



COUNCIL MEETING MINUTES
September 8, 2015 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Marciniak called the regular meeting of the Prospect Borough Council to order @7:00PM with a salute to the flag. The following Council members were present: Mary Harmon, Sam Wagner, Bob Boice, Pete Bryan, Glen Gitzen and Mayor Jim Butler. Dave Stellfox was absent as he recently had surgery. GTN Solicitor; Anthony Colangelo and KLH Engineer; Veronica Bennett were also in attendance.

APPROVAL OF MINUTES: There was no changes to the August 3, 2015 Regular Council Meeting Minutes. Mr. Boice made motion to approve the August 3, 2015 Regular Council Meeting Minutes; Mr. Bryan 2nd. Motion carried.

VISITORS: There were no visitors that called in to be heard. (See attached sign-in sheet).

LIBRARY: Mr. Bryan said that the summer reading program came to a close that held twenty six (26) events with over thousand (1,000) children. They had a busy summer. The library has 3 different programs coming up. One is Story Time that will run from September through December. The second is the Curious Kids Club that the children will perform a science project that pertains to the book they read. The third is the Little House Book Club that will run from September through May; they will also meet at the Old Stone House for a reading.

Mr. Bryan also said to keep in mind of the library when doing our 2016 budget as that the monies that the library get locally influences they monies they get from the state.

PUBLIC SAFTEY: Ms. Harmon said that the policies and procedures are still on hold for now but work is in progress.

PLANNING COMMISSION: Per Alan Vagasky nothing to report.

PARKS and RECREATION: Mr. Bryan said he visited the pavilion and all looks well.

Mr. Bryan said that the Girl Scouts are moving ahead with the private property. He said that in October they will have a Certificate of Insurance for us. He also mentioned that the Girl Scouts would like to do another presentation to the Borough Council.

Mr. Colangelo said that for the Young Lungs at Play; an organization for tobacco free areas, he found issues of ownership of the pavilion. In 1989 the borough deeded all property back to the school. We need to get an agreement with the school district for legal liability and insurance purposes since we have been renting and using the pavilion. The school district told Mr. Colangelo that they had no problem with us. Mr. Colangelo said that he would need council direction to continue with getting an agreement or the council could get the agreement from the school and then Mr. Colangelo could formalize it. Mr. Bryan, Park Committee Chairman, said that he and Mr. Gitzen would go to the school board to discuss a new agreement. Mr. Colangelo to send Mr. Bryan the old agreement as reference. Mr. Boice mentioned that the land was given to the school from Critchlow and to be used strictly for educational purposes. Mr. Colangelo said we have no legal right to lease this out so an agreement needs to be done.

STORMWATER MANAGEMENT AND STREETS: Mr. Boice said we have had no problems since we have had no rain.

Mr. Boice stated we still had work to do on Wilson Road but would be discussed later.

Mr. Boice has talked to Janet Gray, Council person for Franklin Township, regarding the Borough purchasing anti-skid from them for the winter. Ms. Marzullo will call Franklin Township to find out the price per truckload and how they want this paid.

Mr. Gitzen made motion to purchase a cutting edge for the snow plow; Mr. Boice 2nd. Motion carried.

BUILDING & GROUNDS/MAINTENANCE & FACILITY: Mr. Wagner said that he did look at Rural King for coveralls and coats for the maintenance workers and the price was around \$90.00. He did not get the actual cost but will have all information for the October 5, 2015 meeting.

Mr. Bryan went over the West Penn Power choice programs which now we have American Power and First Energy. Mr. Bryan using mathematical calculations in the last thirty (30) days we would have saved over \$212.00 if we did not use American Power and would be a savings of over \$2,500.00 per year. Mr. Bryan mentioned we are under no contract with American Power so could cancel at any time but for First Energy we would have to wait till after July 8, 2016. Mr. Bryan recommends to have all accounts go to West Penn Power as

they are regulated by the PUC. Mr. Wagner asked about Integrity Electric and Mr. Bryan told him they also have variable rates. Mr. Bryan made motion to direct Ms. Marzullo to call West Penn Power to eliminate American Power from all accounts and for Ms. Marzullo not to sign the First Energy Contract and to cancel them in July 2016; Mr. Wagner 2nd. Mr. Gitzen said that we have huge electrical issues with the EQ tank. Mr. Marciniak told him that KLH Engineering have been looking into this. Mr. Marciniak said that the EQ Tank is under First Energy which at the end of June 2016 the contract is over and West Penn can meet our demand. All approved but Mr. Gitzen. Roll call: Mr. Gitzen; no, Mr. Boice; yes, Mr. Bryan; yes, Ms. Harmon; yes, Mr. Wagner; yes and chair; yes. Motion carried.

