



159 Monroe Street
Prospect, PA 16052
Regular Council Meeting
January 7, 2019

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. A PRAYER by
4. ROLL CALL - Nick___ Bill ___ Gus ___ Janice ___ Todd ___ Eric ___ Mary ___ Mayor ___
Judy ___ Terry- ___ Sam ___ Solicitor ___ George___

Mayor to call for nomination for President
1st motion 2nd motion

Mayor to call for nomination for vice-President
1st motion 2nd motion

Now the New President take over control of meeting.

5. APPROVAL OF MINUTES Motion 2nd

6. APPROVAL OF TREASURER'S REPORT
 - a. GENERAL FUND
 - b. SEWAGE FUND
 - c. VEHICLE FUND
 - d. HIWAY FUND

VISITORS TO BE HEARD (Each Visitor has 3 minutes limit unless Council overrides)

1. **LIBRARY/RECREATION – Todd & Eric**
OLD BUSINESS

NEW BUSINESS
2. **PUBLIC SAFETY – Janice, Mary, Gus & Jim**
OLD BUSINESS

NEW BUSINESS

3. PLANNING COMMISSION - Alan
OLD BUSINESS

NEW BUSINESS

4. STORM WATER MANAGEMENT & STREETS – Nick, Gus & Eric
OLD BUSINESS

NEW BUSINESS

5. BUILDING & GROUNDS/MAINTENANCE & FACILITY – Gus, Eric, Nick & Bill
OLD BUSINESS

NEW BUSINESS

6. PERSONNEL – Janice, Eric, Bill, Gus & Jim
OLD BUSINESS

NEW BUSINESS

Dental insurance or allowance for George Simcic

7. MAYOR/ POLICE DEPARTMENT
OLD BUSINESS

NEW BUSINESS

8. SEWAGE – Mary, Janice, & Bill
OLD BUSINESS

NEW BUSINESS

SEWAGE MEETING DATE:

9. SOLICITOR ANDY MENCHYK

Decrease Council members from 7 to 5 – Next Step

OLD BUSINESS:

NEW BUSINESS:

New Resolutions to approve:

- 2019-01 Appoint Secretary, Assistant Secretary – **Judy, Terry**
- 2019-02 Appoint Treasurer – **Terry**
- 2019-03 Appoint Open Records Officer, **Judy, Terry**
- 2019-04 Appoint Solicitor, **Stephanian & Menchyk, LLP**
- 2019-05 Appoint Depository for All Monies; **First National Bank & PLGIT**
- 2019-06 Appoint Borough Auditor –
- 2019-07 Appoint Newspaper of Circulation; **Butler Eagle**
- 2019-08 Pension Plan Contribution, **\$625 per Person**
- 2019-09 Appoint Zoning Enforcement Officer; **Municipal Code Association (Dave Hazlet)**
- 2019-10 Appoint Sewage Enforcement Officer; **Doug Duncan, Back up Dave Ice**
- 2019-11 Borough Fee Schedule
- 2019-12 Appoint Vacancy Board Member – **George Simcic**
- 2019-13 Appoint Zoning Hearing Board Member –
- 2019-14 Appoint Planning Commission Member – 4-year term – **Alan Vagasky**
- 2019-15 Appoint a Borough Engineer – **KLH Engineer, Inc.**

1st Motion to accept all these Resolution

2nd Motion

Delegates that need appointed to Committees that we belong to:

Berkheimer – Earned Income Tax

Delegate – JIM BUTLER

Alternate Delegate – JUDY STOOPS

1st Motion

2nd Motion

MCA – Municipal Code Association – Building permits & Zoning

Delegate – NICK VACCARELLO

Alternate Delegate – JUDY STOOPS

1st Motion

2nd Motion

Butler COG
Delegate – JUDY STOOPS
Alternate Delegate
1st Motion

2nd motion

2019 Butler County Farmland Preservation Program is taking applications – see sheet enclosed if interested.

Motion to accept exonerations from Judy Raisley from taxes and permission for Bill Katz to sign off on form. See enclosed sheet.

2nd motion

Committees – Same as last year or new??

