



**COUNCIL MEETING MINUTES**  
 November 4, 2019 @7:00 PM  
 159 MONROE STREET  
 PROSPECT, PA 16052

**CALL TO ORDER:** President Bill Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and Nick Vaccarello said a prayer. The following council members were present: Nick Vaccarello, Bill Katz, Gus Guenther, Todd Wilson, Eric Hillard, Janice Boice, Mary Harmon, Mayor Jim Butler, Sandi Cox, Terry Beck, Borough Secretaries, Sam Gibson KLH Engineers, Inc. Andy Menchyk, Stephanian & Menchyk LLP, George Simcic.

**APPROVAL OF MINUTES:** Janice Boice motioned to except the minutes and Nick Vaccarello 2<sup>nd</sup>. All in favor. Motion carried and approved.

**APPROVAL OF TREASURER’S REPORT:**

	Checking	Savings	1st	2nd	Motion
General Fund	\$19,997.33	\$103,046.00	Gus Guenther	Nick Vaccarello	Carried & Approved
Sewer Fund	\$25,542.65	\$153,500.68	Gus Guenther	Nick Vaccarello	Carried & Approved
Vehicle Fund	\$51,193.71	\$10,497.44	Gus Guenther	Nick Vaccarello	Carried & Approved
Highway Fund	\$7,056.37	\$27,799.23	Gus Guenther	Nick Vaccarello	Carried & Approved
Act 13 Impact Fee	\$11,251.92	\$3,208.24	Gus Guenther	Nick Vaccarello	Carried & Approved

**VISITORS:** Richard Bearsley was not present; however, Mary Harmon made a motion to allow them to use the building for One Prospect Place Neighborhood Meeting. Janice Boice 2<sup>nd</sup>. Motion Passed & Carried.

Dawn Szymoniak Asked when the Preservation Society would be getting the \$4000.00 Eric stated they would get for Storm Drain repairs on Lafayette Street. Eric Hilliard stated it was decided on in Executive Session and it would not happen till December Meeting. It will then be voted on.

MaryAnn Mahan asked about city water. Wanting to know if we are currently working with some about getting city water. We told her we have not been in contact with anyone

regarding water. She also stated that she is concerned with the number of items that are discussed in executive session that should be public. Andy Menchyk our attorney explained that legally there are only allowed to discuss certain things in executive session and that is all they discuss.

**LIBRARY/RECREATION:** Todd Wilson informed us that Jill is in the process of applying for some Grants and will be needing some information from us for them. We will be releasing some money to them in December after we have voted on the amount.

Jill Hambley had a report about the activities that went on at the library for the month of September.

**PUBLIC SAFETY:** Nothing to report

**PLANNING COMMITTEE:** Alan Vagasky reported that they met October 21, 2019. Alan went and looked over Tim Shaffer and Bill Katz property lines and after next months meeting will get the plans to KLH for review.

### **STORMWATER MANAGEMENT AND STREETS:**

**Old Business:** Nick Vaccarello also met with Mark Gordon about different things in the community that we might be able to improve on regarding some of our Storm Water Issues. The Council asked for a copy of the report when Nick gets one from him.

Nick Vaccarello went to Connoquenessing Streams & Community Alliance Meeting. The communities that are affected by Storm Water issues are Evans City, Harmony and Zelienople in our area. They want us to work together to get these matters fixed. Nick will keep us informed.

Nick Vaccarello spoke about his letter regarding his bushes. Andy stated he will have a decision sent to the Borough as to how they are to be dealt with.

Jim Butler asked about Council adopting Harmon Lane. Andy will get the paperwork started.

### **New Business:**

**BUILDING AND GROUNDS/MAINTENANCE FACILITY:** Gus Guenther made a motion that we spend \$1,075.00 for the guys to get a machine and the insulation need to insulate the shop properly. Eric Hilliard 2<sup>nd</sup>. Motion carried and approved.

George got 2 estimates for repairs to the office building and maintenance shed. The office building for a new roof is 7,163.00. Then for the maintenance building repairs is \$2,397.20. Eric Hilliard made a motion to get the repairs done. Gus Guenther 2<sup>nd</sup> Motion carried and approved.

Jim Butler brought up about the police door. After some discussion they have Eric Hilliard looking into prices for a good quality door and frame for next meeting. Terry will see if he can get one donated.

**PERSONNEL:** Janice Boice did the personnel reviews, and all is good.

Jim Butler met with Officer Terry Hilton and will be meeting with Officer Hannah and Officer Tim to finish up.