PERSONNEL: Mr. Marciniak said that Michael Dalcamo and David Murrman ninety (90) day probationary periods were over and did not believe that they worked enough hours to evaluate them for a raise. Officer Murrman has worked eighteen (18) hours and Officer Dalcamo thirty five (35) hours. Mr. Marciniak asked the council to extend the probationary period for another ninety (90) days. Mr. Wagner said they were hired as part-time officers and when we hired them we knew they could only work when they could as this was there second job. Mr. Wagner also said they were never told they had to work any specific hours. Mr. Bryan made motion to extend the probationary period for Michael Dalcamo and David Murrman for another ninety (90) days; Ms. Harmon 2nd. All approved but Mr. Wagner and Mr. Gitzen. Roll call: Mr. Gitzen; no, Mr. Boice; yes, Mr. Bryan; yes, Ms. Harmon; yes, Mr. Wagner; no and chair; yes. Motion carried. Ms. Marzullo to send a letter to each of the officers to let them know the probationary period has been extended. Mayor Butler said that we need to see a few more hours worked to review. Mr. Bryan said that we need more information before extending a raise. Mr. Boice then made a motion to get rid of the police; Mr. Gitzen 2nd. All approved but Mr. Bryan and Ms. Harmon. Roll call: Mr. Gitzen; yes, Mr. Boice; yes, Mr. Bryan; no, Ms. Harmon; no, Mr. Wagner; abstained and chair; no. Motion carried. Mr. Boice then said that we should hire a retired policeman that wants to work.

MAYOR: Mayor Butler cannot make the Butler County Tax Collection meeting to be held on September 22, 2015 and wanted to see if his alternate Mr. Boice could attend; he can.

Mayor Butler sent out various ordinance violation letters; some for needed cut grass and the removal of junk cars/trucks. Mayor Butler said that the owners are making progress in correcting the problem. One of the letters went to an individual that recently passed away so we will have to wait on this one.

Mayor Butler said that the Portersville Prospect Rotary Club cleaned up the cemetery and wanted to say thank you to them and to apologize to Robert Hixson (Higgy) for the trash at the park.

Mayor Butler mentioned the Car Show that is to be this Sunday, September 13th, from 11AM to 4PM; Officer Tatton will be out for this event.

Mr. Wilson is to get us an ETA to get the light bar done on the police car.

Mayor Butler discussed the purchasing of a used radio for the police car; anywhere between \$100.00 and \$400.00. He said that the police have \$1,500.00 in the budget not used yet for police equipment and was asking council for up to \$750.00 for approval to purchase the radio, brackets, antenna, etc. Ms. Harmon made motion for the purchase of the police radio and extras for up to \$750.00; Mr. Wagner 2nd. All approved but Mr. Boice. Roll call: Mr. Gitzen; yes, Mr. Boice; no, Mr. Bryan; yes, Ms. Harmon; yes, Mr. Wagner; yes and chair; yes. Motion carried.

POLICE: Mayor Butler went briefly over the Police Report and noted corrections to the Drug Task Force hours.

Officer Tatton had called Officer Murrman several times to attend tonight's meeting but was unable to be here. Officer Dalcamo will be here for the October 5th meeting and Office Wagner for November's.

Robert Hixson (Higgy) ask Mayor Butler if they needed any cones for the Car Show; he said no.

SEWAGE: Ms. Harmon said the committee was given a quote for a portable lateral push camera system from U.S. Municipal for a total of \$11,816.00; which did not include the crawler and only had 250 feet cable and some of our manholes are over 250 feet. Ms. Harmon said that maybe later on in time we could purchase this. This quote is for informational purposes only as she and the committee are still reviewing all avenues and sources. Ms. Harmon asked Robert Hixson (Higgy) if this system without the crawler would work for him; he responded yes. He said that to purchase a push camera with a crawler and tractor would possibly cost \$30,000.00 to \$40,000.00. Paul Braunstein asked why we just don't rent one; Ms. Harmon told him that it was too expensive. Mr. Marciniak said that this demo camera was our first concrete information with pricing so we are still investigating. Ms. Harmon says this is a work in progress and we need to do this as it was requested by a letter from the DEP.

Ms. Veronica Bennett went over the Consulting Engineer's Report

The DEP conducted its on-site inspection of the facilities as a prerequisite for drawing down the remaining funds and has provided a report to the Borough and PennVest. PennVest

has indicated that as soon as they work out the continuing education requirements, the funds can be disbursed. PennVest contacted KLH Engineering today and payment will be released within ten (10) days.

Wagner Electric has completed the revised Mission System work at the Wilson Pump Station and the Equalization Basin.

Ms. Bennett said that the issue on Wilson Road will be addressed in the executive session.

OLD BUSINESS: Mr. Marciniak said that the Time of Sale was on hold for now.

Mr. Marciniak mentioned that the Young Lungs at Play issue is on hold until an agreement is made with the Slippery Rock Area School District.

Mr. Colangelo brought up the Act 90/Neighborhood Blight Reclamation and said that we do not need a resolution. Act 90 is that no permit can be issued to anyone that has any outstanding liens and this is per the state law. Mr. Colangelo said we do have the right to deny permits. Our procedure will be for our code enforcement officer to check with us before issuing any permit. Mr. Colangelo said we could do an ordinance to incorporate it further; per council no need for now. Mr. Robinson asked a variety of questions about the Act 90 to Mr. Colangelo and he told Mr. Robinson he would communicate to him from the direction of the council.