Executive Session

PAY BILLS:

General Fund total - \$1,375.00	1 st motion	2 nd motion
Sewage Fund total - \$45,588.66	1 st motion	2 nd motion
Highway Fund total - \$0	1 st motion	2 nd motion
Vehicle Fund Total - \$0	1 st motion	2 nd motion

Motion to ADJOURN:

2nd motion

Current Balances in checkbooks

General & PLGIT	\$149,038.57
Highway Aid & PLGIT	\$ 84,053.15
Sewage & PLGIT	\$ 71,040.91
Vehicle Fund	\$ 5,685.16



COUNCIL MEETING MINUTES
DECEMBER 3, 2018 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and Martin Miller said a prayer. The following council members were present: Todd Wilson, Nick Vaccarello, Gus Guenther, Janice Boice, and Mayor Jim Butler. Mary Harmon and Eric Hilliard were absent. Stephanian & Menchyk, LLP Solicitor, Andy Menchyk and KLH Engineer, Sam Gibson, George Simcic, Judy Stoops, and Terry Beck were also in attendance.

APPROVAL OF MINUTES: Gus Guenther made a motion to approve the November 5, 2018 minutes as presented. 2nd motion by Janice Boice. All in favor, motion carried and approved.

VISITORS: Brayden Callen from boy scouts was here to observe meeting.

LIBRARY/RECREATION: Todd Wilson reported that the library was asking for their annual donation of \$3,000.00. Todd Wilson made this motion. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

PUBLIC SAFETY: Mayor asked if we have a warming center and if it is the firehall? We will have to ask Eric Hilliard because he is our EMA coordinator.

PLANNING COMMITTEE: Alan Vagasky said thank you to George and crew for work during ice storm.

STORMWATER MANAGEMENT AND STREETS: Nick Vaccarello asked about Crown Hill Road and its problems. George explained about the culvert and that XTO is putting in another catch basin. Solicitor Menchyk said we could have our engineer look at it, if we wanted too.

Nick Vaccarello asked about the letter that was sent to him about homeowner's association meeting. He said that the retention pond is not installed correctly with 6 errors. Olsen said it was ok and the borough accepted the plan. It is on private property. Bill Katz asked if we ever sent a letter to them? Nick Vaccarello said no. Alan Vagasky explained how it was developed and how the home owner's association purchased an extra piece of land for the pond. Solicitor Menchyk said he could do research on it, but it would be costly.

BUILDING AND GROUNDS/MAINTENANCE FACILITY:

Old Business: George Simcic reported the dump truck is at Probuilt getting a throw out bearing and clutch installed and hopefully getting back tomorrow.

Ike Boice made a custom mount for controls for free. We just want to thank him.

Drainage by garage is about 90% done.

New Business: Gus Guenther made a motion for George Simcic to purchase a 100-foot hose for the air compressor. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

Gus Guenther made a motion to order a load of salt and load of antiskid. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

Christmas banners will be put up tomorrow.

PERSONNEL: Tabled till executive session.

MAYOR & POLICE: Saxonburg Police are still interested in Dodge police car. The police hours were met this month.

Janice Boice made a motion that police can have a \$10.00 allotment each month to wash new police car. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

SEWAGE:

Old Business: Nothing to report.

New Business: Sam Gibson from KLH presented his report – we are finalizing the hydraulic model of the sewer system. We are down one pump at Wilson. I will get prices together in next week or two.

George Simcic reported that the 4 generators at EQ tank and Wilson Pump Station are filled back up again. EQ alternator was broken and replaced and is working great now. Both pump stations have been cleaned and are scheduled to be cleaned in June and December for next year. Valve at McNaughton station is froze up and will have to be fixed at some point.

Next sewage meeting is Friday, December 14 at 9:00 a.m.

SOLICITOR Andrew Menchyk: Codification committee will meet again on December 14 at 11:00 a.m. The committee is Mayor, Bill, Eric and Solicitor.

OLD BUSINESS: Nothing to report.

Executive Session: at 8:00 p.m. for purposes of personnel issues. Meeting continued at 8:25 p.m. Judy Stoops resigned as being assistant treasurer. Motion to accept by Janice Boice. 2nd by Gus Guenther. All in favor, motion is carried and approved.

Janice Boice made a motion that the employees may leave at noon on Christmas Eve and New Years Eve with the rest of day paid. 2nd motion by Gus Guenther. All in favor, motion is carried and approved.

George Simcic and Chief Terry Hilton each can have a cell phone paid for by Borough. Please get information to present back to board.

NEW BUSINESS: Nick Vaccarello made a motion to adopt 2018-07 - 2019 Tax Levy Ordinance to keep taxes at current rate. 2nd motion by Gus Guenther. All in favor, motion is carried and approved.

