



COUNCIL MEETING MINUTES
November 2, 2015 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Marciniak called the special meeting of the Prospect Borough Council to order @7:00PM. There was a prayer given by Pastor Steve Cort from the Presbyterian Church of Prospect and then a salute to the flag. The following Council members were present: Sam Wagner, Bob Boice, Dave Stellfox, Pete Bryan, Glen Gitzen and Mayor Jim Butler. Mary Harmon was absent. GTN Solicitor; Anthony Colangelo and KLH Engineer; Eric Tissue were also in attendance.

APPROVAL OF MINUTES: There were no changes to the October 5, 2015 Regular Council Meeting Minutes. Mr. Boice made motion to approve the October 5, 2015 Regular Council Meeting Minutes; Mr. Bryan 2nd. Motion carried.

VISITORS: Nick Vaccarello brought in his signed Right to Entry Agreement. Mr. Vaccarello had several issues to address to council. One was the rerouting of water through Kennedy Road which made the water go on his property causing extensive damming to his stream. Second the rip rap which was put in the ditch without maintaining the profile which will cause his driveway to flood again. The last was the end walls on Robinson property. Mr. Marciniak said we would take this under the advisement of our solicitor.

Mr. Todd Wilson told council that Wilson Road has caved in more. Mr. Marciniak explained we were doing everything possible and that we had a court date scheduled November 30th to get permission to fix the culvert. Mrs. Rebecca Wilson spoke up and addressed all her concerns and said that this could not wait as it was an emergency matter and that this should be fixed by tomorrow morning. She told the council that Mrs. Robinson and the council are liable. Mr. Colangelo told her we filed a petition to gain access and has talked to Judge Yeager and that the hearing date was scheduled for November 30th. Mr. Vaccarello spoke up and said we could add stone to his side of the culvert to help. Mr. Tissue thinks this solution can be worked out. It was decided that tomorrow morning at 7:30AM Mr. Hixson (Higgy) will bring the stone from our property down to the culvert and he and Mr. Vaccarello will make the temporary repair with the advisement from Mr. Tissue. Mr. Gitzen made motion to make the temporary fix to the culvert on Mr. Vaccarello side of road; Mr. Boice 2nd. Motion carried.

LIBRARY: Mr. Bryan said that all was OK at the Library. The Library is conducting all Fall programs and they are very busy.

Mr. Bryan said that the Library depends upon a financial contribution from the council and he hopes the council will keep this in mind for next year's budget.

PUBLIC SAFETY: Mr. Marciniak said that Ms. Harmon is still gathering information from the County.

PLANNING COMMISSION: Alan Vagasky said that at the last Planning Commission Meeting there was further discussion regarding the 316 Main Street property.

Mr. Gitzen made motion to advertise the 2016 Planning Commission Meetings for the third Monday of every month; Mr. Wagner 2nd. Motion carried.

PARKS and RECREATION: Mr. Bryan said that the pavilion looks good and that we already have five (5) reservations for next year. Mr. Gitzen asked if the grills needed removed for winter and he was told that they are permanently in place and are OK.

Mr. Bryan had information on a "Youth Garden" grant; he will contact the Girl Scouts to see if interested.

Mr. Bryan has still not heard back from the Moraine Elementary School Board regarding the agreement between them and the borough; work in progress.

Last year Dollar General started a food drive which donates to local food banks which includes Prospect Borough and Franklin Township through a Food Cupboard/Toys project. The Food Cupboard is ongoing through the year and has deemed to be very successful. Starting November 1st they will be asking for donation of toys for the Elementary School. Between Franklin Township and us we have fifty five (55) needy families with seventy five (75) children within these families listed with the Moraine Elementary School. If anyone is interested and wants to contribute or donate to support these children and/or their families please stop by the Dollar General. They can use clothes besides toys; one can support an entire family. The school is willing to work with the community to help needy families. All food goes to the Mt. Chestnut Presbyterian Church and the toys go directly to the Moraine Elementary School. Mr. Bryan said this is a good thing for the Prospect Borough community.

Mr. Gitzen went over the attached report for the Halloween party at the Fire Hall which 110 kids were in attendance. He wished to thank all who assisted in judging, set up and cleanup at the event. Mr. Gitzen wanted to thank our sponsors who donated also. It was a great turn out. Thanks and kudos to Mr. Gitzen and his mother for all their work!



STORMWATER MANAGEMENT AND STREETS: Mr. Boice said that we may need to cut a couple trees down on Wilson Road to cut back on the leaves in the ditch.

Mr. Boice said he had a couple complaints of stop sign(s) that are illegal and he will look into this.

Mr. Boice said that the Street Committee are still waiting for pricing on LED lights.

Mr. Marciniak said that we received the agreement letter from Franklin Township regarding the salt/anti-skid for this winter. The borough has signed off and is now waiting for the returned signed letter from Franklin Township. The pricing will be based on a truck load.