Mr. Marciniak said that a second letter was sent out to Roxbury.

Mr. Colangelo told Todd Wilson that our engineer, KLH, was directed by Borough to provide an opinion regarding the issue with the sewer service lateral serving the Wilson Property at the end of Wilson Road. KLH has determined that is unlikely that surcharge conditions would cause a break in the service lateral and that there was not a blockage in the lateral, a malfunctioning check valve or a collapsed line that could cause backpressure, even if that was the cause of the break. Mr. Colangelo said that the Borough is not responsible for your sewer service lateral.

NEW BUSINESS: Professional Code Services sent us a letter on August 7, 2015 that they regret to inform us that they are terminating their inspection services with the Borough effective of this notice. They will provide sixty (60) day's notice of termination. PCS will complete all open projects and they appreciated all the years of trusted service with us. We have received information from MDIA whom Franklin Township has and Municipal Code Association whom Connoquenessing Township retained their services. Mr. Marciniak said their prices are comparable and less than PCS. The Borough has been working with

Municipal Code (Dave Hazlet) to help us out with the interim process. Mr. Wagner made motion to appoint Municipal Code Association; Dave Hazlet, as our new Zoning Code Enforcement Officer; Mr. Bryan 2nd. Motion carried. Mr. Gitzen made motion for Mr. Colangelo to write up a resolution for Municipal Code Association; Dave Hazlet, as our new Zoning Code Enforcement Officer; Mr. Bryan 2nd. Motion carried.

Mr. Bryan made motion to contribute \$625.00 per quarter for Robert Hixson's pension plan in 2016; Mr. Gitzen 2nd. Motion carried.

Mr. Marciniak brought that the Prospector was ready to go to print and if there was any questions. Ms. Harmon thought that the description for the Ad for the new hire was too vague and that we should add training and certificates. Mr. Wagner thought that maybe we should add experience a plus. Mayor Butler said it is obvious we will be training this person and then they would be getting their certifications through the Borough because if we did not have to train then they should already have the certifications. Mr. Marciniak said that this was just the first step. Mr. Gitzen asked if the page regarding the sewage liens was legal to have in the Prospector. Mr. Colangelo said yes; this is public record. Mr. Bryan made motion to have The Prospector go to print; Mr. Boice 2nd. Motion carried.

Executive Session: 8:12PM to discuss legal matters.

Resumed: 8:47PM

Mr. Bryan made motion to direct the solicitor and the engineer to proceed as directed in executive session; Mr. Wagner 2nd. Motion carried.

Ms. Harmon said that there will be a meeting at the Prospect Borough office on Tuesday, September 22, 2015 as PA American Water would like to sit with us and give us more information and they need to retrieve more information from us. This meeting will be informational only. Mr. Wagner made motion to advertise the meeting on Tuesday, September 22, 2015 for PA American Water; Mr. Bryan 2nd. Motion carried.

Mr. Marciniak said that every year we have a contract with the Prospect Volunteer Fire Department to contribute \$7,000.00 to them. Mr. Wagner asked if funds were available; Mr. Marciniak stated yes. Mr. Wagner made motion to contribute \$7,000.00 to the Prospect Volunteer Fire Department; Mr. Bryan 2nd. Motion carried.

Ms. Harmon asked the Budget committee; Mayor Butler, Mr. Boice, and Mr. Marciniak, if they could meet Wednesday, September 16, 2015 at 10:00AM to start the budget. All agreed OK.

PAY BILLS: Motion made by Mr. Bryan to pay the General Fund Bills for \$1,475.71; Mr. Boice 2nd. Motion carried.

Motion made by Ms. Harmon to pay the Sewage Fund Bills for \$1,340.00; Mr. Boice 2nd. Motion carried.

Motion made by Mr. Boice to pay the Highway Aid Fund Bills for \$2,652.16; Mr. Bryan 2nd. Motion carried.

Round Table:

Mr. Gitzen	No additional comments.
Mr. Boice	No additional comments.
Mr. Bryan	He had a suggestion about an “Open Prayer” before the council. This was done years ago. Mr. Colangelo will look into it.
Ms. Marzullo	She would like her official work schedule changed to Monday through Wednesday 7:00AM to 3:00PM and Thursday’s 6:30AM to 11:30AM. She explained the yearly savings to the Borough and that for any unforeseen work or per request of the council the extra hours would be needed throughout her normal work week. Website, Voice Mail and Building will be posted with new times. Mr. Bryan made motion to approve the new official work schedule for Ms. Marzullo; Mr. Boice 2 nd . Motion carried.
Mayor Butler	No additional comments.
Ms. Harmon	No additional comments.
Mr. Wagner	No additional comments.
Mr. Colangelo	No additional comments.
Ms. Bennett	No additional comments.
Mr. Marciniak	No additional comments.

ADJOURN: 9:02PM. No further business at hand, motion made by Ms. Harmon to adjourn; Mr. Gitzen 2nd. Motion carried.