Janice Boice made a motion to adopt the amended 2019 General Fund Budget to include the raises. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

Nick Vaccarello made a motion to adopt the amended 2019 Sewage Fund Budget to include the raises. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

Nick Vaccarello made a motion to adopt the 2019 Regular Meeting dates as the 1st Monday of the Month at 7:00 p.m. 2nd motion by Gus Guenther. All in favor, motion is carried and approved.

Janice Boice made a motion to adopt the 2019 Planning Commission dates as the 3rd Monday of the month at 7:00 p.m. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

PAY BILLS: General Fund bills totaling \$1,402.50. Janice Boice motioned to pay these bills. 2nd motion by Gus Guenther. All in favor. Motion carried and approved.

Sewage Fund bills totaling \$12,273.31. Janice Boice motioned to pay these bills. 2nd motion by Gus Guenther. All in favor. Motion carried and approved.

ADJOURN: Janice Boice made a motion to adjourn the meeting at 8:35 pm. 2nd motion by Nick Vaccarello. All in favor, motion carried and approved.

Judith A. Stoops – Secretary

Terry L. Beck –Treasurer/Assistant Secretary

**Prospect Borough
General Treasurer's Report
As of January 7, 2019**

Date	Num	Name	Memo	Paid Amount	Balance
100.010 · General Checkbook					71,304.28
12/04/2018			Deposit - State Police Fin...	332.90	71,637.18
12/04/2018	1162	AMTRUST NORTH ...	Workers Comp	-1,942.00	69,695.18
12/04/2018	1163	ARMSTRONG	phone	-152.90	69,542.28
12/04/2018	1164	WEST PENN POW...	street lights	-225.40	69,316.88
12/05/2018			Deposit - EIT Tax	837.07	70,153.95
12/05/2018			Deposit- Taxes	263.37	70,417.32
12/06/2018	1165	ANDREW M. MENC...	October	-1,402.50	69,014.82
12/06/2018	1166	PROSPECT COMM...	2018 DONATION	-3,000.00	66,014.82
12/10/2018	1174	KLH ENGINEERING...	Monthly Retainer	-200.00	65,814.82
12/10/2018	1175	CANON	Copier Lease	-60.19	65,754.63
12/10/2018			Deposit - Tax Claim	133.80	65,888.43
12/10/2018	1176	WEST PENN POW...	street lights	-846.90	65,041.53
12/10/2018	1177	Keystone Electrical ...	parts	-70.57	64,970.96
12/12/2018	1167	Beck, Terry L	Payroll	-531.28	64,439.68
12/12/2018	1168	Covert, Timothy	Payroll	-379.46	64,060.22
12/12/2018	1169	Hilton, Terry E	Payroll	-91.30	63,968.92
12/12/2018	1170	Leach, Robert J	Payroll	-911.17	63,057.75
12/12/2018	1171	Raisley, Judith	Payroll	-11.14	63,046.61
12/12/2018	1172	Simcic III, George	Payroll	-1,351.45	61,695.16
12/12/2018	1173	Stoops, Judith A	Payroll	-504.14	61,191.02
12/12/2018	1178	KWIK FILL (UNITED...	fuel	-329.35	60,861.67
12/12/2018	1179	PA ONE CALL EME...	One Calls	-15.20	60,846.47
12/12/2018	1180	SPECIALTY INSUR...	installement 7	-1,322.00	59,524.47
12/12/2018	1181	PA MUNICIPAL RE...	pension admin fee	-8.56	59,515.91
12/12/2018			Deposit - EIT Tax	1,704.25	61,220.16
12/13/2018			Deposit-SHADRACK-AM...	3,030.53	64,250.69
12/17/2018	1182	MOBILE TECH CO...	remote service-corrected ...	-35.00	64,215.69
12/19/2018			Deposit EIT Tax	1,124.71	65,340.40
12/24/2018			Deposit - Deed Transfers	214.02	65,554.42
12/24/2018			Deposit - EIT Tax	2,166.47	67,720.89
12/24/2018	1189	BUTLER COUNTY ...	2019 Dues	-60.00	67,660.89
12/24/2018	1190	PROSPECT BORO ...	Sept. Sewage	-72.00	67,588.89
12/24/2018	1191	TRI-COUNTY INDU...	January	-60.00	67,528.89
12/24/2018			Deposit - Tower Rental	1,603.26	69,132.15
12/26/2018	1183	Beck, Terry L	Payroll	-568.49	68,563.66
12/26/2018	1184	Covert, Timothy	Payroll	-436.99	68,126.67
12/26/2018	1185	Hilton, Terry E	Payroll	-473.21	67,653.46
12/26/2018	1186	Leach, Robert J	Payroll	-952.14	66,701.32
12/26/2018	1187	Simcic III, George	Payroll	-1,270.40	65,430.92
12/26/2018	1188	Stoops, Judith A	Payroll	-221.29	65,209.63
12/31/2018	1198	BOORY'S BUSINES...	406.260	-41.83	65,167.80
12/31/2018	1199	FNB COMMERCIAL...	quickbooks payroll	-14.84	65,152.96
12/31/2018	1200	PEOPLES NATURA...	Gas	-180.65	64,972.31
12/31/2018	1201	TJB CONSULTING	407.310	-255.00	64,717.31
12/31/2018	1192	VOID	700.000		64,717.31
12/31/2018			VOID	700.000	64,717.31
12/31/2018			VOID	700.000	64,717.31
12/31/2018	1194	VOID	700.000		64,717.31
12/31/2018			VOID	700.000	64,717.31
12/31/2018	1196	VOID	700.000		64,717.31
12/31/2018			VOID	700.000	64,717.31
12/31/2018	1193	VOID	700.000		64,717.31
12/31/2018	1195	VOID	700.000		64,717.31
12/31/2018	1197	VOID	700.000		64,717.31
12/31/2018	E-pay	United States Treas...	25-1336442 QB Tracking...	-2,181.88	62,535.43
12/31/2018	E-pay	PA DEPT OF REVE...	16834426 QB Tracking # ...	-293.14	62,242.29
12/31/2018	EFT	BERKHEIMER	4th qtr 2018 EIT	-294.39	61,947.90
12/31/2018	EFT	PA UC FUND	4th qtr 2018 UC	-133.69	61,814.21
12/31/2018	1202	PA MUNICIPAL RE...	4th qtr pension	-1,041.66	60,772.55
12/31/2018			Shadracks - November T...	-2,272.89	58,499.66
01/03/2019			Deposit - December Payroll	4,343.33	62,842.99
01/03/2019	1203	GENERAL CODE LLC	payment codify	-4,152.00	58,690.99
01/03/2019	1204	Red Diamond Unifor...	m/a jackets	-319.98	58,371.01
Total 100.010 · General Checkbook				-12,933.27	58,371.01
TOTAL				-12,933.27	58,371.01

