINESS:

Discuss Intuit Quickbooks Annual Payroll Fee of \$500.00 + Tax. Service is necessary to process payroll.

MOTION TO APPROVE: Brian Taylor, Seconded by Brandon Grossman and none opposed.

Infrastructure loan with County of Butler closed on 6/21/21.

Discuss umbrella insurance coverage for the Borough. Annual premiums are as follows:

1M-\$960.00	2M-\$1,920.00	3M-\$2,880.00
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MOTION TO APPROVE: Decision made to carry on to the next meeting for discussion.

9. PUBLIC SAFETY-Janice Boice, Chair; Brandon Grossman, Vice Chair; Jim Butler; Nick Vaccarello

OLD BUSINESS: None

NEW BUSINESS: None

10. PLANNING COMMISSION-Alan

OLD BUSINESS: None

NEW BUSINESS: The next planning commission meeting will be on July 19, 2021 at 9AM.

11. STORM WATER MANAGEMENT/STREETS-Brian Taylor, Chair; Eric Hilliard, Vice Chair; Bill Katz

OLD BUSINESS: None

NEW BUSINESS:

The Borough is opening bids for Monroe Street and to put tar and chip on Crown Hill, Kennedy and East Stoney Batter Road. Publication Notices placed in the Butler Eagle.

Act 13 funds totaling \$25,078.63 received on 7/3/21

The large rock was moved off the culvert on Bear Creek Road, and has made a difference with the flowing water.

12. BUILDING & GROUNDS/MAINTENCE & FACILITY-Brian Taylor, Chair; Eric Hilliard, Vice Chair, Brandon Grossman, Bill Katz

OLD BUSINESS: Put cleaning service out to bid for the Borough office.

NEW BUSINESS: George Simcic contacted American Tower to do the maintenance around the tower.

13. PERSONNEL-Bill Katz, Chair; Janice Boice, Vice Chair; Brian Taylor

OLD BUSINESS: None

NEW BUSINESS:

Deb Perry resigned on 7/1/21. An Ad has been placed on Indeed.com for a part-time Secretary. Interviews will begin within the next week.

14. MAYOR/POLICE DEPARTMENT

OLD BUSINESS: None

NEW BUSINESS: June 2021 Monthly Police Activity Report attached to the Minutes.

15. SEWAGE-Brian Taylor, Chair; Janice Boice, Vice Chair; Bill Katz

OLD BUSINESS: None

NEW BUSINESS:

Two transducers purchased for the EQ tank as approved with the council members with a phone vote on 6/21/21. One of the transducers is not the correct transducer and has been returned.

The next sewage meeting is on July 26, 2021 at 9AM.

16. SAM GIBSON, KLH

OLD BUSINESS: None

NEW BUSINESS: Consulting Engineer's Report dated July 6, 2021 attached to the Minutes.

Recommended Youngblood Paving, Inc. be awarded the contract for the Monroe Street Extension.

MOTION TO APPROVE: Brian Taylor, Seconded by Brandon Grossman and none opposed.

17. ANDY MENCHYK, SOLICITOR

OLD BUSINESS: None

NEW BUSINESS:

- a.) Discuss Request for Non-Compliance Inspection for 102 E. McGowan Street, Prospect, PA 16052. Motion made to enforce Notice of Non-Compliance for commercial use.

MOTION TO APPROVE: Brian Taylor, Seconded by Brandon Grossman and none opposed.

- b.) Discuss Ordinance No. 2021-6, Borough to obtain a permanent easement and right-of-way from Nick Vaccarello. Motion to adopt Ordinance No. 2021-6 made.

MOTION TO APPROVE: Brian Taylor, Seconded by Brandon Grossman, opposed by Nick Vaccarello and Todd Wilson. Motion carried.

18. EMERGENCY MANAGEMENT

Not Required.

Executive Session: Time Leaving: 7:50PM Time Returned: 8:00PM

BILLS TO BE PAID:

MOTION TO APPROVE: Brandon Grossman, Seconded by Brian Taylor and opposed by Nick Vaccarello

MOTION TO ADJOURN: Brian Taylor, Seconded by Brandon Grossman and none opposed.



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OLD BUSINESS: None

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