**MAYOR & POLICE:** Jim Butler reported that Halloween went well and was thankful for the help from the Fire Department and Police.

Jim Butler did a webinar for, "How to Stretch the Budget", and suggested we start looking ahead and think about doing a Multi Municipal Building. That building would include the library, fire dept., police and borough offices. It is just something to think about.

Jim Butler gave a copy of the police activity report.

### **SEWAGE:**

**Old Business:** Sam Gibson read his report.

Sam Gibson is going to start the process for the Sewage & Water Grant. It is due by December 13th and will cost \$1,500.00 to prepare. Mary Harmon made a motion to have KLH do the Grant. Janice Boice 2<sup>nd</sup>. Motion carried and approved.

George explained that there is a \$45,000.00 per year difference from DCNR flow meter and ours Flow Meter. We are working with DCNR to see if we can come up with a fix for that.

### **New Business:**

George mentioned about the gentlemen from Dalton that passed away while working in the EQ tank. We are sorry for his death, the coroner ruled it natural causes. (Heart Attack)

George mentioned that they had a SSO at Robinson's Pump Station and everything was taken care of by the book.

MaryAnn Mahan asked that since she is paying for a tap that the house was torn down can she use it. It was explained that she needs to be put on the sewage tap waiting list. Check with Terry.

**Next sewage meeting will be** Monday, November 11, 2019 at 9:00 am

**SOLICITOR:** Andy had no report.

**CODE & ZONING ENFORCEMENT REPORT:** Sandi Cox sent out 16 letters were sent out and everything seems to be going well. Several issues will take a while to take care of.

Janet Eisler stated the Rube's Run House is in bad shape, the neighbors have seen rats around the property. I will investigate.

Gus Guenther ask about who is responsible for the sidewalks? If someone comes in and fills out a complaint form, I would be happy to investigate.

### **OLD BUSINESS:**

George asked what is up with the old fire truck? Their lease is up and we need to know what they plan on doing. Eric has a meeting at the fire department on November 12 and will let us know.

There is a Wet Weather Sewer Conference in Monroeville November 13-14. George would like to go but it depends on the weather, cost is \$90.00 for each guy. Mary Harmon made a motion that if the guys can go, they can do so at the last minute. Janice Boice 2<sup>nd</sup>. Motion carried and approved.

Business License was discussed Mary made a motion to except 2<sup>nd</sup> Janice. 3 in Favor, 4 Opposed. Motion failed.

**NEW BUSINESS:**

Discussion of the 2020 Budget is attached will discuss next meeting.

The movie Sweet Girl will be filmed in Prospect Boro in January.

**Executive Session:**

**Motion to Advertise For:**

	1 <sup>st</sup>	2 <sup>nd</sup>	Motion
<b>2020 Tax Levy Ordinance</b>	Nick Vaccarello	Eric Hillard	Carried & Approved
<b>2020 Budget</b>	Nick Vaccarello	Eric Hillard	Carried & Approved
<b>2020 Regular Meeting Dates</b>	Nick Vaccarello	Eric Hillard	Carried & Approved
<b>2020 Planning Commission Meeting Dates</b>	Nick Vaccarello	Eric Hillard	Carried & Approved

**Bills needing paid:**

Account	Amount	1st	2nd	Motion
<b>General Fund</b>	<b>\$2,106.67</b>	Nick Vaccarello	Eric Hilliard	Carried & Approved
<b>Sewer Fund</b>	<b>\$2,940.10</b>	Nick Vaccarello	Eric Hilliard	Carried & Approved
<b>Vehicle Fund</b>	<b>0</b>			
<b>Highway Fund</b>	<b>0</b>			
<b>Act 13 Fund</b>	<b>0</b>			

Stepanian & Menchyk, LLP- Bill was \$11,083.94 but they have a credit from Butler County Sheriff for the Osborne & Fair Properties that were applied to there bill. Our balance is a credit of \$543.40.

George would like to advertise the Old Air Compressor for \$200.00. Motion was made by Eric 2<sup>nd</sup> by Gus. Motion carried and Passed.

George wants everyone to know that the backhoe is having trouble and will try to make it through the winter and then we can decide what we want to do.

**ADJOURN:** Eric Hilliard made a motion to adjourn the meeting at 9:05 pm. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor, motion carried and approved.

Sandra L Cox-Secretary/Assistant Treasury  
Terry Beck-Treasury/ Assistant Secretary