



159 Monroe Street
Prospect, PA 16052
Regular Council Meeting
July 2, 2018

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. A PRAYER by Pastor Steve Cort
4. ROLL CALL - Nick ___ Bill- ___ Bob- ___ Janice ___ Todd ___ Eric ___ Mary ___ Mayor ___
Judy ___ Terry- ___ Sam ___ Solicitor ___ George ___
5. APPROVAL OF MINUTES Motion 2nd

VISITORS TO BE HEARD (Each Visitor has 3 minutes limit unless Council overrides)

- a) First National Bank – Sewage Loan
- b) Ken Wilson – Prospect Boro VFD

1. LIBRARY/RECREATION – Todd & Eric

2. PUBLIC SAFETY – Janice, Mary, Bob, & Jim
OLD BUSINESS

NEW BUSINESS

3. PLANNING COMMISSION - Alan

4. STORM WATER MANAGEMENT & STREETS – Nick, Bob, & Eric
OLD BUSINESS

Preservation Society letter

NEW BUSINESS

House numbering

5. BUILDING & GROUNDS/MAINTENANCE & FACILITY – Bob, Eric, Nick, & Bill
OLD BUSINESS

NEW BUSINESS

6. **PERSONNEL – Janice, Eric, Bill, & Jim**
OLD BUSINESS
Lockdown Bench

NEW BUSINESS

7. **MAYOR/ POLICE DEPARTMENT**
OLD BUSINESS

NEW BUSINESS
See Police Chart

8. **SEWAGE – Mary, Janice, & Bill**
OLD BUSINESS

NEW BUSINESS

9. **SOLICITOR - ANDY MENCHYK**
OLD BUSINESS
John Huff – ROW Complaint

PLGIT – Ordinance 2018-4

XTO Conditional Use Approved

Driveway Ordinance

OLD BUSINESS:

NEW BUSINESS:

Executive Session

PAY BILLS:

General Fund total - \$476.00

1st motion

2nd motion

Sewage Fund total - \$5,206.59

1st motion

2nd motion

Highway Fund total - \$0.00

1st motion

2nd motion

Motion to ADJOURN:

2nd motion

Current Balances in checkbooks

General \$159,936.03

Highway Aid \$ 93,868.89

Sewage \$ 127,226.06



COUNCIL MEETING MINUTES
JUNE 4, 2018 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and Pastor Ben Oesterling said a prayer. The following council members were present: Mary Harmon, Bill Katz, Nick Vaccarello, Eric Hilliard, Bob Boice, Janice Boice, Todd Wilson and Mayor Jim Butler. Stephanian & Menchyk, LLP Solicitor, Andy Menchyk and KLH Engineer, Mike McCaffrey, George Simcic, Judy Stoops, Terry Beck, and both Police Officers were also in attendance.

APPROVAL OF MINUTES: Eric Hilliard made a motion to approve the May 7, 2018 minutes as presented; 2nd motion by Nick Vaccarello. All in favor, motion carried and approved.

VISITORS: Kathy Gallagher from 321 Main Street – complained about 315 Main St. grass is too high, and there are way too many speeders on Main Street.

Fredricka Shingleton from 438 Main Street said that the man behind her is still burning but it is much better now after the officer talked to him. Also, she said the other neighbors are burning illegal items. She read a paper from PA regulations about burning and what you are not allowed to burn.

LIBRARY/RECREATION: Nothing this month.

PUBLIC SAFETY: Eric Hilliard made a motion to purchase an AED for the Borough. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

PLANNING COMMITTEE: Alan Vagasky -The planning commission had two people attend the PATH conference. They also received the final sign off on Mark Pavkovich Plan and the revision for McGowan Plan.

STORMWATER MANAGEMENT AND STREETS:

Pipe at 162 Bear Creek Road is a 4" white pipe and not standard 12" pipe. Borough will look at it again to see what the solution is. Mary Harmon made a motion to replace with proper size. Lack of 2nd motion so motion is declined. Todd Wilson made a motion to have KLH look at it with George to get their opinion. 2nd motion by Eric Hilliard. All in favor, motion is carried and approved.

