



159 Monroe Street
Prospect, PA 16052

NOVEMBER 3, 2025

- 1. CALL TO ORDER
- 2. A SALUTE TO THE FLAG
- 3. PRAYER
- 4. ROLL CALL

Brian Taylor x Sam Wagner x Todd Wilson x Tim Lutz x
Eric Hilliard no Brandon Grossman x George Simcic no Michael Rizzo x
Andy Menchyk x Jim Butler x Nick Vaccarello no Francine Marcyjanik x

5. MOTION FOR APPROVAL OF 10/06/2025 MINUTES:

1st Motion: Tim Lutz , 2nd Motion: Brandon Grossman , Opposed: 0

6. TREASURER’S REPORT:

	CHECKING TOTAL	SAVINGS TOTAL	GRAND TOTAL
General Fund	24,689.35	177,430.91	202,120.26
Sewer Fund	29,949.67	42,837.46	72,787.13
Fire Tax Fund	849.78	00.00	849.78
Capital Fund	00.00	81,506.55	81,506.55
Highway Fund	892.45	34,330.71	35,223.16
ACT 13	00.00	7,967.42	7,967.42
Savings/Dental	00.00	3,190.14	3,190.14
		TOTAL	403,644.44

1st Motion: Brandon Grossman , 2nd Motion: Todd Wilson , Opposed: 0

VISITORS TO BE HEARD: *Each visitor has three minutes unless the Council overrides.*

- No visitors were heard

7. LIBRARY/RECREATION: Sam Wagner-Chair; Nick Vaccarello- Vice Chair; Todd Wilson

- Sam Wagner reported that the library will be closed on November 11, 2025 for Veteran’s Day and on November 15, 2025 for training.

8. INSURANCE/FINANCE: Brian Taylor-Chair; Brandon Grossman-Vice Chair; Jim Butler; Sam Wagner

- Vote to advertise budget

1st Motion: Brandon Grossman, 2nd Motion: Tim Lutz, Opposed: 0

9. PUBLIC SAFETY: Sam Wagner- Chair; Tim Lutz- Vice Chair; Jim Butler

10. PLANNING COMMITTEE: Alan Vagasky- Chair; Teddy Davis- Vice Chair; Gus Guenther; George Simcic, Brian Taylor

- Vote to approve McCandless Plan

1st Motion: Brandon Grossman, 2nd Motion: Todd Wilson, Opposed: 0

- Brian Taylor abstained

- Vote to approve Golden Glade Plan

1st Motion: Brandon Grossman, 2nd Motion: Todd Wilson, Opposed: 0

11. STORM WATER MANAGEMENT/STREETS: Brian Taylor-Chair; Eric Hilliard- Vice Chair; Brandon Grossman

- Work has been completed on Kennedy Road project
- Geroje has been working on storm drains at Prospect Place

12. BUILDING & GROUNDS/MAINTENANCE & FACILITY: Brian Taylor- Chair; Eric Hilliard- Vice Chair; Brandon Grossman

- Vote to approve Boys & Girls Club to use Prospect Borough meeting room during winter months

1st Motion: Brandon Grossman, 2nd Motion: Tim Lutz, Opposed: 0

- Brian Taylor abstained

13. PERSONNEL: Brian Taylor- Chair; Sam Wagner- Vice Chair; Eric Hilliard; Jim Butler (Police Dept Only)

- Vote to hire Matt Venasco as new police officer to replace Josh Sychak

1st Motion: Brandon Grossman, 2nd Motion: Tim Lutz, Opposed: 0

14. MAYOR/POLICE DEPARTMENT:

- James Butler report that Trick-or-Treat was a success and thanked Raisley’s Funeral Home and Butler Fair Ground Market for donating candy.
- James Butler also included the Prospect Borough Police Department Monthly Report (attached to meeting minutes).

15. SEWAGE: Brian Taylor- Chair; Brandon Grossman- Vice Chair; Eric Hilliard

*** SET SEWAGE MEETING DATE: NO November 2025 meeting – Next meeting is 12/15/2025**

- Sewage meetings will be held every other month for cost-saving purposes.
- Next Sewage meeting will be December 15, 2025 @ 9:00 a.m.

16. KLH, Michael Rizzo:

- Golden Glade Plan of Lots
- Kennedy Road & Crownhill Road
- Mapping Updates
 - Michael Rizzo reported that Golden Gate Plan of Lots has been approved.
 - Kennedy Road and Crownhill Road have been completed.
 - Currently working on updating parcel, zoning, and sewage maps for Prospect Borough office.

17. SOLICITOR, Andy Menchyk:

- Vote to approve Resolution #2025-03 to set monthly sewage fee of \$97.50 for 2026

1st Motion: Brandon Grossman, 2nd Motion: Todd Wilson, Opposed: 0

18. EMERGENCY MANAGEMENT: Sam Wagner - Chair; Tim Lutz - Vice Chair; Jim Butler

19. MISCELLANEOUS:

Time Leaving: 7:24 p.m.

Executive Session:

Time Returned: 7:33 p.m.

BILLS TO BE PAID:

1st Motion: Brandon Grossman, 2nd Motion: Todd Wilson, Opposed: 0

ADJOURN MEETING:

1st Motion: Brandon Grossman, 2nd Motion: Todd Wilson, Opposed: 0