



REGULAR COUNCIL MEETING MINUTES

March 6, 2017 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Marciniak called the regular meeting of the Prospect Borough Council to order @7:00PM. There was a salute to the flag and a prayer given by Ms. Mary Harmon. The following Council members were present: Mary Harmon, Eric Hilliard, Glen Gitzen, Sam Wagner, Chad Green, Bob Boice and Mayor Jim Butler. Stepanian & Menchyk, LLP Solicitor, Andrew Menchyk and KLH Engineer, Shawn Rosensteel were also in attendance.

APPROVAL OF MINUTES: There was one correction to the February 6, 2017 Regular Council Meeting Minutes. Mr. Boice made motion to approve the February 6, 2017 Regular Council Meeting Minutes with the correction noted; Mr. Gitzen 2nd. Motion carried.

VISITORS: Nick Vaccarello plus more residents of Prospect Borough (see attached sign-in sheet).

Nick Vaccarello wanted to know when we were going to put his monuments back in. He said that we trespassed on his property without his permission. Mr. Marciniak told him that we did put the monuments back and any offset was agreed by him.

LIBRARY: Library Report (see attached).

PUBLIC SAFTEY: Ms. Harmon made motion to accept the SwiftReach 911 provision for a yearly fee of \$695.00 plus \$100.00 application fee; Mr. Wagner 2nd. Motion carried.

Mr. Marciniak mentioned that several council members and the Mayor attended the NIMS Class. Jeff Fallecker passed the test and brought in his certificate in which the Borough will file. Ms. Harmon also has a disk of this webinar if anyone wanted to see.

PLANNING COMMISSION: Alan Vagasky was not able to attend. Mr. Marciniak said that they did have a meeting but had nothing to report.

STORMWATER MANAGEMENT AND STREETS: Mr. Boice had nothing to report for stormwater.

Mr. Boice made motion for approval to hire a street sweeper to clean the streets one week prior to the parade; Mr. Green 2nd. Motion carried.

BUILDING & GROUNDS/MAINTENANCE & FACILITY: Mr. Wagner said that there was some repair work needed around the windows.

Mr. Wagner wanted George Simcic to go to Freight Liquidators to look for shelving for the garage.

PERSONNEL: Mr. Green asked Council if they thought we should bring back Bill Osborne for summer help and/or another applicant has applied. Mr. Marciniak said this will be discussed at the executive session.

MAYOR: Mayor Butler said that the PTO Color Run was cancelled but they will be having a Vendor Craft Show the day of the Parade from 10:00 – 2:00PM.

Mayor Butler said that the Ragan's certified letter went out. Tim and Kathleen were in the office today and got a permit to demolish the trailer but they were notified of both buildings. Per the letter that was sent they have 45 days to follow the letter and all completeness is based on Dave Hazlet, our Code Enforcement Officer.

POLICE: See Police Report.

Mayor Butler received a letter from Richard Goldinger regarding a Municipal Aid Agreement. This creates an agreement between the County and our department for our officers to take part in the newly Butler County Emergency Services Unit. The council will review the agreement and discuss at the next council meeting for approval.

Ms. Harmon made motion to send Matt Wagner to a Glock Armor Course for \$250.00, Mr. Boice 2nd. Motion carried. Mr. Wagner abstained.

Mayor Butler said that Rachel Sporrer cannot continue training at this time as her paperwork from MPOETC was returned as they have to be submitted on their own forms. Mr. Marciniak said that Rachel's probation period will need extended.

Mayor Butler said that he has received good feedback from the residents pertaining to Terry Hilton.

Mr. Boice would like Mayor Butler to change his report to reflect hours by officer instead of total.

SEWAGE: Mr. Wagner made motion to purchase 8 O-Rings and 2 Beveled Gaskets at a cost of \$300.00 for McNaughton Pumps; Mr. Green 2nd. Motion carried.

Mr. Wagner said that we requested four (4) quotes for installing the panel at the McNaughton Pump Station; Bronder Services, Wagner Electric, Monty Edgar and Wuff Electric. Monty Edgar

and Wuff Electric never responded to our calls. We received \$2,492.00 from Bronder Services and \$976.00 from Wagner Electric. Mr. Wagner made motion to allow Wagner Electric to install the panel at the McNaughton Pump Station at a cost of \$976.00; Mr. Gitzen 2nd. Motion carried.

Mr. Rosensteel said that the Chapter 94 Wasteload Management Report was completed and sent to DCNR this week; a copy will be sent to the Borough.