BUILDING AND GROUNDS/MAINTENANCE FACILITY:

Old Business: Nothing to report.

New Business: Preservation Society requested permission to run storm water drains into man holes. Nick Vaccarello said that their needs to be an engineering study done first.

Butler County made some recommendations to a few address changes. Borough will look at them.

Eric Hilliard made a motion to have KLH and George go and look at water problems at Wilson Road. 2nd motion by Todd Wilson. Nick Vaccarello abstained, and Mary Harmon voted no. Motion passed and is carried.

Eric Hilliard made a motion to let Vito install the 2nd culvert at Kennedy Road when he is already there for approx. \$2,215.69. 2nd motion by Nick Vaccarello. George will get property owners to sign off first. Motion is carried and approved.

Eric Hilliard made a motion to get an estimate for the police car door. 2nd motion by Todd Wilson. All in favor, motion is carried and approved.

Bob Boice made a motion to call Sarvey to look at the water well. 2nd motion by Eric Hilliard. All in favor, motion is carried and approved.

Eric Hilliard made a motion to get the body work done on the Chevy Truck. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

Eric Hilliard made a motion to purchase items for new truck, mud flaps, floor mats, first aid kit, fire extinguisher, etc. up to \$500.00. 2nd motion by Bob Boice. All in favor, motion is carried and approved.

PERSONNEL: Robert Leach received his raise after his probationary period was up.

MAYOR & POLICE: Mayor said he wanted to thank Jessica Parker, George and crew, and police officers for an excellent job for parade. The parade just needs more bathrooms and garbage cans.

These are a few places that needs letters sent to.

- Glen Dalton Sr. – 337 Main St. - hedges removed blocking view
- Joe Powell – 311 Perry St – tall grass & junk around
- John Davis – 122 Perry St. – place needs cleaned up
- Denise Throm -157 N. Franklin St. – garbage needs cleaned up
- Bill Osborne – abandoned (George's neighbor)

Tim said he would not be able to fulfill his 20 hours this month because he has Army Reserves for 3 weeks.

SEWAGE:

Old Business: Mike McCaffrey explained the Corrective Action Plan (CAP) timeline that DEP accepted. Also, that Drnach metering has been done for one month.

New Business:

10 new taps being given out. Attorney Menchyk is working on procedures to be able to give out new taps.

Price to us has gone up \$1.00 per 1,000 gallons which is \$53,000 a year for sewage from DCNR.

Next sewage meeting is Monday June 18 at 9:00 a.m.

SOLICITOR Andrew Menchyk:

John Huff – R/W Complaint was filed on May 14.

Nick Vaccarello made a motion to advertise the legal notice for joining PLGIT. This is another form of banking that has higher interest rates. This ordinance will be adopted at July meeting. 2nd motion by Eric Hilliard. All in favor, motion is carried and approved.

XTO public conditional use hearing will be on June 18 at 6:30 p.m. in Borough Building.

Condemnation letters for RW on Monroe Street have been filed.

OLD BUSINESS:

Eric Hilliard made a motion to appoint George Simcic to the vacancy board. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

NEW BUSINESS:

Nothing to report.

Executive Session: Met to discuss litigation, personnel, and real estate.

Eric Hilliard made a motion rescind the motion to install 2 back flow preventers at Robinsons. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

Eric Hilliard made a motion to investigate prices and purchasing of software and security for computer. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

PAY BILLS: General Fund bills totaling \$2,065.15. Eric Hilliard motioned to pay these bills. 2nd motion by Janice Boice. All in favor, motion carried and approved.

Sewage Fund bills totaling \$1,921.46. Janice Boice motioned to pay these bills. 2nd motion by Eric Hilliard. All in favor, motion carried and approved.

ADJOURN: Nick Vaccarello made a motion to adjourn the meeting at 9:18 pm. 2nd motion by Janice Boice. All in favor, motion carried and approved.