Prospect Borough
PLGIT PRIME Treasurer's Report
 As of January 7, 2019

Date	Num	Name	Memo	Paid Amount	Balance
106.000		PLGIT - Prime Savings			100,851.01
Total 106.000 · PLGIT - Prime Savings					100,851.01
TOTAL					100,851.01

General Fund

1/7/2019

Bills To Be Approved at Meeting: Beginning Balance

\$58,371.01

Andrew Menchyk - November

\$1,375.00

Total Amount

\$1,375.00

MONIES SET ASIDE FOR FUTURE EXPENSES

**Impact Fees (2017) \$1449.18 left
 (2018) \$7359.27**

\$8,808.45

***Ending Balance as of January 7, 2019:**

\$48,187.56

* Does not include Interest Earned For December 2018

PLUS PLGIT SAVINGS

\$ 100,851.01

GRAND TOTAL

\$149,038.57

**Prospect Borough - Sewage Fund Checkbook
Treasurer's Report
As of January 7, 2019**

Date	Num	Name	Memo	Paid Amount	Balance
100.010 · Sewage FNB Fund					60,042.98
12/04/2018	1055	WEST PENN POWER	Wilson Road	-221.07	59,821.91
12/04/2018	1057	WEST PENN POWER	pump stations	-128.57	59,693.34
12/04/2018			Deposit	2,576.00	62,269.34
12/04/2018			Deposit	150.00	62,419.34
12/04/2018			Deposit	5.00	62,424.34
12/06/2018	1058	ANDREW M. MENCH...	November	-7,643.25	54,781.09
12/06/2018	1059	KLH ENGINEERING I...	November	-4,630.06	50,151.03
12/06/2018			Deposit	1,008.00	51,159.03
12/11/2018			Deposit	3,092.00	54,251.03
12/11/2018			Deposit	20.00	54,271.03
12/11/2018			Deposit	5,400.00	59,671.03
12/11/2018			Deposit	2,304.00	61,975.03
12/13/2018			Deposit	3,500.64	65,475.67
12/13/2018			Deposit	3,744.00	69,219.67
12/15/2018			Deposit-Wilson credi...	72.00	69,291.67
12/17/2018			Deposit	3,130.00	72,421.67
12/18/2018			Deposit	1,028.00	73,449.67
12/20/2018			Deposit	10,000.00	83,449.67
12/27/2018			Deposit	3,475.20	86,924.87
12/31/2018	1060	DAS Group, Inc.	pump controller	-1,050.00	85,874.87
12/31/2018	1061	FIRST NATIONAL B...	Loan	-6,405.11	79,469.76
12/31/2018	1062	INDUSTRIAL CHEM ...	parts	-238.61	79,231.15
12/31/2018	1063	WEST PENN POWER	plant	-934.26	78,296.89
12/31/2018	1064	FNB COMMERCIAL ...	relay, counter	-458.71	77,838.18
12/31/2018	1066	VOID	VOID: 700.000	0.00	77,838.18
12/31/2018	1067	PROSPECT BORO G...	December Sewage ...	-4,343.33	73,494.85
01/01/2019	EFT	FIRST NATIONAL B...	Loan	-1,697.85	71,797.00
01/01/2019	EFT	FIRST NATIONAL B...	Loan	-5,022.70	66,774.30
01/01/2019	1065	GEORGE SIMCIC III	December cell phone	-50.00	66,724.30
01/02/2019	1068	WEST PENN POWER	Wilson	-298.92	66,425.38
Total 100.010 · Sewage FNB Fund				6,382.40	66,425.38