Mr. Rosensteel hopes that we will hear back about the Grant by March 24th.

KLH and DCNR have been unsuccessful in connecting to discuss the matter of the Borough's request for tap-ins.

Mr. Rosensteel has sent a letter to the Borough regarding Mark IV Farms for council to review. All council approved this letter from KLH to send to Gateway Engineers. In return Gateway Engineers, must send us a letter to the Council that they will state exactly what they are going to do and that they will comply, before Council allows the Mark IV Farms any approval to proceed. Mr. Menchyk will also complete the County Land Use Letter and send this information onto Gateway Engineers as they need this information plus a permit application to send to DEP.

Mr. Rosensteel said he has already sent in a preliminary design for Monroe Street and has sent a cost estimate to the Borough. He wanted to make sure the design and layout was acceptable. He said that he will supply easements from each resident on Monroe Street by the next meeting to Mr. Menchyk so he can start the agreements. The cost was \$201,322.00.

Mr. Wagner said that the next Sewage meeting will be held Wednesday, March 22, at 9AM.

OLD BUSINESS: Mr. Marciniak said the committee is still making changes to the codification of the books and are in the process of fine tuning plus a couple Ordinances must be completed. The committee has set up another meeting later this month.

Mr. Menchyk said that we have till March 2018 to complete the Floodplain Ordinance. There is a County Meeting regarding this Ordinance on Monday evening and he and Ms. Harmon will be attending,

Mr. Marciniak said that the School Board never responded to the letter we sent them regarding parking during events.

Mr. Marciniak said that we did receive the signed Fairground Sewage Agreement.

Mr. Marciniak said we are still waiting for the Mark West Donation Agreement.

NEW BUSINESS: Mr. Boice made motion to adopt Resolution 2016-14 the McDonald Plan Development; Mr. Hilliard 2nd. Motion carried.

Mr. Hilliard made motion to delegate Prospect Borough a Proclamation the month of April for the PA One Call; Mr. Wagner 2nd. Motion carried. Mr. Menchyk told Ms. Marzullo to just pick one to complete.

Joyce Ballew asked why we pay for street sweepers as the state should take care of their roads. Mr. Hixson (Higgy) said that all the roads would be done. Ms. Ballew mentioned that the state did it in the past. Ms. Marzullo will contact Dick Napko to find out a contact.

EXECUTIVE SESSION: 7:54PM ~ Legal Matters

RESUMED: 8:15PM

Mr. Hilliard made motion to have our solicitor continue with the path of our sewage liens; Mr. Boice 2nd. Motion carried.

Mr. Marciniak said that we need all articles submitted for the Prospector by the next meeting.

Mr. Marciniak said that the Butler County Board of Commissioners is having a meeting at the Penn Township Building on March 9th at 7PM considering a new infrastructure financing program. The program can provide funding for projects including sewer, water, road, bridge and stormwater projects.

Mr. Marciniak said that there is a Butler County Borough Association Meeting on March 16th at 6:30PM; the guest speaker will be Detective Timothy Fennel.

Mr. Marciniak said that the Borough received the Liquid Fuels Monies for 2017; \$39,496.56.

Mr. Marciniak said that they are not doing a full Census this year but just sampling; therefore, they will not take in account our wages and number of people which effects out Block Grants. The next Census will not be till 2020.

PAY BILLS: Motion made by Mr. Hilliard to pay the General Fund Bills for \$2,169.69; Mr. Green 2nd. Motion carried.

Motion made by Mr. Hilliard pay the Sewage Fund Bills for \$1,583.29; Mr. Boice 2nd. Motion carried.

Round Table:

Mr. Boice	No additional comments
Mr. Rosensteel	No additional comments
Mr. Green	No additional comments.

Mr. Wagner	No additional comments.
Ms. Marzullo	No additional comments
Mr. Menchyk	No additional comments.
Mr. Gitzen	No additional comments
Mr. Hilliard	No additional comments
Ms. Harmon	No additional comments.
Mayor Butler	No additional comments.
Mr. Marciniak	No additional comments.

ADJOURN: 8:22PM. No further business at hand, motion made by Mr. Hilliard to adjourn; Mr. Green 2nd. Mr. Boice said "No". Roll call: Ms. Harmon, yes; Mr. Hilliard, yes, Mr. Gitzen, yes; Mr. Wagner; yes, Mr. Green, yes; Mr. Boice, yes; and chair, yes. Motion carried.