Mr. Boice said that the Connoquenessing agreement was completed.

BUILDING & GROUNDS/MAINTENANCE & FACILITY: Mr. Wagner said that our hot water tank broke down and we received two (2) estimates; M.D. Sarvey Plumbing and Heating 40 Gallon for \$625.00 and Doctor Waterheater, Inc. 40 Gallon for \$557.77; both with a six (6) year warranty. Mr. Wagner thought we should keep this local in the community. Mr. Wagner made motion to have M.D. Sarvey Plumbing and Heating install the new 40 gallon hot water tank; Mr. Bryan 2nd. Motion carried.

Mr. Wagner said that the building next door to possibly be replaced is on hold till Spring.

PERSONNEL: Mr. Marciniak told Council that we received five (5) applications to train with Mr. Hixson (Higgy). This will be addressed in the executive session.

The books were donated to the library in memory of Gus Guenther's wife; Judy. Mr. Wagner said that Mr. Guenther asked him to thank the council for the books.

MAYOR: Mayor Butler had nothing to report.

POLICE: Mayor Butler went briefly over the Police Report. Matt Wagner is renovating his home and cannot work the months of October and November.

Mayor Butler said that Joshua Shepeck was outfitted in a uniform we had in stock. He will still need a vest ordered, swearing in and badge. Officer Shepeck did receive his physical and psych evaluation; this was sent into Harrisburg. He will qualify with Officer Tatton on November 6th. Once this is all complete he will be a certified Borough Policeman. Officer Shepeck will work with Officer Tatton and Officer Wagner.

Mr. Boice asked if an accident report was done by the police from the accident on Crown Hill Road; Mayor Butler said Officer Tatton interviewed the complaintant.

Mayor Butler told Council he did purchase a radio for \$290.00 but still needs to purchase an antenna and they will need installed in the Dodge. He is hoping that with this installation they will be under the \$750.00 pre-approved by council.

Mayor Butler said the abandoned truck owner was cited but the truck is still sitting there. It would be at the Borough's expense to remove the truck. If the owner does not remove it he/she will be cited again.

There was a citation given to the owner of the barking dog.

Mayor Butler said that with Officer Wagner not working the light bar has not been installed. Mayor Butler to check out to see if this installation can be done by Jisco and still be under the pre-approved monies; the radio installation.

Mayor Butler told council about the email from Franklin Township regarding the traffic issues once the Shadrack's Christmas Wonderland starts November 20th. Mayor Butler said that the traffic will exit from Unionville Road which is in Franklin Township so it is out of our jurisdiction. The main entrance is on New Castle Road/422 which is a state road so that would be the State Police.

SEWAGE: Mr. Wagner explained to council that they had problems down at the McNaughton Pump Station with the Rails. This was an emergency situation so they went with Fossil Rock Services for approximately \$5,960.00. Mr. Wagner made motion to pay FRS up to \$6,000.00 to repair the McNaughton Pump Station Rails; Mr. Bryan 2nd. Motion carried.

Mr. Tissue went over the Consulting Engineer's Report.

GA Valve and AUMA are still working to develop an alternative control procedure for the valve that will stabilize its operation. Mr. Tissue expects this to be resolved soon.

Drnach is continuing to flow monitor, one of which has been relocated to a manhole at Stoney Batter Road. A draft of the quarterly report was submitted to the DEP for review in accordance with the Plan of Action (copy attached).

Issues with Mission System readout at Wilson will require some minor rewiring by the vendor. The work will be done this week with KLH assistance.

OLD BUSINESS: Mr. Marciniak said that the Time of Sale was currently being worked on a by Mr. Colangelo and Mr. Tissue to go over further clarifications.

Mr. Marciniak said that the Young Lungs at Play was on hold till an agreement was made between us and the school.

Mr. Marciniak said the Roxbury issue was resolved as payment was made.

NEW BUSINESS: Motion made by Mr. Boice to advertise Ordinance 2015-02 to keep the tax levy rate at 7.5 mils; Mr. Gitzen 2nd. Motion carried.

Motion made by Mr. Boice to advertise the General Fund Budget for 2016; Mr. Gitzen 2nd. Motion carried. Mr. Bryan made comment that the council review the budget figures quarterly.

Motion made by Mr. Stellfox to advertise the Sewage Fund Budget for 2016; Mr. Bryan 2nd. Motion carried.

Motion made by Mr. Bryan to advertise for a Special Council Meeting to be held on Tuesday, December 29th, for a close out meeting and the swearing in of the new council members; Mr. Stellfox 2nd. Motion carried.

Motion made by Mr. Boice to advertise for the Regular Council Meetings for the first Monday of every month unless noted; Mr. Wagner 2nd. Motion carried.

Mr. Bryan suggested sending a thank you card to Pastor Steve Cort; Ms. Marzullo will take care of.