TOTAL				6,382.40	66,425.38

**Prospect Borough - Sewage Fund
Treasurer's Report - PLGIT
As of January 7, 2019**

Type	Date	Num	Name	Memo	Amount	Balance
106.000 · PLGIT Prime						50,204.19
Total 106.000 · PLGIT Prime						50,204.19
TOTAL						50,204.19

Sewage Fund

1/7/2019

Bills To Be Approved To Pay: Beginning Balance	\$	66,425.38
Andrew Menchyk - November	\$	2,114.32
KLH - November	\$	5,423.14
DCNR - 3rd qtr	\$	38,051.20
Total Amount	\$	45,588.66

Ending Balance as of January 7, 2019 \$ 20,836.72

* Does not include Interest Earned For December 2018

PLUS PLGIT SAVINGS \$50,204.19

GRAND TOTAL \$ 71,040.91

Prospect Borough - HA - chbk
Treasurer's Report
As of January 7, 2019

Date	Num	Name	Memo	Paid Amount	Balance
		100.010 · Highway Aid Checkbook			33,627.64
		Total 100.010 · Highway Aid Checkbook			33,627.64
TOTAL					33,627.64

Prospect Borough - Highway Aid - Savings
Treasurer's Report
As of January 7, 2019

Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
		106.000 · PLGIT Prime				50,425.51
		Total 106.000 · PLGIT Prime				50,425.51
TOTAL						50,425.51

Highway Aid Fund

Jan. 7, 2019

Bills To Be Approved To Pay: Beginning Balance	\$	33,627.64
Total Amount	\$	-

***Ending Balance as of January 7, 2019:** **\$ 33,627.64**

* Does not include Interest Earned For December 2018

PLUS PLGIT SAVINGS	\$	50,425.51
GRAND TOTAL	\$	84,053.15

Prospect Borough- Vehicle Fund Checkbook
Treasurer's Report
 As of October 1, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
101.000		Capital - Vehicle CLASS-CKBK			228.03
		Total 101.000			228.03
TOTAL					<u>228.03</u>

Prospect Borough- Vehicle Fund Savings
Treasurer's Report
 As of October 1, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
101.100		Capital Res - Vehicle Savings			3,184.24
12/31/2018			Shadracks - N...	2,272.89	5,457.13
		Total 101.100		2,272.89	5,457.13
TOTAL					<u>5,457.13</u>

Vehicle Fund

1/7/2019

Bills To Be Approved To Pay: Beginning Balance \$ 228.03

Total Amount \$ -

***Ending Balance as of Janaury 7, 2019:** \$ 228.03

* Does not include Interest Earned For December 2018

PLUS PLGIT SAVINGS \$ 5,457.13

GRAND TOTAL **\$5,685.16**

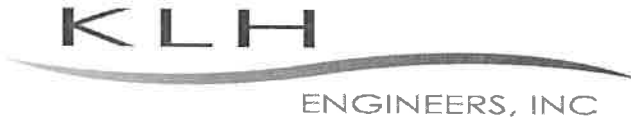


Regular Council Meeting
January 7, 2019

SIGN IN SHEET

Need your name and address:

Cindi Sharrar	- Orchard Rd., Prospect
Joye Gallew	Prospect
Peggy Sheatree	David St. Prospect
Kurt Miller	" "
Myron Zmijewski	
Alan Vagasky	Prop.