Judith A. Stoops – Secretary/Assistant Treasurer
Terry L. Beck – Treasurer/Assistant Secretary



SPECIAL XTO COUNCIL MEETING MINUTES
JUNE 18, 2018 @6:30 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Katz called the special conditional use meeting of the Prospect Borough Council to order at 6:30 p.m. There was a salute to the flag. The following council members were present: Mary Harmon, Bill Katz, Nick Vaccarello, Bob Boice, Janice Boice, Todd Wilson and Mayor Jim Butler. Stephanian & Menchyk, LLP Solicitor, Andy Menchyk and KLH Engineer, Sam Gibson, George Simcic, Judy Stoops, and Officer Hilton were also in attendance.

Bill Katz turned the rest of the meeting over to Attorney Menchyk to run.

Attorney Menchyk had a court reporter to take minutes.
Different ones in the audience spoke.
XTO and their Attorney gave a presentation.

At 7:34 p.m., Mary Harmon made a motion to go into executive session to decide on the conditional use permit for XTO. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

At 7:52 p.m., Mary Harmon made a motion to come back from executive session. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

Attorney Menchyk said that the purpose of executive session was to discuss the pending conditional use permit.

Todd Wilson made a motion to grant XTO the conditional use permit base on 2 conditions.

1. XTO makes all said road improvements.
2. XTO pays for 2 culverts to be installed on Crown Hill.

2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

Attorney Menchyk said the conditional use permit would be granted and XTO would receive written notice in 45 days.

ADJOURN: Nick Vaccarello made a motion to adjourn the meeting at 7:55 pm. 2nd motion by Janice Boice. All in favor, motion carried and approved.

Judith A. Stoops – Secretary/Assistant Treasurer

Payables General Checkbook

Amount	Date	Name	Description
191,038.47	06/05/2018	BEGINNING BALANCE	

RECEIPTS:

Deposits	Date	Project#	Name	Description
2,229.90	06/05/2018		BERKHEIMER	Earned Income Tax
1,780.39	06/05/2018		BERKHEIMER	Earned Income Tax
758.06	06/05/2018		BERKHEIMER	Earned Income Tax
2,118.88	06/05/2018		BERKHEIMER	Earned Income Tax
1,763.88	06/05/2018		BERKHEIMER	Earned Income Tax
642.26	06/05/2018		BUTLER COUNTY TAX CLAIM BUREAU	Delinquent RE Tax
104.59	06/06/2018		FIRST NATIONAL BANK	INTEREST
881.98	06/14/2018		FIRST NATIONAL BANK	Deposit
1,908.23	06/20/2018		BERKHEIMER	Earned Income Tax
7,921.92	06/20/2018		FIRST NATIONAL BANK	Deposit
20.00	06/20/2018		FIRST NATIONAL BANK	Deposit
1,603.26	06/21/2018		AMERICAN TOWER	Tower Rental
1,603.26	06/25/2018		AMERICAN TOWER	Tower Rental
2,159.12	06/27/2018		BERKHEIMER	Earned Income Tax
2,591.14	06/27/2018		FIRST NATIONAL BANK	Deposit
2,996.44	06/27/2018		FIRST NATIONAL BANK	Deposit
31,083.31	07/02/2018		TOTAL RECEIPTS	

DISBURSEMENTS:

Amount	Date	Check#	Project#	Name	Description
52.03	06/05/2018	14157		PEOPLES NATURAL GAS	#200001982020 Util-Gas
154.40	06/05/2018	14158		ARMSTRONG	TELEPHONE/INTERNET
900.68	06/05/2018	14159		WEST PENN POWER	STREET LIGHTS
168.28	06/05/2018	14160		WEST PENN POWER	ELECTRIC
1,800.00	06/05/2018	14161		COX'S BOXES	4 DUMPSTERS
575.00	06/05/2018	14162		BOB MARANCHE RESIDENTIAL ELECTRICAL	TRANSFER SWITCH
475.88	06/05/2018	14163		RED DIAMOND UNIFORM POLICE SUPPLIES	POLICE UNIFORMS
102.28	06/06/2018	14164		JAMES BUTLER	POLICE CAMERA
150.00	06/06/2018	14165		JAMES BUTLER	6 NEW FLAGS
1,854.50	06/06/2018	14166		ANDREW M. MENCHYK, JR.	Solicitor Fees
136.97	06/06/2018	14167		AUTO PARTS SERVICE	POLICE CAR BATTERY
73.68	06/06/2018	14168		WALSH EQUIPMENT INC.	HYD 5 GAL
60.19	06/06/2018	14169		CANON	COPIER/PRINTER
110.00	06/06/2018	14170		PETTY CASH	REPLENISH PETTY CASH
200.00	06/06/2018	14171		KLH ENGINEERING INC	Engineering Services
103.18	06/06/2018	14172		LOWE'S	SUPPLIES
391.50	06/06/2018			PA DEPT OF REVENUE	MAY STATE TAXES
871.16	06/06/2018			EFTPS	MAY FED TAXES
772.95	06/06/2018			EFTPS	MAY FICA TAXES
772.95	06/06/2018			EFTPS	MAY FICA TAXES
184.88	06/06/2018			EFTPS	MAY MED TAXES
184.88	06/06/2018			EFTPS	MAYMED TAXES
1,843.34	06/11/2018	14173		JIM ECK	REPAIRS TO DUMP TRUCK
591.45	06/13/2018	14175		TERRY L BECK	Net Wages
60.83	06/13/2018	14176		TIMOTHY COVERT	Net Wages

D I S B U R S E M E N T S :

Amount	Date	Check#	Project#	Name	Description
224.96	06/13/2018	14177		CHASE GILL	Net Wages
127.38	06/13/2018	14178		TERRY E. HILTON	Net Wages
702.07	06/13/2018	14179		ROBERT J LEACH	Net Wages
22.93	06/13/2018	14180		JUDITH RAISLEY	Net Wages
1,067.98	06/13/2018	14181		GEORGE SIMCIC III	Net Wages
288.32	06/13/2018	14182		JUDITH A STOOPS	Net Wages
100.16	06/13/2018	14183		VERIZON WIRELESS	#242046797-00001Communication/
63.58	06/13/2018	14184		U.S.MUNICIPAL SUPPLY INC	SIGN DECALS FOR NEW TRUCK
234.08	06/13/2018	14185		KWIK FILL (UNITED REFINING)	Fuel
112.00	06/18/2018	14186		BUTLER EAGLE	Legal Notice
78.00	06/20/2018	14138		BOORY'S BUSINESS MACHINES	#12714 Copies Printed
497.72	06/27/2018	14187		TERRY L BECK	Net Wages
88.22	06/27/2018	14188		CHASE GILL	Net Wages
365.72	06/27/2018	14189		TERRY E. HILTON	Net Wages
407.96	06/27/2018	14190		ROBERT J LEACH	Net Wages
1,060.29	06/27/2018	14191		GEORGE SIMCIC III	Net Wages
421.10	06/27/2018	14192		JUDITH A STOOPS	Net Wages
637.79	06/27/2018	14194		FRANKLIN TOWNSHIP	Amusement Tax BIG BUTLER SWAP
93.26	06/27/2018	14196		PETTY CASH	WATER/GATORADE/MAILINGS
62.27	06/27/2018	14197		BOORY'S BUSINESS MACHINES	#12714 Copies Printed
64.80	06/27/2018	14198		TRI-COUNTY INDUSTRIES, INC.	Prubbish Removal
8,284.00	06/27/2018	14199		U.S.MUNICIPAL SUPPLY INC	INSTALL PLOW/SUPPLIES
780.53	06/27/2018	14200		FNB COMMERCIAL CREDIT CARD	TRUCK SUPPLIES
24.89	06/27/2018	14201		PEOPLES NATURAL GAS	#200001982020 Util-Gas
15.41	06/27/2018	14202		GALLS, LLC	Police Uniforms
223.31	06/27/2018			PA DEPT OF REVENUE	JUNE STATE TAXES
72.00	07/01/2018	14195		PROSPECT BORO SEWAGE	JULY SEWAGE
271.72	07/01/2018			HAB-EIT	2nd QTR Wage Tax
379.31	07/01/2018			PA UC FUND	PAUC 2nd QT 2018
494.71	07/02/2018			EFTPS	JUNE FED TAXES
447.05	07/02/2018			EFTPS	JUNE FICA TAXES
447.05	07/02/2018			EFTPS	JUNE FICA TAXES
105.02	07/02/2018			EFTPS	JUNE MED TAXES
105.46	07/02/2018			EFTPS	JUNE MED TAXES