Mr. Marciniak said the Council of Governments is having a "Thank You Night" for current members on November 12th at 6PM at the Chop Shop. They need to be contacted by the end of week if you are going or not.

Mr. Bryan Made motion to have Mr. Marciniak sign and Ms. Marzullo to attest the Amortization for PennVest that reflects the payments made yearly until the year 2034; Mr. Wagner 2nd. Mr. Boice said "No". Roll call: Mr. Gitzen; yes, Mr. Boice; no, Mr. Stellfox; yes, Mr. Bryan; yes, Mr. Wagner; yes and chair; yes. Motion carried.

Motion made by Mr. Stellfox to lend a key out to the One Prospect Place Association for a meeting to held at the Borough building on Thursday, November 5th; Mr. Bryan 2nd. Motion carried.

Mr. Marciniak mentioned that Fredonia Forest Products that will have up to two (2) loads of logs to be moved within the borough and requested a letter. Mr. Boice had made mention prior that we needed the exact dates of hauling before issuing the letter and that the letter would include only these dates. Mr. Colangelo to look into our Ordinance as this company may need to obtain a road bond.

Mr. Marciniak brought up a Grant for Land Conservation; bike trails for local parks. The Borough would need to apply for this Grant between January 20, 2016 and April 30, 2016. He asked if anyone thinks of anything that would benefit us to try for this Grant to let him know.

Mr. Marciniak mentioned Emergency Management Officials training classes; Nathan Blackwood will be attending.

Mr. Marciniak disclosed to council that the State subsidies for the Library are that the local government does supply 49% of their budget.

Mr. Marciniak mentioned an Environmental Education Grant for kids; anyone interested to see him.

Mr. Marciniak said that the recent Variance we had with the Zoning Hearing Board cost us more than our charges to the resident who files. We received the solicitor's fee at it was \$962.50 and we only charged the resident \$500.00 based on our Borough Fee Schedule. Mr. Colangelo said that when we amend the Fee Schedule we can reword the Resolution by "minimum payment".

Mr. Marciniak told Council we received notification of our 2015 Liquid Fuels Funds of \$36,777.61 will be allocated to us in 2016 probably February or March. Last year we received \$31,298.06.

Mr. Marciniak mentioned there are Free Workshops for LED Street Lights in Cranberry; moved from November 2015 to March 2016. He suggested that the next year's Street Committee consider going to one of these and maybe they would have information on obtaining Grants.

Motion needed for Ms. Marzullo to purchase a roll of stamps for \$49.00; this will be addressed with the bills to be approved.

Mr. Gitzen made motion to have Mayor Butler be our delegate and Mr. Boice our alternate for the Butler County Tax Collection Meetings; Mr. Stellfox 2nd. Motion carried.

EXECUTIVE SESSION: 8:20PM to discuss legal matters.

RESUMED: 9:15PM

Mr. Gitzen made motion to authorize Mr. Colangelo to proceed with what was discussed in executive session; Mr. Boice 2nd Mr. Stellfox abstained and Mr. Wagner said "No". Roll call: Mr. Gitzen; yes, Mr. Boice; yes, Mr. Stellfox; abstained, Mr. Bryan; yes, Mr. Wagner; no and chair; yes. Motion carried.

Mr. Marciniak asked if there was any other new or old business; no one spoke.

PAY BILLS: Motion made by Mr. Boice to pay the General Fund Bills for \$11,012.35 which includes the \$49.00 for stamps; Mr. Bryan 2nd. Motion carried.

Motion made by Mr. Wagner to pay the Sewage Fund Bills for \$30,661.48; Mr. Stellfox 2nd. Motion carried.

Motion made by Mr. Wagner to pay the Highway Aid Fund Bills for \$1,154.00; Mr. Gitzen 2nd. Motion carried.

Motion made by Mr. Wagner to pay the PennVest Bills for \$8,922.50; Mr. Boice 2nd. Motion carried.

Round Table:

Mr. Gitzen	No additional comments.
Mr. Boice	No leak in garage, FYI.
Mr. Stellfox	Wanted to thank all potential councilman for attending the meetings.
Mr. Bryan	Wanted to see about getting our traffic lights larger and brighter.

Ms. Marzullo	No additional comments.
Mayor Butler	No additional comments.
Mr. Wagner	Wanted to thank Eric Tissue with the fast response for the McNaughton Pump Station Rails problem.
Mr. Colangelo	No additional comments.
Mr. Tissue	No additional comments.
Mr. Marciniak	Food for thought: Last year we did not put \$5,000.00 toward a vehicle replacement and would like to request at next month's meeting for \$10,000.00. He would also like to request in 2016 to put another \$5,000.00 towards the replacement. He is going to request raises for all employees at next month's meeting.

ADJOURN: 9:30PM. No further business at hand, motion made by Mr. Bryan to adjourn; Mr. Wagner 2nd. Motion carried.