PROSPECT BOROUGH

Consulting Engineer's Report
January 7, 2019

SEWER SYSTEM IMPROVEMENTS PROJECTS

1. **Corrective Action Plan (CAP)** - The Engineering Evaluation Report was submitted to DEP on 12/31/18. Wilson Road PS pumps should be replaced as soon as funding is available. DEP indicated we can work around some of the planning and permitting requirements to expedite pump replacement.
2. **DCNR Engineering Evaluation** - The existing Agreement requires DCNR approval of taps. A copy of the Engineering Evaluation Report was sent to DCNR.

STORM SEWER PROJECTS

3. **Wilson Lane Stormwater Issues** - KLH provided a preliminary layout of the proposed stormwater improvements along Wilson Lane for submission to the Butler County Conservation District for the grant application under the Low Volume Roads program.
4. **GIS Storm Sewer System Mapping** - GIS mapping showing all information currently available for the storm sewer system was provided to the Borough. KLH will meet with Borough personnel upon request to review the GIS mapping of the storm sewer system.

MISCELLANEOUS ENGINEERING

5. **Monroe Street** - Right-of-way information was provided to the Borough solicitor. Preliminary plans were provided to the Borough.
6. **Developer Reviews** - None completed this month.
7. KLH Engineers 2019 Rates.

End of Consulting Engineer's Report

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Samuel R. Gibson", is written over a horizontal line.

Samuel R. Gibson, P.E.

KLH Engineers, Inc.



January 7, 2019
Ref. No. 450-01

Mr. Bill Katz, Council President
Prospect Borough
159 Monroe Street
Prospect, PA 16052

Dear Mr. Katz:

2019 Consulting Engineer Hourly Rates

Attached please find a copy of our 2019 Hourly Rate Schedule for all classifications of KLH employees. These hourly rates are proposed to be utilized when KLH is directed to perform work on an hourly basis during 2019. As always, we will perform professional engineering services on an agreed upon lump sum fee for a defined scope project or another fee structure that you may desire. Our retainer fee will remain at \$200/month.

We thank you for your past business and look forward to serving you in 2019 and many years to come.

If you have any questions or comments, please feel free to call.

Very truly yours,

KLH ENGINEERS, INC.



Samuel R. Gibson, P.E.

Enclosure

KLH ENGINEERS, INC.
2019 HOURLY RATES

2019 Professional

PRINCIPAL	\$139.00
SENIOR PROJECT MANAGER/ ELECTRICAL ENGINEER	\$128.00
SENIOR PROJECT ENGINEER	\$128.00
SENIOR DESIGNER	\$122.00
REGISTERED SURVEYOR	\$122.00
ENGINEER II / DESIGNER II	\$110.00
ENGINEER I / DESIGNER I	\$94.00
FINANCE SPECIALIST/ SENIOR CAD OPERATOR	\$96.00
SURVEYOR	\$91.00
CAD OPERATOR	\$88.00
FIELD TECHNICIAN	\$75.00
SENIOR RESIDENT OBSERVER	\$75.00
SURVEY ASSISTANT	\$69.00
RESIDENT OBSERVER	\$69.00
COMPUTER OPERATOR	\$51.00
EXPENSES	BILLED AT COST



Prospect Borough Police Department

Monthly Police Activity Report for December 2018

	Monthly Comparison		YTD Comparison		Yearly Comparison	
	Dec. 2017	Dec. 2018	YTD 2017	YTD 2018	2016	2017
Complaints/Calls	1	2	18	48	23	18
Domestic	0	0	0	0	0	0
Thefts	0	0	0	0	0	0
Traffic Citations Issued	0	1	6	3	46	6
Warnings	0	8	16	16	48	16
Crimes Codes Citations Issued	0	0	1	0	3	1
Other Citations	0	0	0	0	0	0
Drug Task Force	0	0	0	0	23.5	0
Total Hours	34.50	88	652	734.75	781.50	652
Total Miles Patrolled	124	433	2,468	1,152	4,571	2,468

Hours by Police Officer: Terry: 29.25 Tim: 58.75



159 Monroe Street; Prospect, PA 16052
 724.865.2799
 Fax 724.865.2320