 30,962.06 07/02/2018 T O T A L D I S B U R S E M E N T S

Amount	Date	Name	Description

191,159.72	07/02/2018	E N D I N G B A L A N C E	

General Fund

July 2018

Bills To Be Approved at Meeting: Beginning Balance \$191,159.72

KLH - Wilson Road Issues \$476.00

Total Amount \$476.00

MONIES SET ASIDE FOR FUTURE EXPENSES

2015-2016 Shadrack's (19,591.09) \$64,307.63

2016-2017 Shadrack's (19,333.92)

CD's (25,382.62)

Minus price of new truck

(\$39,408.12)

Total Monies left over in Vehicle Fund

\$24,899.51

**Impact Fees (Police Radios -
\$4,786.30 approved) Balance**

\$1,062.88 to use

\$5,848.18

***Ending Balance as of July 2, 2018:**

\$159,936.03

* Does not include Interest Earned For June 2018

Payables Sewer Revenue Fund Checkbo

Amount	Date	Name	Description
151,448.94	06/05/2018	BEGINNING BALANCE	

R E C E I P T S:

Deposits	Date	Project#	Name	Description
2,372.00	06/05/2018		FIRST NATIONAL BANK	Deposit
2,642.25	06/05/2018		FIRST NATIONAL BANK	Deposit
72.00	06/05/2018		FIRST NATIONAL BANK	Deposit
7,128.00	06/13/2018		FIRST NATIONAL BANK	Deposit
3,254.40	06/13/2018		FIRST NATIONAL BANK	Deposit
1,224.00	06/13/2018		FIRST NATIONAL BANK	Deposit
150.00	06/14/2018		FIRST NATIONAL BANK	Deposit
2,396.00	06/16/2018		FIRST NATIONAL BANK	Deposit
5,860.80	06/17/2018		FIRST NATIONAL BANK	Deposit
3,065.99	06/18/2018		FIRST NATIONAL BANK	Deposit
3,499.00	06/21/2018		FIRST NATIONAL BANK	Deposit
2,429.15	06/25/2018		FIRST NATIONAL BANK	Deposit
34,093.59	07/02/2018		TOTAL RECEIPTS	

D I S B U R S E M E N T S:

Amount	Date	Check#	Project#	Name	Description
1,921.46	06/06/2018	5637		ANDREW M. MENCHYK, JR.	Solicitor Fees
150.00	06/06/2018	5638		-1850.21 FNB COMMERCIAL CREDIT CARD	CLASSES, STAMPS, INSURANCE
517.35	06/06/2018	5638		-1850.21 FNB COMMERCIAL CREDIT CARD	CLASSES, STAMPS, INSURANCE
380.00	06/06/2018	5638		-1850.21 FNB COMMERCIAL CREDIT CARD	CLASSES, STAMPS, INSURANCE
802.86	06/06/2018	5638		-1850.21 FNB COMMERCIAL CREDIT CARD	CLASSES, STAMPS, INSURANCE
414.28	06/06/2018	5639		WEST PENN POWER	TREATMENT PLANT
203.83	06/06/2018	5640		WEST PENN POWER	PUMP STATION
101.65	06/06/2018	5641		WEST PENN POWER	ELECTRIC
4,321.65	06/06/2018	5642		-4652.27 PROSPECT BORO GENERAL FUND REVE	MAY SEWAGE PAYROLL
267.95	06/06/2018	5642		-4652.27 PROSPECT BORO GENERAL FUND REVE	MAY SEWAGE PAYROLL
62.67	06/06/2018	5642		-4652.27 PROSPECT BORO GENERAL FUND REVE	MAY SEWAGE PAYROLL
1,000.00	06/20/2018	5643		MOBILE TECH COMPUTERS	DEPOSIT ON LAPTOP
423.00	06/20/2018	5645		PA RURAL WATER ASSOC	ANNUAL DUES
50.00	06/21/2018	5647		GEORGE SIMCIC III	CELL PHONE JULY
6,033.60	06/21/2018	5648		FIRST NATIONAL BANK	LOAN
54.36	06/21/2018	5649		STAPLES CREDIT PLAN	Office Supplies
517.35	06/25/2018	5646		UPMC HEALTH PLAN	Health Insurance
7,111.00	06/27/2018	5650		DRNACH ENVIRONMENTAL, INC.	MAY MONITORING
59.88	06/27/2018	5651		SHERWIN WILLIAMS	GREEN PAINT
2,783.50	06/27/2018	5652		-2996.44 PROSPECT BORO GENERAL FUND REVE	JUNE PAYROLL
172.58	06/27/2018	5652		-2996.44 PROSPECT BORO GENERAL FUND REVE	JUNE PAYROLL TAXES
40.36	06/27/2018	5652		-2996.44 PROSPECT BORO GENERAL FUND REVE	JUNE PAYROLL TAXES
1,697.85	07/01/2018			FIRST NATIONAL BANK	Penn Vest Loan
5,022.70	07/01/2018			FIRST NATIONAL BANK	P33000799-102 PennVest Loan Pa
34,109.88	07/02/2018			TOTAL DISBURSEMENTS	

Amount	Date	Name	Description
151,432.65	07/02/2018		ENDING BALANCE

Sewage Fund

7/2/2018

Bills To Be Approved To Pay: Beginning Balance	\$	151,432.65
Stepanian & Menchyk	\$	4,476.69
KLH Engineers	\$	729.90
Total Amount	\$	5,206.59
PV LOAN \$1,000.00 Monthly Payment (Jan. 2017 - July 2018)	\$	19,000.00
Ending Balance as of July 2, 2018	\$	127,226.06

* Does not include Interest Earned For June 2018

Payables Highway Aid Fund Checkbook

Amount	Date	Name	Description		
95,609.97	06/05/2018	BEGINNING BALANCE			
0.00	07/02/2018	TOTAL RECEIPTS			
DISBURSEMENTS:					
Amount	Date	Check#	Project#	Name	Description
139.95	06/05/2018	301		ARMOUR LININGS, INC. & KROWN	RUST CONTROL FOR NEW TRUCK
920.00	06/05/2018	302		PENN SWEEPING	STREET SWEEPING
268.22	06/20/2018	303		-308.86 BOICE AUTO SALES	DUMP TRUCK REPAIRS
40.64	06/20/2018	303		-308.86 BOICE AUTO SALES	ENGINE OIL
99.36	06/27/2018	304		WALSH EQUIPMENT INC.	FILTER/FLUID
82.44	06/27/2018	305		SHERWIN WILLIAMS	ROAD PAINT
190.47	06/27/2018	306		BOICE AUTO SALES	INSPECTION
1,741.08	07/02/2018			TOTAL DISBURSEMENTS	
Amount	Date	Name	Description		
93,868.89	07/02/2018	ENDING BALANCE			

Highway Aid Fund

7/2/2018

Bills To Be Approved To Pay: Beginning Balance \$ 93,868.89

Total Amount \$ -

***Ending Balance as of July 2, 2018: \$93,868.89**

* Does not include Interest Earned For June 2018



PROSPECT BOROUGH

Consulting Engineer's Report
July 2, 2018

SEWER SYSTEM IMPROVEMENTS PROJECTS

1. **EQ Tank Control Valve** - The control valve continues to be monitored.
2. **Corrective Action Plan (CAP)** - A CAP extension request was submitted to DEP indicating the following schedule:
 - April 2018 – September 2018 – Installation of six (6) flow meters to determine the wet weather impacts to the Wilson Road Pump Station and Park Tank.
 - October 2018 – December 2018 – Engineering evaluation of the data and preparation of design alternatives.
 - December 31, 2018 - Submission of an Engineering Evaluation report to the Department that includes conclusions made from analyzing the flow meter data and identifies the selected design alternatives. The evaluation report will include a schedule that proposes timelines for submission of any necessary planning documents and/or permit applications, and includes anticipated construction dates.
 - January 2019 – September 2019 – Design and permitting of the selected alternative.
 - October 2019 – December 2019 – Funding evaluation (grants and low interest loans).
 - Construction timeframe will be determined and modified based funding availability.
 - Submission of quarterly progress reports by the end of the month following the end of each calendar quarter (i.e., 2nd quarter report will be due by July 31st).

✦ KLH will submit the 2nd quarter report on or before the July 31, 2018, deadline.

3. **Drnach Metering** - Drnach has provided flow monitoring data for April 2018 and May 2018. KLH has completed a preliminary review of the data. There appears to be a direct correlation between wet weather events and increased flow at all metering points.
4. **GIS Sanitary Sewer System Mapping** - A GIS map showing all information currently available for the sanitary sewer system was provided to the Borough.

STORM SEWER PROJECTS

5. **Wilson Road** - KLH met with Borough staff on June 14, 2018, to discuss the ongoing stormwater issues on Wilson Road and the Vacarello property. KLH will continue to evaluate these issues and will make recommendations for improvements as needed.

6. **GIS Storm Sewer System Mapping** - A draft map was provided to the Borough for review and comment.

MISCELLANEOUS ENGINEERING

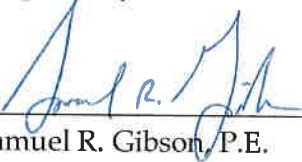
7. **DCNR Engineering Evaluation** - Based on the July 16, 2013, Agreement between Prospect Borough and DCNR, DCNR has indicated that Prospect Borough is required, according to Item 24 of the Agreement, to submit a request for tap-ins to them for approval. DEP will allow taps to be issued in areas not including the areas tributary to the Wilson Road Pump Station. A tap request was submitted to DCNR by the Borough solicitor on June 4, 2018. Additionally, DCNR is requiring that an engineering evaluation of the Storage System be completed concurrent to the request. This will be completed as part of the revised CAP.
8. **DCNR Credit** - DCNR has indicated a credit may be available to the Borough in order to complete I/I related work throughout the Borough's sanitary sewer system. Borough staff is compiling a list of manholes that require rehabilitation and is soliciting quotes for completion of this work. KLH will assist as needed.
9. **Robinson Cleanout Overflows** - KLH recommends raising the cleanouts and installing caps to cause overflows to occur at the pump station before occurring on the Robinson property. While this is not a guaranteed solution, it would be worth an attempt to eliminate the overflows at low cost. The property owner would need to agree to this. KLH recommends the Borough solicitor provide direction.
10. **I/I Issues** - Borough crews located a sanitary sewer with heavy I/I. This line cannot be lined and will need to be replaced.
11. **Monroe Street** - Right-of-way information was provided to the Borough solicitor.
12. **PA Small Water & Sewer Grant** - A grant application was prepared and submitted by the February deadline on behalf of the Borough for the replacement of the force main and upgrades to the Wilson Road Pump Station. DCED is expected to meet on July 15, 2018, to award projects.
13. **McNaughton Pump Station Issues** - Borough staff informed KLH that the McNaughton Pump Station has been operating below its capacity. Grease is a known issue at this pump station. KLH recommends the Borough contact Insight Pipe, Robinson Pipe and/or State Pipe to solicitor quotes to have the force main pigged. The grease traps at the restaurants should be inspected and regularly maintained.

DEVELOPER REVIEWS

14. None completed this month.

End of Consulting Engineer's Report

Respectfully Submitted,



Samuel R. Gibson, P.E.

Project Manager

KLH Engineers, Inc.